

**SENATE COMMITTEE ON WAYS AND MEANS
AND
SENATE COMMITTEE ON GOVERNMENT OPERATIONS**

BIENNIUM BUDGET REQUESTS FOR FISCAL BIENNIUM 2019-2021

**TESTIMONY OF THE
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES (DAGS)**

JANUARY 14, 2019

A. Overview - Mission Statement.

The Department's mission is to attain maximum value for the state taxpayers in providing physical, financial, and technical infrastructure support for state departments and agencies so they may accomplish their missions.

B. Overview – Current state-wide conditions and impacts on departmental operations.

Overall, current state-wide conditions have not negatively impacted most of the Department's programs. However, the current restriction imposed on the Department's general fund budget, coupled with the low unemployment rate and the resultant difficulties in hiring, present challenges for some of the Department's programs.

For example, there continues to be challenges in hiring and retaining personnel for our neighbor island districts, in large part due to direct competition with the private sector which generally offer higher wages particularly in trade positions. The competition for staffing results in increased vacancies for a longer period and has required program supervisors to take on additional responsibilities, impacting their ability to effectively manage current workloads.

Some programs have seen increased requests for services and with the current budget ceiling restrictions in place, experienced decreased capacity to provide services at anticipated levels. For example, the State Foundation on Culture and the Arts (SFCA) has experienced increased demand from DOE public schools for statewide art education services and by not-for profit organizations who provide culture and arts services and programming. The high demand combined, with the budget restrictions, limited the ability of the SFCA to reach priority neighbor islands and underserved communities

within the state, and to do neighbor island work and outreach. The SFCA also funded only a small portion of the Biennium Grants request for statewide culture and arts programming.

The affected programs, if unable to meet their financial obligations through turnover or vacancy savings, may need to prioritize work and defer expenditure of non-critical items. For example, custodial program restrictions and previous position reductions over the years have necessitated the program to prioritize work responsibilities to ensure the upkeep of health and safety issues and meet challenging fiscal obligations.

Nonetheless, the Department is managing its resources in a responsible manner, without sacrificing our service levels or negatively impacting the public, our employees and other agencies. For programs that are anticipating a deficit in meeting critical needs and are unable to cover the restriction with turnover or vacancy savings, or deferring expenditure of funds for non-critical items, an available option is a request for restriction release by the Governor after a thorough review and analysis of the minimum sums needed to allow the programs to expend funds for needed goods and services to attain mission critical objectives.

C. Federal Funds.

The State Foundation on Culture and the Arts receives federal funding from the National Endowment for the Arts (NEA) through its State Partnership/Hawaii Partnership Grant, CFDA No. 45.025. The current congressional budget fully funds the NEA. The NEA is confident in their continued funding. Should there be a reduction in the federal State Partnership Grant, programs and salaries funded by the NEA would be impacted or eliminated as other funding sources are limited or have specific guiding legislation. NEA funded programs include Arts Education, Folk and Traditional Art, Biennium Grants, 4 FTE and a portion of the agencies operating budget.

D. Non-General Funds.

Web link (URL) to the Department's *Reports to the Legislature on Non-General Funds* pursuant to HRS 37-47 is as follows:

<https://budget.hawaii.gov/wp-content/uploads/2018/12/AGS.pdf>

E. Budget Request – Development and Prioritization.

DAGS operating budget requests originated from the program level and the departmental prioritization reflects the scope and degree these requests impact the operational needs of the various programs seeking additional resources. Our CIP requests also originated from the program level and address the health and safety initiatives.

Pursuant to instructions in Finance Memorandum 18-16 issued by the Department of Budget and Finance, we took a cautious approach in developing the biennium budget and are seeking additional resources that are reasonable. As such, we have been deliberate in our review and prioritization of only the most pressing of requests for sufficient resources for our programs to adequately provide services at acceptable levels. Our budget requests, therefore, reflect our need for critical operating resources and include monies to fully fund positions appropriated with only half-year funding last session, which will facilitate our ability to complete recruitment for the positions; resources to replace a 15-year old refuse truck that has passed its useful life of 10 years and incurring costly repairs; and resources for cybersecurity capabilities enhancements.

F. Budget Request - Significant adjustments and anticipated outcomes.

The significant adjustment to our budget is the request for \$1,038,240 in FY 20 and \$1,263,902 in FY 21 for cybersecurity capabilities enhancements - tools needed to enhance our capabilities to better identify, protect, detect, respond to, and recover from cybersecurity related incidents across the Executive Branch.

The Office of Enterprise Technology Services (OETS) is required by law, HRS 27-43, to protect the State and move forward in the modernization and maturity of the State's capability to detect and respond to cybersecurity threats. With the advancement of technology, the risks and consequences of cyber-attacks increase. The risks of not having the right tools to protect the State from specific vectors of attack could allow security incidents to go undetected; we need to be able to detect stealthy indications that the State's assets have been compromised.

Cybersecurity threats are constantly changing, and the consequences and damages are becoming worse and worse. Attackers are finding new ways to utilize the features that are built into information technology systems for their advantage. As the State moves forward with technology, defenders need to adjust their protection capability to expand into the new domains. By having the right tools, the State's assets can be protected and

avoid having a major breach which could be very costly financially and diminish the people of Hawaii's trust.

The Department's biennium operating budget adjustment represents a net increase of \$3,173,038 (\$1,931,261 in general funds, \$1,341,777 in special funds, -\$100,000 in inter-departmental transfers) in FY 20 and \$4,206,331 038 (\$3,164,554 in general funds, \$1,141,777 in special funds, -\$100,000 in inter-departmental transfers) in FY 21 over the funding levels in Act 53, SLH 2018; details are reflected in the briefing tables.

Chair Dela Cruz, Chair Thielen, and members of the Committees, staff from DAGS, the attached agencies, OETS and I are available to answer any questions you and your committee members may have concerning our programs and the materials submitted for this briefing.

