

House District 9

Senate District 5

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Ka Hale A Ke Ola Homeless Resource Centers, Inc.

Db/a:

Street Address: 670 Waiale Road, Wailuku HI 96793

Mailing Address: 670 Waiale Road, Wailuku HI 96793

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name MONIQUE R YAMASHITA

Title CEO

Phone # (808) 446-8133

Fax # (808) 244-0821

E-mail Monique.yamashita@khako.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Construction for renovations and improvements to an existing building and construction for a new building to increase capacity for Permanent Supportive Housing on Maui.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$ 2,852,767

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED SIGNATURE]

MONIQUE R YAMASHITA, CEO

NAME & TITLE

1/13/2017

DATE SIGNED



RECEIVED

1/20/17 *ma*

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- Organizational chart
- Budget forms
- Certificate of Good Standing
- Declaration Statement

I. Background and Summary

Ka Hale A Ke Ola Homeless Resource Centers, Inc. (KHAKO), respectfully submits this capital improvement proposal to the State Legislature Grant in Aid (GIA) program. This project will improve the capacity of KHAKO to assist homeless residents on the island of Maui, with the goal to move people from homelessness to permanent housing.

1. A brief description of the applicant's background;

The mission of KHAKO, formerly the Maui Economic Concerns of the Community, Inc., is “to provide programs and services that break the cycle of homelessness on Maui.” KHAKO is Maui’s principal homeless services provider, and operates Maui’s only Continuum of Care (CoC) program for homeless persons. Over the past 15 years, it has consistently been a major contributor to the CoC process on Maui, assuming a leadership role in coordinating the formation of the community-based CoC planning/advocacy coalition, actively recruiting other agencies to participate in the ongoing process.

KHAKO has two sites that provide supportive housing services: KHAKO Central in Wailuku and KHAKO Westside in Lahaina. KHAKO is Hawaii’s first HUD-approved continuum-of-care facility for homeless persons, and has been recognized with numerous HUD Best Practice awards and serves as a model project that has been replicated nationally. KHAKO has been a recipient of State Stipend Program funds for over 15 years and has consistently met or exceeded all standards and requirements.

The KHAKO service delivery strategies are based on nationally and locally recognized continuum-of-care models demonstrated to be effective in addressing the complex issues associated with homelessness in a comprehensive, holistic manner. This approach goes beyond the provision of basic shelter and sustenance needs for homeless persons, by providing a series of structured programs and services that are focused on instilling the skills, knowledge and experience that are necessary to support self-sufficiency and promote positive, healthy life choices. These services include the following array of services:

- Housing Navigation, Housing Specialists and Housing Retention services.
- Primary-care medical clinic (Westside)
- Daycare for children, including a Head Start program (Central)
- Relapse Prevention Classes
- Money Magic (budgeting education classes)
- Step Up Classes (how to maintain clean units)
- Employment Prep and referrals
- Rental Assistance
- Housing location assistance

2. The goals and objectives related to the request;

This project is to increase the housing inventory for individuals that are chronically homeless. Capital improvements will be made to KHAKO’s main Wailuku site, known as KHAKO Central. This facility is located at 670 Waiale Road, Wailuku, Maui (TMK 3-8-46:21). This is a 48,000 sq. ft. facility on five acres of land that has 8 buildings, with the current capacity of 72 units (32 two bedroom, 40 studios).

Renovations will be made to two of the buildings at the Central site: Building 7 and Building 9. The objectives of this project are:

- Construct 16 new micro units for Permanent Supportive Housing;
- New classroom for educational activities and a computer lab for residents to conduct job and housing searches;
- New maintenance department room; and
- New donation room with household items for residents.

3. The public purpose and need to be served;

This project will increase the inventory of Permanent Supportive Housing for the most vulnerable community members who are chronically homeless. Permanent Supportive Housing is a type of subsidized housing intended for people with disabilities who have experienced or are at risk of homelessness. It combines an affordable place to live with voluntary social services, usually on-site and provided by case-management professionals. Such housing has been proven effective for those who have difficulty living independently and are likely to fall back into homelessness without extra support.

4. Describe the target population to be served; and

Maui has experienced a steady increase in the number of sheltered and unsheltered homeless, documented in the annual Statewide Homeless Point-in-Time survey.¹

Year	Sheltered	Unsheltered	Total
2016	484	661	1,145
2015	505	632	1,137
2014	445	514	959
2013	421	455	875
2012	420	454	874

¹ State of Hawaii, Homeless Point-in-Time, January 24, 2016, Partners in Care.

