

House District 1,2,3

Senate District 1,4

THE TWENTY-NINTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): DEPARTMENT OF HEALTH

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Hawaii Island Community Development Corporation

Dbas: Not Applicable

Street Address: 100 Pauahi Street, #204, Hilo, HI 96720

Mailing Address: Same as Above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name KEITH KATO

Title Executive Director

Phone # 808-319-2422

Fax # 808-935-6916

E-mail keith.hicdc@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

CONSTRUCTION OF A NEW HILO ADULT DAY CENTER FACILITY

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$200,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE	<u>\$1,685,000</u>
FEDERAL	<u>\$2,400,000</u>
COUNTY	<u>\$ 0</u>
PRIVATE/OTHER	<u>\$2,883,747</u>

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

\_\_\_\_\_

AUTHORIZED SIGNATURE

\_\_\_\_\_ KEITH KATO, EXECUTIVE DIRECTOR  
NAME & TITLE

\_\_\_\_\_ JANUARY 19, 2017  
DATE SIGNED

RECEIVED  
1/19/17  
KAT

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. **A brief description of the applicant's background;**

Hawaii Island Community Development Corporation (HICDC) is a non-profit corporation established in 1986, with the mission of securing affordable housing to assist low- and moderate-income seniors and families on the island of Hawaii. To date, HICDC has completed 303 self-help homes and 7 senior housing projects with a total of 248 units, all which were completed on time, within budget, and with no unusual problems encountered. In addition, 9 self-help housing homes are currently underway.

Over the past 25 years, HICDC has developed more than 500 single family and apartment units for low income residents on the island of Hawaii with funding from state, county, and federal sources. HICDC has been awarded funds from the HOME program every year that such funds have been available since 1996, and has used funds from USDA Rural Development for the senior and self-help housing projects. In addition, HICDC has implemented an American Recovery and Reinvestment Act (ARRA) project for its Kamuela Senior project. All projects initiated with federal and/or state funding were completed on time and within budget, without requiring additional government funds.

2. **The goals and objectives related to the request;**

HICDC plans to construct a new replacement facility at the Mohouli Heights Senior Neighborhood site to enable Hawaii Island Adult Care, Inc. (HIAC) to relocate its quality Hilo-based adult day care services for elders and/or physically and mentally challenged adults from the Old Memorial Hospital that was constructed in 1924. The current facility is beyond repair due to damage from successive earthquakes and has been declared uninsurable by the Hawaii County inspectors, with the back section of the east wing already condemned by the state. As of 2010, the county amended HIAC's lease to be annual with a one-month termination clause as a result of the tenuous condition of the present structure.

The new Hilo Adult Day Center (proposed project) is part of a multiple phase project that will culminate in the construction of an approximately 12,000 square

foot replacement facility. Phase I, including planning, design, and permitting, was completed in January 2015. Tentative subdivision approval, as well as Phase IA – Civil Infrastructure (grading and embankment, paving, and utilities) was completed in July 2015. Phase IB Construction of the building foundation and site improvements will begin February 2017 and be completed by August 2017. Vertical construction of the new facility is also slated for February 2017 and is estimated to take approximately 12 months to complete.

HIAC anticipates that relocation of existing operations to the proposed project will accomplish the following goals:

- To provide continuity of care for over 100 clients and their families, predominantly frail, aged elders with physical and/or mental limitations, who rely on Hilo Adult Day Center for quality, community-based care within a nurturing environment;
- To prevent the future displacement of over 100 clients and their families who would need to find alternative services, including the possibility of costly, premature long-term care institutionalization should the current facility become permanently damaged;
- To complement the future 180-unit Mohouli senior housing complex by providing an on-site quality day care program so that our kupuna can continue living at home with dignity and independence;
- To accommodate the anticipated increase in need for senior adult day care services by designing a facility with the capacity to serve up to 80 participants on a daily basis;
- To provide a substantial cost savings to the state, as well as to families and taxpayers. On average, persons entering a long-term care facility become a Medicaid patient within three (3) months, with an average stay of three (3) years. When comparing the \$7,445 monthly long-term care Medicaid payment per person to the \$1,000 per month full-time adult day care cost, Hilo Adult Day Center saves the state over \$750,000 in Medicaid monies each year for every 10 participants who would otherwise be institutionalized if not for adult day care services.
- To provide support to family members and caregivers who need a safe place for their kupuna during the day so that they can work and have peace of mind that their loved ones are being cared for in a nurturing environment.