Department of of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Accounting Division (Systems Accounting Branch)	Develops new statewide accounting systems or major enhancements to existing systems (i.e., FAMIS, Payroll System, Central Warrant Writing System, Warrant Reconciliation System, and Data Mart System) and provides related user training, conversion, implementation and post implementation support; maintains and manages existing statewide accounting systems; and establishes, maintains and manages the Statewide Accounting Manual, FAMIS Procedures Manual, and Data Mart Manual and related State Accounting Forms to provide internal control over the accounting functions of the state.	a. Development of new systems / modifications to existing systems. b. Maintenance / management of accounting manuals / forms.	AGS-101	HRS 40-2 and HRS 40-6
Accounting Division (Pre-Audit Branch)	Review voucher claims, payroll claims, and contract documents; disbursement of vendor and payroll checks and related documents; and filing and maintenance of documents.	a. Examine contracts for compliance with State laws, rules, etc. b. Issue paychecks on a timely basis. c. Issue checks (Non-Payroll) on a timely basis. d. Prepare and transmit electronic payments.	AGS-102	HRS 26-6, HRS 40-01, HRS 40-03, HRS 40-10, HRS 40-53, HRS 40-54, HRS 40-56, HRS 40-57, HRS 40-58, and HRS 40-68
Accounting Division (Uniform Accounting & Reporting Branch)	Process and record financial transactions and report the results of financial transactions posted.	a. Develop and administer statewide accounting policies. b. Prepare the Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles. c. Prepare the Schedule of Expenditures of Federal Awards (SEFA) in accordance with the Federal Office of Management and Budget (OMB) Circular A-133. d. Maintain the State's Uniform Chart of Accounts and recommend changes and improvements thereto. e. Administer the appropriation and allotment process to ensure that program expenditures do not exceed authorizations. f. Release vouchers for payment. Provide guidance to departmental personnel in resolving errors that prevent their payments from processing. g. Approve statewide transactions processed via journal vouchers. h. Provide guidance to departmental personnel on recording adjustments, inter-entity, and other transactions.	AGS-103	HRS 26-6, HRS 40-01, HRS 40-03, HRS 40-04, and HRS 40-05

Department of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Audit Division	To achieve complete compliance with the State Comptroller's established accounting procedures and internal controls by the State's executive departments and agencies through financial and compliance audits.	<ul style="list-style-type: none"> a. Annual audits required by statute or external mandate. b. Annual audits by request. c. State department and agency requests with urgent needs. d. Audits of other departments and agencies not requiring annual audits but scheduled on a cyclical basis. e. Verify that the invoices of the rapid transit authority for the capital costs of a locally preferred alternative for a mass transit project comply with HRS 46-16.8(e). 	AGS-104	HRS 26-6, HRS 40-2, HRS 40-7, HRS 40-83, HRS 560:3-1214; Act 001, First Special Session 2017
Office of Information Practices	Administer Hawaii's Uniform Information Practices Act (Modified), Chapter 92F, HRS ("UIPA"), which requires open access to government records, and the "Sunshine Law," Part I of the Chapter 92, HRS, which requires open access to public meetings. As part of its UIPA duties, OIP administers the state's Records Report System. Additionally, OIP determines certain appeals from the Department of Taxation, and it assists the State Office of Enterprise Technology Services in implementing Hawaii's open data policy found at Section 27-44, HRS.	<ul style="list-style-type: none"> a. Promote government accountability and transparency through open access to government records and public meetings. b. As a neutral third party, administer Hawaii's open records and open meetings laws by investigating complaints, informally resolving disputes, and providing legal opinions, guidance, training, and assistance to State and county agencies and boards and to the general public. c. Monitor and recommend legislation, track lawsuits, and prepare annual reports. d. Assist the Office of Enterprise Technology Services in creating open data procedures and standards and encouraging government agencies to electronically post open data. e. Review and rule on appeals from the Department of Taxation's decisions as to what constitutes a written opinion that is available for public inspection and copying. 	AGS-105	HRS Chapter 92F, HRS Chapter 92, Part I, HRS 231-19(F), and (h), HRS 27-44.3
Archives Division	Collect, preserve, arrange, describe and provide access to the permanent and historical records of State Government; and provide records management training and consultant to promote a more efficient and transparent government.	<ul style="list-style-type: none"> a. Acquire, appraise, preserve, and provide access to the permanent and historical paper records of State Government at the State Archives' facilities; b. Develop and maintain the State Digital Archives for improved access and long-term preservation of electronic records of permanent value; and, c. Provide records management services, including: consultation, training, records retention scheduling, and vital records protection; provide warehousing of inactive, non-permanent records; and provide storage of master microfilm. 	AGS-111	HRS 26-6, HRS 94

Department of of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Office of Enterprise Technology Services (Program Title - Enterprise Technology Services- Governance and Innovation, formerly the OIMT office)	Provides governance for executive branch IT projects to provide the essential State oversight necessary so that intended goals are achieved and positive return on investment (ROI) is realized for the people of Hawaii. Also seeks to prioritize and advance innovative initiatives with the greatest potential to increase efficiency, reduce waste, and improve transparency and accountability in State government.	<p>IT Governance — Develops, implements and manages statewide IT governance and State IT strategic plans. Develops and implements statewide technology standards, including working with each executive branch department and agency to develop and maintain multi-year IT strategic and tactical plans and roadmaps, coordinate IT budget requests, forecasts, and procurement purchases to ensure compliance with all the above.</p> <p>Provides centralized computer information management and processing services; coordination in the use of all information processing equipment, software, facilities, and services in the executive branch; and consultation and support services in the use of information processing and management technologies to improve the efficiency, effectiveness, and productivity of State government programs.</p> <p>Establishes, coordinates and manages a program to provide a means for public access to public information and develop and operate an information network in conjunction with overall plans for establishing a communication backbone for State government.</p>	AGS-130 (combined with AGS-131)	HRS 27-43 (as amended by Act 58, SLH 2016)
		Cyber Security — Establishes cyber security standards, maintains the security posture of the State government network, and directs departmental remedial actions to protect government information or data communication infrastructure.	AGS-130	HRS 27-43.5
		Open Government — Builds on established open data and transparency platforms to facilitate open government mandates outlined in statute.	AGS-130	HRS 27-44
		Personal Information — Protects personal information that is collected and maintained by State and county government agencies (i.e., Information Privacy and Security Committee).	AGS-130	HRS 487N-5
		Internet Portal Services — Provides services through centralized web portal and Internet presence (hawaii.gov) that allow citizens to conduct business electronically with the government, in accordance with statute (i.e., Access Hawaii Committee).	AGS-130	HRS 27G