As the main homeless service provider on Maui, we are proactively working to address the growing population of homeless individuals and families. This population is estimated to be 1,145 individuals.

	Sheltered	Unsheltered	Total
Singles	242	525	767
Family individuals	242	136	378
All individuals	484	661	1,145
Family households	66	34	100

5. Describe the geographic coverage.

The island of Maui.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

Funding from the GLA program will enable KHAKO to make capital improvement to two buildings, both over 20 years old and in dire need of repair. Improvements will increase the inventory of Permanent Supportive Housing units available to individuals experiencing homelessness by reconfiguring and maximizing the use of Building 7 and Building 9:

Building 7 is a 4,451 sq. ft. structure. It will be repaired and renovated to maintain eight studio apartments and eight two-bedroom units, for Permanent Supportive Housing. These improvements are necessary as there is a dire need for additional affordable housing units on the island, and the current structure is configured for transitional and emergency housing. After renovation, the units will be utilized as Permanent Supportive Housing using the Housing First model of intervention, to assist the chronically homeless to stay housed indefinitely.

Building 9 will be demolished to maximize the number of micro-units and add program activity and administrative spaces. The new building will include these features:

- On the first floor there will be: a classroom for educational activities and computer lab with internet access for residents to conduct job and housing searches; maintenance department room; and donation room with household items for residents.
- On the second floor, new micro-units will be constructed for Permanent Supportive Housing.

2. Annual timeline

Timeline

Task	Year 1			
	Q1	Q2	Q3	Q4
Advertise/Post Bids				
Complete bidding process, secure contractors				
Architectural Planning and Engineering				
Permitting Process				
Construction				
Equipment				
Project completed				

3. Quality assurance and evaluation

The Chief Executive Officer (CEO) will act as the owner's representative in this project, and together with the architect and general contractor will be responsible for monitoring and evaluating the renovation project. Quality assurance includes the following:

- Weekly status meetings of the owner's representative, architect, plant operations manager and general contractor.
- Monthly reports by the CEO/owner's representative to the Board of Directors of KHAKEO to ensure that the project is proceeding in the forecasted timeframe and within the approved budget.
- Ongoing oversight and evaluation by the general contractor to ensure that construction standards are as required by the State of Hawaii and applicable code, and that the facility is being constructed per specifications.
- Measures to ensure compliance with applicable labor laws and proper documentation of expenditures.

In addition to the evaluation and monitoring of the renovation, the CEO and Chief Financial Officer (CFO) work together to ensure that capital funding and renovation expenses are properly processed on a timely basis, and that the project stays within budget. Each year KHAKEO undergoes a financial audit by certified public accountants to ensure that the organization complies with Generally Accepted Accounting Principles.

4. Measures of effectiveness

Effectiveness of this project will be determined by the following:

- Completion of design and construction tasks within the projected timeline, as evaluated by the CEO/owner's representative and architect. See the tasks and timeline for specific details. Progress towards completion of this project will be conducted on a monthly basis.
- The expenses are incurred on a timely basis, in the categories of costs as projected in the attached budget. Expenditures will be monitored on a monthly basis by the CEO and CFO.

III. Financial

1. Budget

The required budget sheets are attached.

2. Quarterly funding requests for fiscal year 2018.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$713,192	\$713,192	\$713,192	\$713,192	\$2,852,767

3. List of all other sources of funding sought for fiscal year 2018.

KHAKO submitted a request to the Maui County Community Develop Block Grant program in November 2016 for the repair and maintenance of two other structures at the Central site, Buildings 5 and 6. This request was for \$719,797.26, and no grant decision has been made yet by Maui County.

4. State and federal tax credits

Not applicable KHAKO has not received any state or federal tax credits within the prior three years, and has not applied for or anticipates applying for any state or federal tax credits pertaining to any capital project.

5. Federal, state, and county government contracts

KHAKO was recently awarded the Homeless Shelter Grant, RFP HMS-224-17-03-HPO to provide safe, immediate, and temporary shelter and services for people who are homeless or at-risk of homelessness, with the goal of obtaining permanent housing. The initial contract term is February 1, 2017 through July 31, 2018. The contract for the Westside Lahaina site is \$1,125,597. The contract for the Central Wailuku facility site is \$1,462,503. No capital funding is included in this grant.