**3. The public purpose and need to be served;**

The 60+ elder population in Hawaii County has grown at a rate of 37% from 2000-2010, and it is estimated that 1 out of every 4 persons will be 60 years or

older by 2020. Based on 2010 census data, approximately 21.8% of persons in Hawaii County are 60 and older. From 1980-2000, the 85+ population in Hawaii County grew by 203%, and it is estimated that by 2020, 1 in 50 persons will be 85 years or older. The growth in elderly population is projected to continue at a rate of over 2% annually compared to the overall population growth rate of 1% per year.

According to the Hawaii County Office of Aging 2007-2011 Area Plan, Adult Day Care/Health is the Big Island's number one need under "Support Services -- In -- home," with an unmet need of 8,737. In addition, the number one area of concern, under "Identified program/service/activity needs" is caregiver support and respite. As the demand for day services to meet a growing elderly population continues to escalate, the need will far exceed existing programs in Hawaii County.

With the tenuous state of the present, uninsurable facility, over 100 elderly, low- to middle-income clients who have a combination of physical and/or mental challenges, are in jeopardy of being displaced. In addition, their caregivers may be forced to decide between expensive, long-term care or quitting their jobs to stay at home with loved ones.

There are over 100 participants currently enrolled at the existing facility, 72% of whom are 80 years old and over, mostly with some form of dementia. These clients cannot be left at home alone, due to risk of injury and the debilitating emotional stress on individuals and their families. Were it not for its services, Hilo Adult Day Center estimates that approximately 40% of its clientele would be in a nursing home or other long-term care facility because family members are unable to care for their loved ones during the day.

The proposed project will ensure that these low- to moderate-income frail elders and individuals with physical and/or mental challenges are able to participate in safe, mentally stimulating activities during the daytime so that their families can continue their employment and cope with the stress of caregiving.

The new facility will also serve to deter clients from being placed prematurely in long term care facilities, of which taxpayers bear 80-90% of the cost. According to statistics from the U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services, 90% of individuals are unable to pay for long-term services within three months, but stay for three years until passing on. Medicaid takes over when personal funds are exhausted, creating a huge tax burden estimated at an average of \$7,500 per month per person residing in long term care facilities. Thus, adult day care services are a financial necessity for not only our low- to moderate-income clients and families, but to all members of the community.

A wealth of research indicates that family caregivers experience a range of emotional and physical problems resulting from caregiving, including chronic stress, depression, physiological impairments, sleep deprivation, and enhanced risk of developing chronic conditions, such as cardiovascular disease and impaired kidney function. In addition, caregivers of family members with Alzheimer's disease or dementia experience disruptions in employment leading to lost wages in conjunction with progression of the disease (Supriya, 2015).<sup>1</sup>

The proposed project will also provide urgently needed respite and support to family members and caregivers who often experience heightened levels of stress due to round-the-clock caregiving responsibilities.

**4. Describe the target population to be served; and**

Hilo Adult Day Center serves frail, aged elders and adults with severe physical and/or mental challenges that are generally brought on by aging and will continue to deteriorate over time. The conditions preclude these individuals from being left alone during daytime hours and substantially impede their ability to live independently, necessitating constant supervision and personal assistance throughout the day.

Seventy-two percent of the current clientele is over 80 years old, and suffering some level of dementia. Of the younger group, most have Alzheimer's/dementia or are stroke-debilitated. HIAC predominantly serves clients considered low- to moderate-income, and no one is turned away or denied services because of inability to pay.