Department of of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Office of Enterprise Technology Services (Program Title - Enterprise Technology Services- Operations and Infrastructure Maintenance, formerly the ICSD division)	Supports the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be efficiently achieved.	<p>Production Services – Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies.</p> <p>Systems Services – Provides systems software support and control programming; database management and operational support; installation and maintenance services for distributed systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; and analyses to improve the efficiency and capacity of computer systems and security of information.</p> <p>Telecommunications Services – Plans, designs, engineers, upgrades, and manages the State’s telecommunication infrastructure that delivers voice, data, video, microwave, and radio communications services to State agencies.</p> <p>Client Services – Provides application systems development and maintenance services to statewide applications and department or agency specific applications.</p>	AGS-131	HRS 27-43 (as amended by Act 58, SLH 2016)
Administrative Services Office-Risk Management Office	Protect the State against catastrophic losses and minimize the total cost of insuring risk and operate a comprehensive risk management and insurance program.	<p>a. Purchase property, liability, cyber liability, and crime insurance based on analysis of premium cost (including deductible limits) relative to funds available in the State Risk Management Revolving Fund.</p> <p>b. Review and update as necessary the basis and information for the Risk Management Cost Allocation.</p> <p>c. Investigate, negotiate, and settle tort and auto claims and incidents reported.</p> <p>d. Initiate and resolve property and liability claims with insurance companies.</p>	AGS-203	HRS 26-6, HRS 41D

Department of of Accounting and General Services
Functions

Table 1

Division/Attached Agency	Description of Function	Activities	Prog ID(s)	Statutory Reference
Land Survey Division	Perform field and office land survey work statewide for various Government Agencies. Review and sign all Return of the State Land Surveyor form prepared for each Land Court Application map referred to the Division. Prepare detailed report for the State Attorney General for all Quiet Title Action suits in which the State of Hawaii is a Defendant. Also appear as expert witness on land litigations in which State is a party. Review all shoreline maps prepared by Government or private registered land surveyor submitted to the State for certification. Serve as official depository of all Government Survey Registered Maps and other historic maps, field books, calculations and other survey information. Furnish blue line copies of all subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to Government agencies, private organizations or individuals.	<p>a. Conduct extensive research for all Quiet Title Actions in which the State is cited as defendant. Compile information including copies of deeds, old reference maps for possible use in Court. Also appear as expert witness in Court litigations involving State lands or interests.</p> <p>b. For subdivisions of Land Court lands, complete mathematical checks of areas, closures, curve computations are performed. All encumbrances affecting the newly created lots are checked with the owner's certificate of title. All newly created lots are checked for proper legal access to an existing government road.</p> <p>c. For all File Plan maps, all mathematical calculations are checked and land titles, ownership of land, names of adjoining property owners are checked and verified before the map is accepted for recordation at the Bureau of Conveyances. Official copies of these approved File Plans and the computations for each are kept on file.</p>	AGS-211	HRS 26-6, HRS 107-3, HRS 501, HRS 502, and HRS 205A
		<p>d. Prepare, furnish and maintain maps and descriptions of public lands required by State agencies for the issuance of Governor's Executive Orders, general leases, grants of easements as well as the sale of government lands or purchase of private lands for public purposes.</p> <p>e. Review Shoreline maps prepared by private or government Licensed Professional Land Surveyors submitted to the State of Hawaii for certification. Personal visits to the site may be necessary when controversy is encountered. Submits recommendation to the Chairperson of the Board of Land and Natural Resources.</p> <p>f. Serve as official depository of all Government Survey Registered Maps and other historic maps, field books, calculations and other survey information.</p>		

Department of of Accounting and General Services
 Functions

Table 1

Division/Attached Agency	Description of Function	Activities	Prog ID(s)	Statutory Reference
		g. Furnish copies of all subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to Government agencies, private organizations and individuals. h. Performs preliminary field survey work to set the boundaries of various government parcels and places permanent markers on the boundary corners. i. Performs the field check of all original Land Court Applications transmitted to the Division by the Land Court. j. Provides maps and descriptions of Hawaiian Home Lands statewide. Provides field survey services when possible. k. Provide topographic and boundary surveys for schools and other public projects requested by State agencies.		
Public Works Division	Public Works Division is a centralized agency that plans, coordinates, organizes, directs, and controls a statewide program of engineering, architectural, and construction services including land acquisition, planning, designing, project management, construction management and inspection, quality assurance, contracting and equipping facilities for State and other agencies.	a. As the designated expending agency for government agencies, oversees project management from beginning to end for government projects. b. Work in conjunction with the Central Services Division on the repair and maintenance of DAGS government buildings and structures. c. Management of Public Works functions. d. Provides architectural and engineering technical services in response to requests to investigate and evaluate safety of buildings and improvements damaged by natural disasters and other emergencies. e. Provides support to the mission of the Department by directing the expenditure of Capital Improvement Funds and operating funds released to the Department for projects. f. Provides support to the mission of the Department by representing the Comptroller at various functions, ceremonies and public hearings on matters concerning public improvements.	AGS-221	HRS 26-6