6. Unrestricted current assets as of December 31, 2016.

\$168,283

IV. Experience and Capability

A. Necessary Skills and Experience

Experience and capability. As Hawaii’s first HUD-approved continuum-of-care facility for homeless persons, KHAKO has been recognized with numerous HUD Best Practice awards and serves as a model project that has been replicated nationally. KHAKO has been a recipient of State Stipend Program funds for over 15 years and has consistently met or exceeded all standards and requirements associated with the State’s homeless programs.

KHAKO has successfully implemented the following contracts:

State Homeless Shelter Program

Contract number: DHS-14-HPO-1012

Contract agency: DHS

Contact person: Paul Ruddell

Tel. 808-586-7070

Email pruddell@dhs.hawaii.gov

820 Mililani Street, Suite 606

Honolulu, HI 96813

Description: Providing transitional shelter and services for those who are homeless and/or at-risk of homelessness on the Island of Maui.

Emergency Solutions Grant- Emergency Shelter

Contract number: DHS-16-HPO-3009

Contract agency: DHS

Contact person: Judy Y. Ishida

Tel. 808-586-7064

Email jishida@dhs.hawaii.gov

820 Mililani Street, Suite 606

Honolulu, HI 96813

Description: Provide Emergency Shelter and services for those who are homeless and/or victims of domestic violence.

Life Skills Training and Employment Preparation

Contract number: DHS-15-ETPO-2156

Contract agency: DHS

Contact person: Kimberly Arista, Program Specialist

Tel. 808-586-7060

Email karista@dhs.hawaii.gov

820 Mililani Street, Suite 606

Honolulu, HI 96813

Description: Provide life skills training and employment preparation services for those who are homeless. (Contract completed.)

Central and Westside Operations, and Step Up Program

Contract number: G4363
Contract Agency: County of Maui
Contact Person: Luz Domingo – Grants Mgmt.
Tel. 808-270-7807
Email grants.hhc@mauicounty.gov
2200 Main St
One Main Plaza Building, Suite 601
Wailuku, HI 96793
Description: Provides Emergency Shelter, Transitional Housing Program and lastly Permanent Housing, for those who are homeless.

Addiction Recovery Management

Contract number: G4361
Contract Agency: County of Maui
Contact Person: Luz Domingo – Grants Mgmt.
Tel. 808-270-7807
Email grants.hhc@mauicounty.gov
2200 Main St
One Main Plaza Building, Suite 601
Wailuku, HI 96793
Description KHAKO’s Addiction Recovery Management Program (ARM) aims to support sobriety, reducing the harm related to substances by learning how to make healthier life style changes and focuses on self-sufficiency to facilitate access to and retention of permanent housing

B. Facilities

KHAKO Central. KHAKO has site control of the Central facility, subject of this GIA proposal. This site is safe, secure, located within walking distance of the bus line, and compliant with ADA, state and local health, safety and building, fire code laws, and regulations. It is accessible 24 hours a day, 7 days a week, and staffed by Resource Center Workers to ensure the safety of clients. The accommodations include the following:

- 88 units (14 units are fully accessible, handicap equipped living units).
- A dormitory unit that can accommodate 32 single men.
- A dormitory unit that can accommodate 10 single women.
- Combined emergency/transitional space for up to 325 people.
- Child care center.
- Complete kitchen facilities in the studio and two bedroom units.
- Complete dining room facilities, including walk-in refrigerator/freezer
- Classroom facilities for ongoing training, with computers and internet access.
- Counseling offices.
- Administrative offices.

This project will increase the housing inventory for individuals in the community experiencing chronic homelessness from 72 to 88. The number of handicap accessible units will increase from six 6 to 14 units.

KHAKO Westside. KHAKO has a second, smaller site, at 15 Ipu‘ Aumaka Lane, Lahaina, Maui (TMK 2-4-6:015). In 2002, KHAKO developed the KHAKO Westside Center and Affordable Housing Project in Lahaina. The project was built in phases over a period of 4 years with final completion of long-term rental unit buildings in 2006. KHAKO Westside has 36,000 square feet of space in five buildings, on five acres of land. The accommodations and supportive services housed include the following:

- 48 units: 24 two-bedroom and 24 studio units (six units are fully accessible, handicap equipped living units).
- A dormitory unit that can accommodate 32 single men.
- A dormitory unit that can accommodate 10 single women.
- Combined emergency/transitional space for up to 210 people.
- Child care center.
- Medical clinic facilities.
- Complete kitchen facilities in the studio and two bedroom units.
- Complete dining room facilities, including walk-in refrigerator/freezer.
- Classroom facilities for ongoing training, with computers and internet acc
- Counseling offices.
- Administrative offices.