HIAC also serves caregivers, who desperately need a safe and nurturing environment in which to leave their family members during the day so they are able to continue their caregiving role in the evenings and weekends without facing burnout.

**5. Describe the geographic coverage.**

HIAC serves participants and families from east Hawaii, from Honokaa to Ka'u, although some have attended from as far as Waikoloa.

## **II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

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<sup>1</sup> Sarkar, Supriya, "Impact of Caregiving Role in the Quality of Life of Family Caregivers for Persons with Alzheimer's Disease" (2015). All Theses, Dissertations, and Other Capstone Projects. Paper 395.

1. **Describe the scope of work, tasks and responsibilities;**  
Under the direction of Executive Director Keith Kato, HICDC has oversight of developing the proposed project, including planning and design, permitting, construction, and close out. HIAC's Executive Director Paula Uusitalo will be responsible for the proposed project's daily activities, as well as operations planning, systems development, and pre-opening/ start-up issues once construction of the new facility is completed.  
  
Grant-in-Aid funds will be used toward construction of the proposed project. Other funds may be used toward the purchase of furniture, fixtures and equipment, as well as other related costs.
2. **Provide a projected annual timeline for accomplishing the results or outcomes of the service;**  
Vertical construction of the new facility is anticipated to begin in February 2017 and take approximately 12 months to complete.
3. **Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**  
The design firm of Fleming and Associates, AIA, will monitor construction through their monthly visits to the site. The firm will track progress through monthly reports accompanying the contractor's payment requests.
4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**  
Specific points of completion and milestones will be established with the contractor and agency which follow the construction process throughout the period of construction. Construction reporting is handled on a monthly basis in conjunction with the contractor's pay requests.

### **III. Financial**

#### **Budget**

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$200,000				\$200,000

**3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.**

HICDC submitted an \$800,000 request for CDBG funding in January 2017, and plans to raise the remaining \$31,253 through its capital campaign in 2017. If awarded \$200,000 in State GIA, no additional funding will be required to complete the proposed project.

**4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

This does not apply.

**5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.**

2012 State Grant-in-Aid Funding	\$ 385,000
2013 CDBG Funding	\$ 200,000
2013 State Grant-in-Aid Funding	\$1,000,000
2014 CDBG Funding	\$ 500,000
2015 CDBG Funding	\$ 700,000
2016 CDBG Funding	\$1,000,000
2016 State Grant-in-Aid Funding	\$ 300,000

**6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.**

The unrestricted assets of HICDC as of December 31, 2016 is \$1,449,734.

## **IV. Experience and Capability**

### **A. Necessary Skills and Experience**

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

HICDC has extensive experience in implementing, managing and bringing similar projects from conception to occupancy. During the past five years, HICDC has developed four self-help housing projects comprising 39 units, along with one senior rental project with 60 units. The self-help projects have totaled

approximately \$12 million, while the senior rental projects totaled approximately \$44 million. HICDC completed all projects on-time and within budget.

The day-to-day operations and supervision of paid and volunteer staff are the responsibility of the Executive Director, Keith Kato, who has served in this capacity since 1996. Keith was responsible for overseeing all of the senior complexes, including the 60-unit affordable senior rental housing project at Mohouli that was completed in December 2013.

## **B. Facilities**

**The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.**

With the tremendous growth in the elderly population in the County of Hawaii, Hilo Adult Day Center provides an essential service to address the needs of this segment of the population. The existing facility, which was constructed 90 years ago in 1924, is situated at the Old Hilo Memorial Hospital and is considered uninsurable.

The floors are cracking, the roof is damaged from repeated earthquakes, and the back section of the east wing has been condemned by the state. The wood within the facility is fully termite ridden, and the plumbing and electrical systems are in dire need of a complete overhaul. Because of the current facility's tenuous condition, the county would prefer not to have occupants in the building and in 2010, amended its lease to one year with a one-month termination clause.