Department of of Accounting and General Services
 Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
		<p>g. Provides emergency support to the state and other agencies under ESF3 for damage assessments and debris management following a natural or man-made disaster.</p> <p>h. Work in conjunction with the Central Services Division to support the Governor's energy efficiency initiatives through the implementation of Energy Savings Performance Contracting on DAGS and other government buildings and structures.</p> <p>i. Provides various staff services to the division including general management assistance; operating budget preparation and execution; financial management; personnel, training; public information; property, supplies, records and internal management of documents; obtaining project funding and providing current and final project costs; project tracking; contracts preparation and processing; and call for tenders.</p> <p>j. Provides engineering and architectural technical administrative support services during the planning, design, construction, and post construction phases of projects. Implements and coordinates professional services selection and evaluation process.</p>		

Department of of Accounting and General Services
Functions

Table 1

Division/Attached Agency	Description of Function	Activities	Prog ID(s)	Statutory Reference
		<p>k. Provides land acquisition coordination and planning services for public physical facilities; formulates and implements the Departments' CIP budget requests; reviews and assigns office space in State facilities; conducts environmental and other studies; and prepares investigative reports, as directed.</p> <p>l. Administers, implements, and manages professional services contracts for planning, design, and construction projects utilizing CIP appropriations, operating funds and other sources of funds. Projects include new construction; renovations; repairs and alterations to existing structures; furniture and equipment acquisitions for public buildings; and other improvements for the Executive, Legislative, and Judicial branches of State government. By agreement, projects may also include projects for Federal and County governments and other entities.</p> <p>m. Administers and manages projects under construction in accordance with construction contracts and prescribed construction practices by inspecting work in progress and work completed, directing and controlling changes, and the acceptance and closing of projects. Coordinates the delivery and installation of furniture and equipment for projects.</p>		
Public Works Division- Leasing Services Branch	Provides centralized office leasing services to departments of the Executive Branch, as well as guidance to other government agencies. Secures functional, appropriate work space for user agencies at cost-effective lease rental rates and terms.	<p>a. Locates functional as well as cost effective office space.</p> <p>b. Negotiates technical lease terms and conditions with lessors, agents or legal representatives (to include design and construction of tenant improvements, compliance with prevailing wages, ADA requirements, hazardous materials identification, real property and conveyance tax requirements, and tax clearance compliance).</p> <p>c. Prepares and processes office lease documents in coordination with the Attorney General's office.</p> <p>d. Processes monthly lease rental payments to lessors, and prepares billings for lease rent reimbursements from user departments.</p> <p>e. Provides lease administration over all office leases and municipal financing leases.</p>	AGS-223	HRS 26-6, HRS 171-30

Department of of Accounting and General Services
 Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
		f. Where appropriate, lease office space in DAGS controlled facilities to the private sector, and pursue approval through the DLNR, Board of Land and Natural Resources. g. Prepares and executes branch's operating budget.		
Central Services Division - Custodial	Provide housekeeping services for assigned state buildings and centralized payment of utilities and maintenance contracts for assigned state buildings.	a. Provide for housekeeping/janitorial services at assigned state buildings. b. Process payment of all utility and maintenance service contracts and other vendor payments. c. Develop and ensure compliance of various essential service contracts by monitoring mechanical systems and equipment contracts in state buildings.	AGS-231	HRS 26-6
Central Services Division - Grounds Maintenance	Provide grounds maintenance at assigned state office buildings, libraries, civic centers, health centers, and cemeteries.	a. Maintain grounds surrounding state office buildings by providing a variety of grounds maintenance services-weeding, watering, chemical spraying, and grass cutting on a regular basis. b. Maintain and trim trees, palm, and coconut trees surrounding public buildings by implementing regular tree trimming schedules via contract to prevent liability. c. Collect and dispose of refuse from assigned state office buildings, libraries, civic centers, health centers, and cemeteries by picking up refuse on a regular basis.	AGS-232	HRS 26-6
Central Services Division - Building Repairs and Alterations	Provide for the overall management of repair and maintenance and a preventative maintenance program for all assigned State office buildings located in the civic center and outlying areas.	a. Maintain the useful life of assigned public buildings, public libraries, health and civic centers statewide by performing minor and selected major repairs. In addition, emergency repairs are completed by immediately removing unsafe barriers or conditions. b. Other major repair work is completed through informal 3-quote, Hawaii State eProcurement (HlePRO) or delegated to DAGS-Public Works Division.	AGS-233	HRS 26-6

Department of of Accounting and General Services
Functions

Table 1

Division/Attached Agency	Description of Function	Activities	Prog ID(s)	Statutory Reference
State Procurement Office	Perform periodic review of the procurement practices of all governmental bodies; to assist, advise, and guide governmental bodies in matters relating to procurement; to develop and administer an innovative, streamlined statewide procurement orientation and training program; to develop, distribute, and maintain a procurement manual for state procurement officials; and develop, distribute and maintain a procurement guide for vendors wishing to do business with the State and its counties; to exercise general supervision and control over all inventories of goods; to sell, trade, or otherwise dispose of surplus goods; and to establish and maintain programs for inspection, testing, and acceptance of goods, services, and construction.	<p>a. Procures or supervises the procurement of goods, services, and construction for Executive branch agencies and all other Chief Procurement Officer jurisdictions.</p> <p>b. Assists, advises, and guides State agencies in matters relating to planning and purchasing health and human services.</p> <p>c. Participates in the legislative process by introducing bills to improve the State's procurement program and also by submitting testimony or comments on procurement-related bills.</p> <p>d. Initiates, develops, and amends Hawaii Administrative Rules for consideration and adoption by the procurement policy board.</p> <p>e. Conducts informational and public hearings on procurement rules affecting all governmental bodies.</p> <p>f. Initiates, develops and implements new processes and systems to advance the State's procurement program.</p>	AGS-240	HRS 103D, HRS 103F, HRS 103D-203, HRS 103D-205, HRS 103D-206, and HRS 103F-301
		<p>g. Establishes and maintains various contract databases.</p> <p>h. Develops, plans, and administers a statewide educational orientation and training program for purchasing personnel, vendors, contractors, service providers, and any other interested parties.</p> <p>i. Determines corrective actions; provided that if a procurement officer under the jurisdiction of the Administrator of the State Procurement Office or a chief procurement officer of any of the other State entities fails to comply with any determination rendered by the Administrator of the State Procurement Office within specified time frames, the procurement officer or chief procurement officer shall be subject to a procurement violation, which may include an administrative fine for every day of noncompliance.</p> <p>j. Administers and manages the statewide purchasing card program.</p>		