No improvements will be made to KHAKO Westside in this project.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

CEO Monique Yamashita will oversee this project. She has over 15 years of experience working with individuals and families in the community at various levels. Ms. Yamashita has worked for such human services agencies as Maui Youth & Family Services, Child Welfare Services, The Domestic Violence Action Center, the Salvation Army, and Women Helping Women, and in the private sector as a Human Resources Coordinator for two corporations. She has an Associates in Science Degree in Human Services from UH Maui College, Bachelor of Arts Degree in Social Sciences from UH West Oahu, and Master's in Social Work degree from UH Manoa (scheduled to graduate in December 2016). Ms. Yamashita has been with KHAKO since 2016, is responsible for providing administrative support and oversight for all KHAKO programs and projects, including direct supervision of administrative staff.

KHAKO will conduct a competitive bid process to procure the services of design and construction professionals that are duly licensed and experienced to successfully complete a capital project of similar size and scope.

B. Organization Chart

The organizational chart for KHAKO is included as an attachment.

C. Compensation

Compensation for KHAKO's CEO in fiscal year 2017 is \$102,182 plus taxes and fringe benefits.

VI. Other

A. Litigation

KHAKO does not have any pending litigation to which it is a party, and does not have any outstanding judgments.

B. Licensure or Accreditation

KHAKO is an IRS 501(c)3.

C. Private Educational Institutions

Not applicable.

D. Future Sustainability Plan

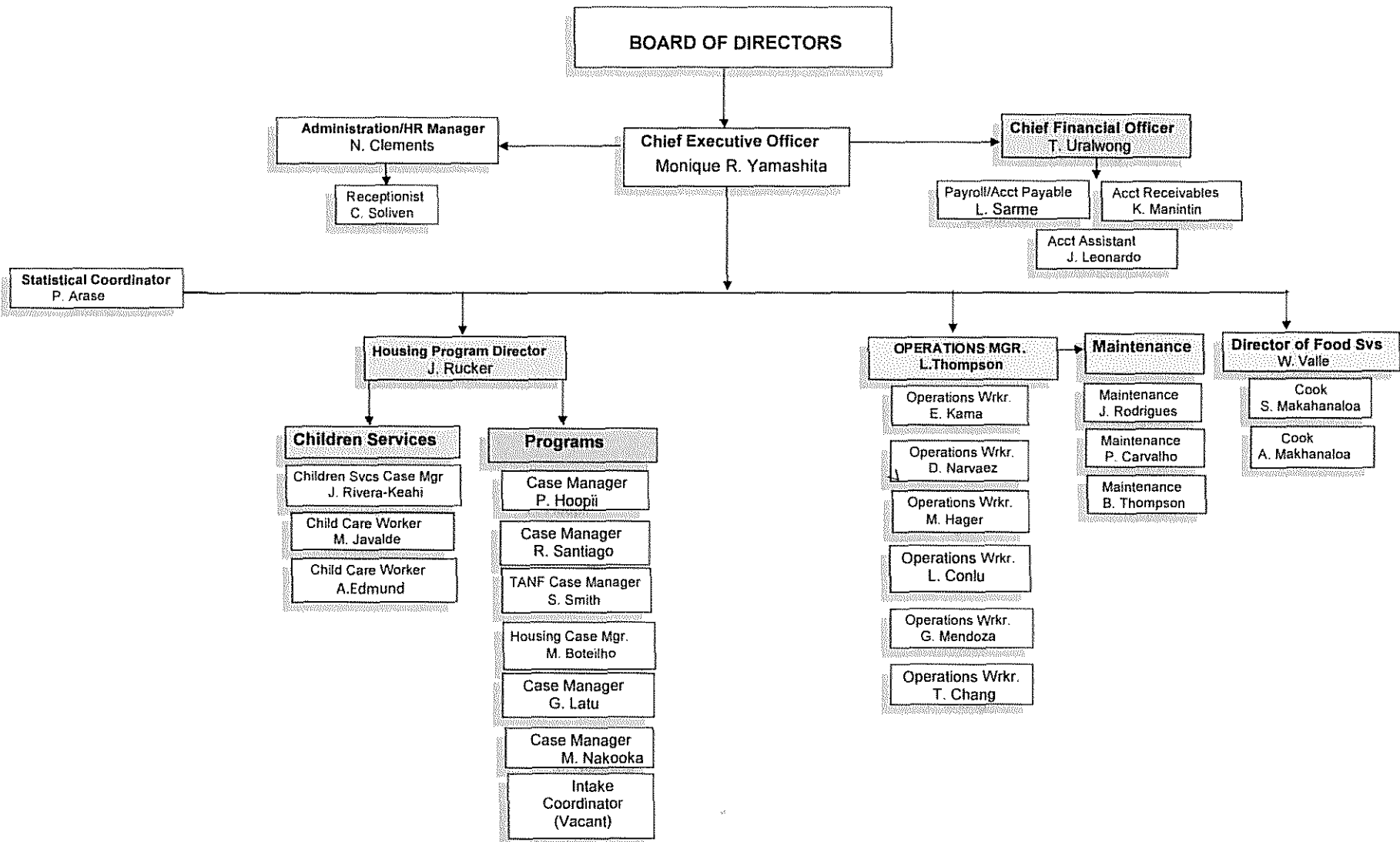
In the event the full amount of funding is received for the fiscal year 2017-18, KHAKO will complete the project, and will not require any additional funds for sustainability. Maintenance expenses, already included in the operating budget, will ensure Building 7 and Building 9 are kept in optimum condition so that they are able to serve the community of Maui into the future.