HICDC plans to construct a new, approximately 12,000 square foot replacement facility at the Mohouli Heights Senior Neighborhood site. The proposed facility, compliant with the Americans with Disabilities Act of 1990 (ADA), will include large activity areas for energetic clients, as well as for clients that need a quieter atmosphere. These activity areas are particularly important since the more active our clients are during the day, the better rested they are at night when they are at home with their caregivers. In addition, the proposed project will be designed to include a covered outdoor activity area for exercise, a commercial kitchen, office space and storage. In conjunction with the Hawaii County Nutrition Program, the commercial kitchen will provide lunch meals, as well as Meals on Wheels to the entire senior housing project.

The two (2) client areas will feature a flexible open area surrounded by strategically placed restroom facilities. Additionally, shower and laundry facilities are planned so that elders can be bathed at the request of family members.

Convenient covered drop-off and pick-up areas will be incorporated at the new facility, as well as exterior gardens to facilitate walks and provide quiet settings.



The gardens will also be designed for gardening activities, with raised beds so our kupuna can sit and grow vegetables and flowers, even while in a wheelchair. In addition, the gardens will provide a safe place for clients with dementia or Alzheimer's disease to freely wander around while experiencing nature.

## V. **Personnel: Project Organization and Staffing**

### A. **Proposed Staffing, Staff Qualifications, Supervision and Training**

**The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.**

Executive Director Keith Kato is responsible for the day-to-day operations and supervision of HICDC's paid and volunteer staff. As overall manager of the project, Keith has oversight of the entire development process, including planning and design, permitting, construction, and close out. Additional outside consultants provide HICDC with assistance in land planning, environmental review, architectural design, civil engineering, and legal services.

HICDC's staffing for development projects also consists of Business Manager Jan Makaanani. Jan provides financial control of the project, with overall responsibility for tracking all funding and payments to contractors, as well as maintaining HICDC's financial records. Jan has been with HICDC since 1992, and was responsible for the financial aspects of developing all of the senior housing complexes and self-help homes. In her current capacity as Business Manager, Jan handles all invoices, payments, loan draws, insurance, and maintains the project accounts.

HIAC is under the direction of Executive Director Paula Uusitalo, who has served in this capacity since July 2007. Under her leadership, HIAC has implemented quality assurance and evaluation systems, as well as ongoing professional development opportunities for the staff, including annual training sessions, monthly in-services, and numerous other refresher training focusing on continuous improvement. In addition, Hilo Adult Day Center conducts annual surveys and maintains detailed statistics on clients, as well as monitors each through weekly staff meetings to ensure continuous improvement in program and client care.

With a dedicated staff of 35, HIAC is one of the most respected agencies on Hawaii Island with an unprecedented track record of client and family satisfaction for the past 40 years. HIAC's Hilo Adult Day Center is the largest single adult day care site in the state, and is accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF) International in Adult Day Services.

**B. Organization Chart**

**The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.**

The HICDC Organizational Chart is attached.

**C. Compensation**

**The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.**

HICDC's three highest paid employees are:

- (1) Business Manager - \$63,720
- (2) Program Manager - \$58,543
- (3) Executive Director - \$49,999.93 (part-time)

None of the above salaries will be paid from the project's GIA, CDBG, or donated funds. HICDC is developing this project for HIAC without compensation.

**VI. Other**

**A. Litigation**

**The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.**

This does not apply.

**B. Licensure or Accreditation**

**The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.**

HIAC's Hilo Adult Day Center is licensed through the Hawaii Department of Health, and is accredited through CARF International in Adult Day Services.

**C. Private Educational Institutions**

**The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.**

This does not apply.

**D. Future Sustainability Plan**

**The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:**

**(1) Received by the applicant for fiscal year 2017-18, but**

**(2) Not received by the applicant thereafter.**

In January 2017, HICDC submitted an \$800,000 request for CDBG funding, and plans to raise the remaining \$31,253 through its capital campaign in 2017. A \$200,000 award from State GIA will complete funding toward vertical construction. No additional funding will be required for the proposed project. Upon completion of the new facility, HIAC will establish a maintenance endowment through organization funds and the generous donations of individuals and friends.