Department of of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
		k. Perform a periodic review of the inventory management system of all governmental bodies; enforce rules adopted by the policy board governing the management of state property; assist, advise, and guide governmental bodies in matters relating to the inventory management of state property; establish, manage, and maintain a centralized property inventory record file for each department, board, commission, or office of the State having the care, custody, or control of any state property. Consolidates, quality controls and reports inventory data to prepare the State of Hawaii's Comprehensive Annual Financial Report. Manages and maintains the centralized statewide excess State property listing. Maintains the transfer of property document file to confirm and verify the transferring of property between State agencies.		
		Advises agencies on the inventory management of all State assets. Conducts field reviews of State agencies to review and audit the accuracy of their inventory and ensure compliance to policies and procedures pertaining to the inventory management of State property.		
State Procurement Office- Surplus Property Branch	Manages, coordinates and maintains the acquisition, storage, transfer and distribution of Federal and State surplus personal property. Promotes the acquisition and distribution of surplus property to eligible State and county agencies and private organizations.	a. Distributes Federal and State surplus personal property to eligible agencies and organizations. Maintains surplus property warehouse facilities for the storage of surplus property until the proper transfer, disposal or distribution processes are complete. Accounts for property and maintains records of financial transactions. Reviews applicant qualifications for eligibility and conducts compliance checks on proper utilization of property. b. Develops rules, operating policies and procedures to achieve compliance with pertinent Federal and State statutes, policies and regulations. c. Coordinates the General Services Administration (GSA) fixed sale price program for used vehicle ranging from 3-9 years old normally with low mileage for government agencies.	AGS-244	HRS 103D-1103
Automotive Management Division - Motor Pool	Operates a centralized motor pool for the state by purchasing, renting, maintaining, and repairing vehicles for various agencies. Provides vehicle maintenance, repair and fueling services for non-pool state vehicles.	Utilization and maintenance of existing fleet and outside purchase of repair service for non-motor pool vehicles.	AGS-251	HRS 26-6(a)(4)

Department of of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Automotive Management Division - Parking Control	Operates and maintains parking facilities; controls and enforces parking rules and regulations; issues parking violation citations; operates and maintains parking meters and gate control equipment; collects money from meters and attendant controlled lots; directs and controls traffic in/out and within parking facilities; and provides first responder security patrols of parking facilities.	a. Collection of parking fees. b. Maintain parking facilities so that they are safe and clean.	AGS-252	HAR 3-30
Hawaii, Maui, Kauai District Offices	Provide for the overall planning and management of repair and maintenance support to school and other Department of Education facilities, and coordinate these functions with the Department of Education.	Provide a safe and conducive learning environment for the public schools on the neighbor islands by providing administrative, technical and trade related services to the Department of Education facilities.	AGS-807	HRS 26-6
King Kamehameha Celebration Commission	Coordinate, plan, and administer the annual King Kamehameha celebration throughout the State by working with State, County, and private agencies.	a. To honor and perpetuate the life and deeds of King Kamehameha I and to enrich the leisure time of residents and visitors through cultural presentations during a month long statewide celebration of traditional arts, crafts, skills, customs, and lores of the various ethnic groups in Hawaii. b. Secure consistent funding resources to sustain program and activities.	AGS-818	HRS 8-5
Campaign Spending Commission	The Hawaii Campaign Spending Commission's mission is to maintain the integrity and transparency of the campaign finance process by enforcing the law, educating the public, administering public financing programs, and training campaign committees in order to encourage compliance.	a. To improve campaign finance laws and rules to increase transparency, compliance, and ensure the integrity of the campaign finance process. b. To provide training, education, and access to committees for purposes of compliance with, and increasing awareness of, campaign finance laws and rules. c. To increase education, awareness, and access for the public. d. To explore, examine, and implement technological advances and capacities to improve access, reduce paperwork, and increase compliance. e. To obtain compliance with campaign finance laws and rules through enforcement actions. f. To ensure organizational and institutional sustainability.	AGS-871	HRS 11-314 and HRS 11-435
Office of Elections	The Office of Elections conducts efficient, honest, open and secure elections under federal and state laws and constitutions; provides accessible voter registration opportunities and encourages voter turnout; and develops voter education initiatives to disseminate information to the public.	a. Provide voter registration services. b. Provide voter education services. c. Provide voter orientation to naturalized citizens.	AGS-879	HRS 11-1.5(a), HRS 11-2(b), and HRS 11-2(d)

