

House District \_\_\_\_\_

Senate District \_\_\_\_\_

THE TWENTY-NINTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: \_\_\_\_\_

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
*Maui County Composite Squadron, C.A.P.*  
Dbn:  
Street Address: *38 Kuhea St. Kahului 96732*  
Mailing Address:  
*P.O. Box 672 Makawao, HI 96768*

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name *Captain Chantal Lonergan*  
Title *Commander*  
Phone # *808 281-1937*  
Fax # *808 572-2203*  
E-mail *CAPmauiNakaOie@gmail.com*

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

*Aerospace Education STEM  
Outreach for Middle Schools  
on Maui*

4. FEDERAL TAX ID #:   
5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$ *2400.00*

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
FEDERAL \$ \_\_\_\_\_  
COUNTY \$ \_\_\_\_\_  
PRIVATE/OTHER \$ *800.00*

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

*Capt. Chantal Lonergan, CAP*  
AUTHORIZED SIGNATURE

  
NAME & TITLE

*19 Jan 2017*  
DATE SIGNED



Application for Grant Fiscal Year 2018  
Maui County Composite Squadron, Civil Air Patrol  
Aerospace Education STEM Outreach for Middle School Students on Maui

I. Background and Summary

1. Maui County Composite Squadron has been serving the Island of Maui since 1976 focused on 3 missions of Aerospace Education, Emergency Services, and Cadet Leadership Program. It was merged with another squadron to form a single Maui Squadron on 17 November 2016 to take advantage of economy of scale and maximize membership efforts. Last year the aerospace education outreach program was introduced to 3 schools on Maui through workshops. All outreach programs are accomplished through member's volunteer service.

2. We would like to expand the acquisition of supplies and expand our outreach program. Volunteers bring supplies to the classroom and provide hands on learning for students in the field of aerospace and engineering. Supplies for individual experiments typically cost about \$5 per student per experiment and we can accomplish up to 3 experiments per student per workshop - to date, this has all been member self funded.

3. Exposing students to STEM related topics, careers, and opportunities remains a priority. Maui County Composite Squadron uses Civil Air Patrol curriculum, which complies with common core and incorporates all subjects of language, history, math, and science. Aerospace and Engineering experiments are an engaging way for middle school students can get hands on visual means of exploring STEM related topics.

4. We would like to focus our outreach program on 6-8 grades. It is known this is when females especially have a tendency to move away from science and engineering related electives and projects. By getting into the classrooms and conducting hands on learning workshops, we hope to excite the students to a wonderful world of STEM related careers and opportunities.

5. This outreach program intends to cover the island of Maui public middle schools, shopping mall exhibits, and 4<sup>th</sup> Friday table demonstrations.

II. Service Summary and Outcomes

1. Volunteers will make contact with local middle schools, secure required supplies for successful experiments, and deliver educational materials to groups of middle school students.
2. Following the DOE school year calendar, workshops will be offered throughout school times to the benefit of teacher and administration schedules for the individual districts.
3. The curriculum used for the outreach program is designed to meet common core requirements. The resources are generated from a collection of aerospace professionals dedicated to making quality-

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

### II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

**III. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
600	800	400	600	2400

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.

**IV. Experience and Capability**

**A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

**B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

**V. Personnel: Project Organization and Staffing**

**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

**C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

**VI. Other**

**A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

**B. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Applicant Maui County Composite Squadron

**C. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

**D. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2017-18, but
- (2) Not received by the applicant thereafter.

**E. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Maui County Composite Squadron

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	0-	0-	0-	0-
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0-	0-	0-	0-
2. Insurance				
3. Lease/Rental of Equipment	0-	0-	0-	0-
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	2400	<del>2400</del>	2400	2400
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	2400	0	2400	2400
<b>SOURCES OF FUNDING</b>	Budget Prepared By:			
(a) Total State Funds Requested	Chantal Lonergan 281-1937			
(b) Total Federal Funds Requested	Name (Please type or print) Phone			
(c) Total County Funds Requested	[Redacted] 19 Jan 2018			
(d) Total Private/Other Funds Requested	Signature of Authorized Official Date			
<b>TOTAL BUDGET</b>	7,200	Capt C Lonergan CAP Commander		
		Name and Title (Please type or print)		

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Maui County Composite Squadron - C.A.P.  
(Typed Name of Individual or Organization)

  
(Signature)

19 January 2017  
(Date)

Captain Chantal Lanergan, CAP, Commander  
(Typed Name) (Title)