**E. Certificate of Good Standing (If the Applicant is an Organization)**

**If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.**

The HICDC Certificate of Good Standing is attached.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Hawaii Island Community Development Corp

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	\$0	\$0	\$0	\$0
2. Payroll Taxes & Assessments	\$0	\$0	\$0	\$0
3. Fringe Benefits	\$0	\$0	\$0	\$0
<b>TOTAL PERSONNEL COST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	\$0	\$0	\$0	\$0
2. Insurance	\$0	\$0	\$0	\$0
3. Lease/Rental of Equipment	\$0	\$0	\$0	\$0
4. Lease/Rental of Space	\$0	\$0	\$0	\$0
5. Staff Training	\$0	\$0	\$0	\$0
6. Supplies	\$0	\$0	\$0	\$0
7. Telecommunication	\$0	\$0	\$0	\$0
8. Utilities	\$0	\$0	\$0	\$0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>E. CAPITAL</b>	<b>\$200,000</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$31,253</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>\$200,000</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$31,253</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	\$200,000	Keith Kato	808-319-2422	
(b) Total Federal Funds Requested	\$800,000	Name (Please type or print)	Phone	
(c) Total County Funds Requested	\$0		January 19, 2017	
(d) Total Private/Other Funds Requested	\$31,253	Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>	<b>\$1,031,253</b>	Keith Kato, Executive Director		
		Name and Title (Please type or print)		
<p><b>Note: A total of \$6,968,747 has already been committed to date toward the estimated \$8.0 million project cost. The Total Budget figure of \$1,031,253 above represents the amount of money requested in 2017-2018 to complete funding for the project.</b></p>				

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: Hawaii Island Community Development Corporation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: Hawaii Island Community Development Corporation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
JUSTIFICATION/COMMENTS:				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Hawaii Island Community Development Corporation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS	\$0	\$0	\$0	\$0	\$0	\$0
LAND ACQUISITION	\$0	\$0	\$0	\$0	\$0	\$0
DESIGN	\$0	\$0	\$0	\$0	\$0	\$0
CONSTRUCTION	\$700,000	\$1,300,000	\$200,000	\$831,253	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL:</b>	<b>\$700,000</b>	<b>\$1,300,000</b>	<b>\$200,000</b>	<b>\$831,253</b>	<b>\$0</b>	<b>\$0</b>
<b>JUSTIFICATION/COMMENTS:</b> Once State Grant-in-Aid funds are released, they will be used toward construction of the new Hilo Adult Day Center. Other funds may be used toward the purchase and installation of furniture, fixtures, and equipment, as well as for other related costs as necessary. HICDC submitted an \$800,000 request for CDBG funding in January 2017, and plans to raise the remaining \$31,253 through its capital campaign.						





**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:


- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Island Community Development Corporation

(Typed Name of Individual or Organization)

  
(Signature)

January 19, 2017

(Date)