Department of of Accounting and General Services
Functions

Table 1

Division/Attached Agency	Description of Function	Activities	Prog ID(s)	Statutory Reference
State Foundation on Culture and the Arts	<p>The State Foundation on Culture and the Arts (SFCA) mission is to promote, perpetuate, preserve, and encourage culture and the arts, as central to the quality of life of the people of Hawaii. The SFCA offers statewide grants to support funding for projects that preserve and further culture and the arts, history and the humanities; administers a statewide arts in public places program; conducts an apprenticeship program to perpetuate cultural traditions; collaborates with organizations and educational institutions on arts education projects; conducts workshops, and provides staff resources to strengthen communities and develop nonprofit arts organizations; and bolsters the careers of local artists through commissions and purchases for the Arts in Public Places Collection.</p>	<p>a. Statewide administration of the Art in Public Places Program. b. Manage and operate the Hawaii State Art Museum. c. Provide arts education for public schools statewide through the Artists in the Schools program and professional development for DOE teachers and teaching artists. d. Administer the SFCA Biennium Grants Program in accordance with federal partnership with the National Endowment for the Arts. e. Manage and operate community projects and initiatives in accordance with federal partnership with the National Endowment for the Arts.</p>	AGS-881	HRS 9 and HRS 103-8.5
Stadium Authority	<p>A special-funded program which maintains, operates, and manages the Aloha Stadium and appurtenant facilities; prescribes and collects rents, fees, and charges for the use and enjoyment of the stadium or any of its facilities; supports and assists in the promotion of Hawaii's visitor industry and socio-cultural advancement; and exercises all powers necessary, incidental or convenient to carry out and effectuate this function.</p> <p>Pursuant to §109-2, the Authority is also responsible for planning, promoting, and marketing the stadium and its related facilities.</p>	<p>a. Program planning; promotion of facilities; directs, coordinates, and controls operations and maintenance of facilities. Revenue maximization through facility and event diversification. Project management through interface with outside agencies, stakeholders, and various levels of government in addressing and achieving short, mid, and long range planning, goals and objectives. b. Internal management, fiscal, budgetary, personnel, and administrative services; contract management and payroll processing; and preparing testimony and tracking legislation affecting the Stadium Authority. c. Directing event, scoreboard, parking, and swap meet operations. d. Engineering and related administrative matters and overall planning, control and coordination of the development, construction, maintenance and general services programs for the stadium, artificial field surface, and appurtenant facilities. e. Box Office operations to include cashiering, computerized interface with other ticketing agencies, and ticket sales activities. f. Security services; disaster and evacuation planning.</p>	AGS-889	HRS 109, HRS 226-8b(1)(2) and (3) and HRS 226-23

Department of of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Enhanced 911 Board	The Board oversees the implementation of Enhanced 911 service by wireless and VOIP connection service providers and the PSAPs by administering policies and statutes applicable to the Board; collecting assessments from the wireless and VOIP phone users; and distributing funds to the PSAPs and wireless carriers to upgrade and maintain the 911 system to be able to identify and locate wireless 911 callers.	a. Administrative functions to attain goals and objectives of the Board. b. Surcharge collections. c. Reimbursing the Public Safety Answering Points and Wireless Service Providers.	AGS-891	HRS 138
State Building Code Council	The State Building Code Council establishes and implements state building codes on a timely basis so that building owners, designers, contractors, and code enforcers within the state would be able to apply consistent current standards. The Council currently is not receiving any State funding in the budget.	a. Establish the Hawaii state building codes. b. A subcommittee comprised of the four council members representing county building officials whose duty is to recommend any necessary or desirable state amendments to the codes and standards identified in Section 107-25, HRS to the Council. c. Adopt, amend, or update codes and standards through the Hawaii Administrative Rules process on a staggered basis as established by the State Building Code Council.	AGS-892	HRS 107-21, HRS 107-22, HRS 107-23, HRS 107-24, HRS 107-25, HRS 107-26, HRS 107-27, HRS 107-28, HRS 107-29, HRS 107-30, and HRS 107-31
Comptroller's Office/District Offices -	Under the general direction of the Governor of the State of Hawaii, plan, direct and coordinate the various activities of the department within the scope of laws and established policies and regulations.	Provide administrative and management oversight of the department.	AGS-901/AA	HRS 26-6
Administrative Services Office	Provide the department with internal management, fiscal and office services and administer the statewide Risk Management Program. Provide general internal management assistance to the Comptroller in exercising responsibilities as executive of the department, including staff studies, reviews, and reports on organizational structures, work processes, procedures, and policies established for the department.	Provide budgeting, fiscal, and administrative support to the divisions, offices, and attached agencies of the department.	AGS-901/AB	HRS 26-6
Personnel Office	Administer the personnel management program for the department to include position classification and compensation, employee relations, recruitment and evaluation, selection and placement, labor relations, employee training and development, safety, affirmative action and equal employment opportunity, personnel transactions and maintenance of personnel records.	Provide human resource management support and services to the Department's divisions, offices, and attached agencies.	AGS-901/AC	HRS 26-6

Department of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Systems and Procedures Office	Systems and Procedures Office - Coordinate and advise the Comptroller on all functions pertaining to computer applications, local and wide area networks. The office has the functional responsibility for the development, implementation, and maintenance of computer systems under the administrative control of the Department of Accounting and General Services; formulate information processing policies and procedures; plan, coordinate and conduct systems analysis design and computer programming by utilizing available resources to support the computer and networking needs of the department; and operate and maintain the departmental minicomputer, local and wide area networks.	Provide the department with software and hardware to meet specific business unit requirements.	AGS-901/AE	HRS 26-6