In the event KHAKO receives less than the amount requested, it will assess whether to proceed with portions of the proposed project, and proactively seek other sources of funding, including a proposal to the Maui County CDBG program, and state GIA program in 2018.

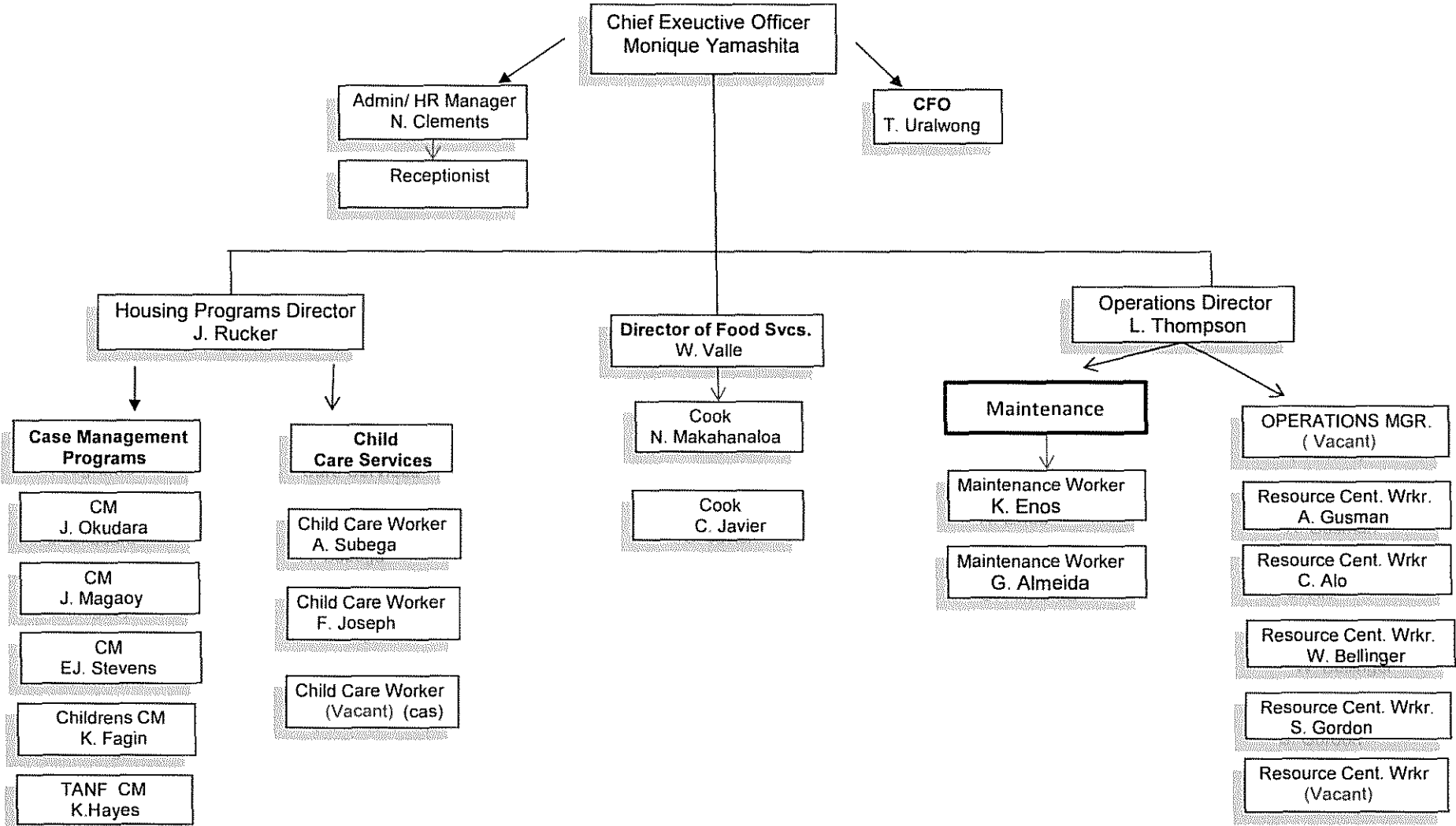
E. Certificate of Good Standing (If the Applicant is an Organization)