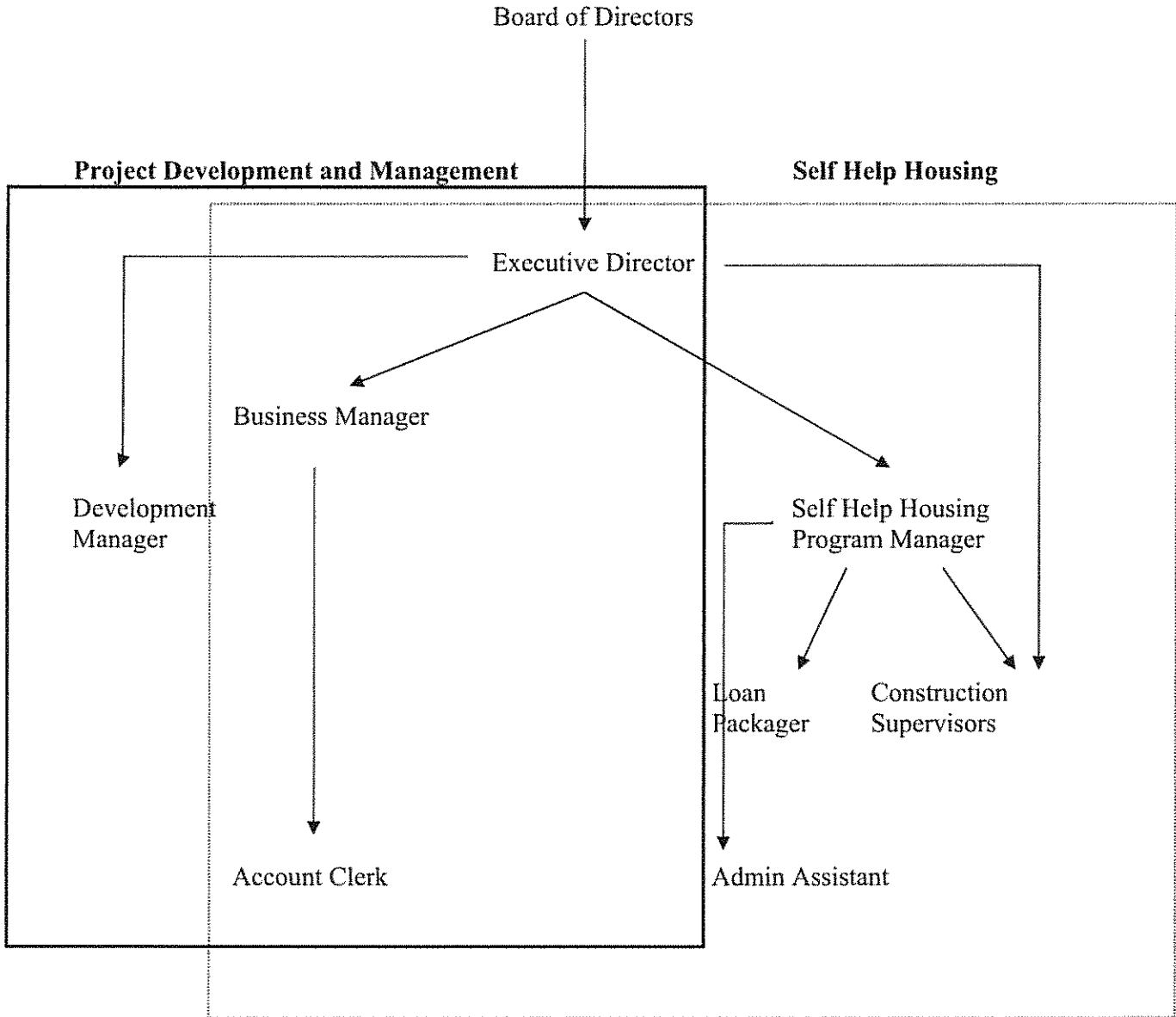
Keith Kato

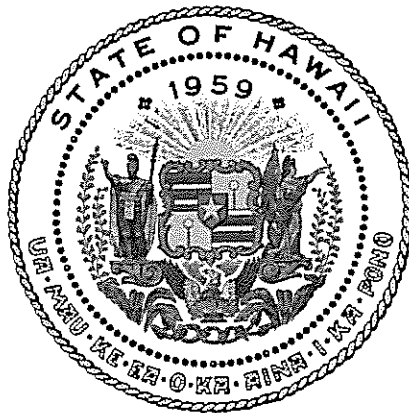
(Typed Name)

Executive Director

(Title)

**Hawaii Island Community Development Corporation  
Organizational Chart**





## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**HAWAII ISLAND COMMUNITY DEVELOPMENT CORPORATION**

was incorporated under the laws of Hawaii on 07/02/1986 ;  
that it is an existing nonprofit corporation; and that,  
as far as the records of this Department reveal, has complied  
with all of the provisions of the Hawaii Nonprofit Corporations  
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed the seal of the  
Department of Commerce and Consumer  
Affairs, at Honolulu, Hawaii.

Dated: January 13, 2017

Director of Commerce and Consumer Affairs