Department of Accounting and General Services
Department-Wide Totals

Table 2

Fiscal Year 2019				
Act 53/18 Appropriation	Restriction	Emergency Appropriations	Total FY19	MOF
\$ 108,548,609.00	\$ (2,630,023.00)	\$ -	\$ 105,918,586.00	A
\$ 24,944,239.00	\$ -	\$ -	\$ 24,944,239.00	B
\$ 856,496.00	\$ -	\$ -	\$ 856,496.00	N
\$ 606,936.00	\$ -	\$ -	\$ 606,936.00	P
\$ 375,336.00	\$ -	\$ -	\$ 375,336.00	T
\$ 15,866,694.00	\$ -	\$ -	\$ 15,866,694.00	U
\$ 37,914,680.00	\$ -	\$ -	\$ 37,914,680.00	W
\$ 189,112,990.00	\$ (2,630,023.00)	\$ -	\$ 186,482,967.00	Total
Fiscal Year 2020				
Act 53/18 Appropriation	Reductions *	Additions *	Total FY20	MOF
\$ 108,548,609.00	\$ (1,275,275.00)	\$ 5,344,429.00	\$ 112,617,763.00	A
\$ 24,944,239.00	\$ (265,000.00)	\$ 1,634,196.00	\$ 26,313,435.00	B
\$ 856,496.00	\$ -	\$ -	\$ 856,496.00	N
\$ 606,936.00	\$ -	\$ -	\$ 606,936.00	P
\$ 375,336.00	\$ -	\$ 38,466.00	\$ 413,802.00	T
\$ 15,866,694.00	\$ (100,000.00)	\$ 10,874.00	\$ 15,777,568.00	U
\$ 37,914,680.00	\$ -	\$ 193,105.00	\$ 38,107,785.00	W
\$ 189,112,990.00	\$ (1,640,275.00)	\$ 7,221,070.00	\$ 194,693,785.00	Total
Fiscal Year 2021				
Act 53/18 Appropriation	Reductions *	Additions *	Total FY21	MOF
\$ 108,548,609.00	\$ (1,275,275.00)	\$ 5,996,491.00	\$ 113,269,825.00	A
\$ 24,944,239.00	\$ (265,000.00)	\$ 1,452,020.00	\$ 26,131,259.00	B
\$ 856,496.00	\$ -	\$ -	\$ 856,496.00	N
\$ 606,936.00	\$ -	\$ -	\$ 606,936.00	P
\$ 375,336.00	\$ -	\$ 38,466.00	\$ 413,802.00	T
\$ 15,866,694.00	\$ (100,000.00)	\$ 10,874.00	\$ 15,777,568.00	U
\$ 37,914,680.00	\$ -	\$ 206,387.00	\$ 38,121,067.00	W
\$ 189,112,990.00	\$ (1,640,275.00)	\$ 7,704,238.00	\$ 195,176,953.00	Total
* Includes base budget adjustments for non-recurring and CB costs.				

Department of Accounting and General Services
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted in Act 53/18 (FY19)			Governor's Submittal (FY20)*				Governor's Submittal (FY21)*			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
AGS-101	Acct System Development & Maintenance	A	9.00	3.00	\$ 1,047,665	9.00	3.00	\$ 1,074,813	3%	9.00	3.00	\$ 1,074,813	3%
AGS-102	Expenditure Examination	A	16.00	2.00	\$ 1,332,567	17.00	1.00	\$ 1,410,803	6%	17.00	1.00	\$ 1,410,803	6%
AGS-103	Recording and Reporting	A	13.00	-	\$ 915,088	13.00	-	\$ 992,680	8%	13.00	-	\$ 992,680	8%
AGS-104	Internal Post Audit	A	7.00	3.00	\$ 887,913	7.00	3.00	\$ 928,635	5%	7.00	3.00	\$ 928,635	5%
AGS-105	Office of Information Practices	A	8.50	-	\$ 676,855	8.50	-	\$ 806,037	19%	8.50	-	\$ 799,837	18%
AGS-111	Archives-Records Management	A	16.00	-	\$ 944,531	17.00	-	\$ 1,102,203	17%	17.00	-	\$ 1,117,903	18%
AGS-130	Ent Tech Svcs - Governance and Innovation	A	35.00	13.00	\$ 19,432,134	35.00	13.00	\$ 20,764,698	7%	35.00	13.00	\$ 20,990,360	8%
AGS-131	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	92.00	-	\$ 14,505,393	92.00	-	\$ 15,050,939	4%	92.00	-	\$ 15,050,939	4%
AGS-203	State Risk Mgmt and Insurance Administration	A	-	-	\$ 9,987,995	-	-	\$ 9,987,995	0%	-	-	\$ 9,987,995	0%
AGS-211	Land Survey	A	10.00	-	\$ 713,504	10.00	-	\$ 769,420	8%	10.00	-	\$ 769,420	8%
AGS-221	Public Works-Planning, Design, and Constr	A	91.00	3.00	\$ 7,164,343	94.00	3.00	\$ 7,306,704	2%	94.00	3.00	\$ 7,451,157	4%
AGS-223	Office Leasing	A	4.00	-	\$ 10,118,959	4.00	-	\$ 10,141,167	0%	4.00	-	\$ 10,141,167	0%
AGS-231	Central Services -Custodial Services	A	123.00	2.00	\$ 19,677,417	124.00	2.00	\$ 20,167,746	2%	124.00	2.00	\$ 20,285,583	3%
AGS-232	Central Services-Grounds Maintenance	A	30.00	-	\$ 1,987,251	30.00	-	\$ 2,360,586	19%	30.00	-	\$ 2,082,949	5%
AGS-233	Central Services-Bldg Rep and Alt	A	33.00	-	\$ 3,197,735	33.00	-	\$ 3,365,285	5%	33.00	-	\$ 3,390,498	6%
AGS-240	State Procurement	A	24.00	-	\$ 2,124,119	24.00	-	\$ 1,699,101	-20%	24.00	-	\$ 1,899,101	-11%
AGS-807	Sch Rep and Mtnc, Neighbor Isle Dist	A	80.00	-	\$ 5,365,769	80.00	-	\$ 5,715,743	7%	80.00	-	\$ 5,783,347	8%
AGS-818	King Kamehameha Celebration Commission	A	1.00	-	\$ 47,832	1.00	-	\$ 48,912	2%	1.00	-	\$ 48,912	2%
AGS-871	Campaign Spending Commission	A	5.00	-	\$ 505,585	5.00	-	\$ 531,452	5%	5.00	-	\$ 531,452	5%
AGS-879	Office of Elections	A	17.50	8.44	\$ 3,071,898	17.50	8.44	\$ 3,943,517	28%	17.50	12.44	\$ 4,082,947	33%
AGS-881	State Foundation on Culture and the Arts	A	0.50	-	\$ 1,518,888	0.50	-	\$ 956,442	-37%	0.50	-	\$ 956,442	-37%
AGS-901	General Administrative Services	A	36.00	1.00	\$ 3,325,168	36.00	1.00	\$ 3,492,885	5%	36.00	1.00	\$ 3,492,885	5%
AGS-111	Archives-Records Management	B	3.00	-	\$ 779,436	3.00	-	\$ 736,932	-5%	3.00	-	\$ 536,932	-31%
AGS-130	Ent Tech Svcs - Governance and Innovation	B	7.00	-	\$ 1,312,673	7.00	-	\$ 1,469,669	12%	7.00	-	\$ 1,469,669	12%
AGS-131	Ent Tech Svcs - Operations and Infrastructure Mntnce	B	-	1.00	\$ 168,420	-	1.00	\$ 173,560	3%	-	1.00	\$ 173,560	3%
AGS-231	Central Services -Custodial Services	B	-	-	\$ 58,744	-	-	\$ 58,744	0%	-	-	\$ 58,744	0%
AGS-881	State Foundation on Culture and the Arts	B	17.00	1.00	\$ 4,508,223	17.00	1.00	\$ 5,573,625	24%	17.00	1.00	\$ 5,573,625	24%
AGS-889	Spectator Events & Shows-Aloha Stadium	B	36.50	1.00	\$ 9,116,743	36.50	1.00	\$ 9,297,877	2%	36.50	1.00	\$ 9,315,701	2%
AGS-891	Enhanced 911 Board	B	-	2.00	\$ 9,000,000	-	2.00	\$ 9,003,028	0%	-	2.00	\$ 9,003,028	0%
AGS-879	Office of Elections	N	0.50	1.00	\$ 99,694	0.50	1.00	\$ 99,694	0%	0.50	1.00	\$ 99,694	0%
AGS-881	State Foundation on Culture and the Arts	N	4.50	-	\$ 756,802	4.50	-	\$ 756,802	0%	4.50	-	\$ 756,802	0%
AGS-881	State Foundation on Culture and the Arts	P	-	-	\$ 606,936	-	-	\$ 606,936	0%	-	-	\$ 606,936	0%
AGS-818	King Kamehameha Celebration Commission	T	-	1.00	\$ 67,274	-	1.00	\$ 70,070	4%	-	1.00	\$ 70,070	4%
AGS-871	Campaign Spending Commission	T	0.00	-	\$ 308,062	0.00	-	\$ 343,732	12%	0.00	-	\$ 343,732	12%
AGS-130	Ent Tech Svcs - Governance and Innovation	U	-	-	\$ 3,000,000	-	-	\$ 3,000,000	0%	-	-	\$ 3,000,000	0%
AGS-131	Ent Tech Svcs - Operations and Infrastructure Mntnce	U	33.00	-	\$ 3,312,584	33.00	-	\$ 3,312,584	0%	33.00	-	\$ 3,312,584	0%
AGS-211	Land Survey	U	-	-	\$ 285,000	-	-	\$ 285,000	0%	-	-	\$ 285,000	0%
AGS-223	Office Leasing	U	-	-	\$ 5,500,000	-	-	\$ 5,500,000	0%	-	-	\$ 5,500,000	0%