The Certificate of Good Standing is included as an attachment.

Ka Hale A Ke Ola Homeless Resource Centers, Inc.
 670 Waiiale Road Wailuku, HI 96793
Organizational Chart - Central Facility



Ka Hale A Ke Ola Homeless Resource Centers, Inc.
 15 Ipu'Aumakua Lane Lahaina, HI 96761
Organizational Chart - Westside Facility



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Ka Hale A Ke Ola Homeless Resource Centers, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
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TOTAL OTHER CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	2,852,767			
TOTAL (A+B+C+D+E)	2,852,767			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	2,852,767	Thanaid Uralwong 808-242-7600		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		1/19/2017		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	2,852,767	Monique R. Yamashitat, CEO		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: Ka Hale A Ke Ola Homeless Resource Centers, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NA				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: Ka Hale A Ke Ola Homeless Resource Centers, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NA			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NA			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Ka Hale A Ke Ola Homeless Resource Centers, Inc.

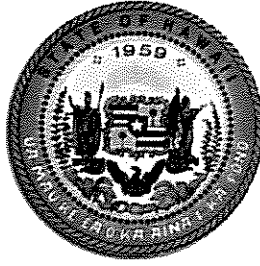
FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN			165,940			
CONSTRUCTION			2,686,827			
EQUIPMENT						
TOTAL:			2,852,767			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Ka Hale A Ke Ola Homeless Resource Centers, Inc.

Contracts Total: 4,652,840

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Homeless Stipend Program - Operation Support	8/1/2016	DHS	State	750,174
2	Homeless Stipend Program - Operation Support	2/1/2017	DHS	State	2,688,100
3	TANF - Operation Support	1/1/2017	HUD	US	100,000
4	Emergency Solution Grants - Operation Support	7/1/2016	HUD	US	20,791
5	Homeless Program - Operation Support	7/1/2016	DHHC	Maui County	467,000
6	Addiction Recovery Mgt - Operation Support	7/1/2016	DHHC	Maui County	50,000
7	Water Lift Station - Infrastructure Replacement	1/7/2016	HUD	US	190,000
8	Staircase Safety Initiative - Replacement	11/15/2016	HUD	US	386,775
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STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: Ka Hale A Ke Ola Homeless Resource Centers, Inc.

DBA/Trade Name: Ka Hale A Ke Ola Homeless Resource Centers, Inc.

Issue Date: 01/14/2017

Status: Compliant

Hawaii Tax#: 40447138-01
New Hawaii Tax#: GE113682636801
FEIN/SSN#: XX-XXX1740
UI#: XXXXXX0392
DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ka Hale A Ke Ola Homeless Resource Centers, Inc.
(Typed Name of Individual or Organization)

(Signature)

1/13/2017

(Date)

Monique R. Yamashita
(Typed Name)

Chief Executive Officer
(Title)