Department of Accounting and General Services
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted in Act 53/18 (FY19)			Governor's Submittal (FY20)*				Governor's Submittal (FY21)*			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
AGS-231	Central Services -Custodial Services	U	-	-	\$ 1,699,084	-	-	\$ 1,699,084	0%	-	-	\$ 1,699,084	0%
AGS-233	Central Services-Bldg Rep and Alt	U	-	-	\$ 100,000	-	-	\$ -	-100%	-	-	\$ -	-100%
AGS-807	Sch Rep and Mtnce, Neighbor Isle Dist	U	7.00	-	\$ 1,790,434	7.00	-	\$ 1,790,434	0%	7.00	-	\$ 1,790,434	0%
AGS-901	General Administrative Services	U	2.00	-	\$ 179,592	2.00	-	\$ 190,466	6%	2.00	-	\$ 190,466	6%
AGS-203	State Risk Mgmt and Insurance Administration	W	4.00	-	\$ 25,359,911	4.00	-	\$ 25,383,819	0%	4.00	-	\$ 25,383,819	0%
AGS-221	Public Works-Planning, Design, and Constr	W	-	-	\$ 4,000,000	-	-	\$ 4,000,000	0%	-	-	\$ 4,000,000	0%
AGS-244	Surplus Property Management	W	5.00	-	\$ 1,848,249	5.00	-	\$ 1,865,795	1%	5.00	-	\$ 1,867,127	1%
AGS-251	Automotive Management - Motor Pool	W	13.00	-	\$ 2,961,930	13.00	-	\$ 3,020,155	2%	13.00	-	\$ 3,031,265	2%
AGS-252	Automotive Management - Parking Control	W	27.00	-	\$ 3,744,590	27.00	-	\$ 3,838,016	2%	27.00	-	\$ 3,838,856	3%
			811.00	42.44	\$189,112,990	817.00	41.44	\$194,693,785		817.00	45.44	\$195,176,953	
* Includes base budget adjustments for non-recurring and CB costs.													

Department of Accounting and General Services
Budget Decisions

Table 4

Prog ID	Sub-Org	Description of Request	MOF	Initial Department Requests						Budget and Finance Recommendations						Governor's Decision					
				FY20			FY21			FY20			FY21			FY20			FY21		
				Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
AGS102	CB	Conversion of 1.00 Temporary Position to Permanent	A	1.00	(1.00)	\$ -	1.00	(1.00)	\$ -	1.00	(1.00)	\$ -	1.00	(1.00)	\$ -	1.00	(1.00)	\$ -	1.00	(1.00)	\$ -
AGS231	FA	Add Positions and Funds for 2.00 Building Managers & 3.00 Janitor IIs	A	5.00	-	\$ 115,308	5.00	-	\$ 230,616	1.00	-	\$ 26,478	1.00	-	\$ 52,956	1.00	-	\$ 26,478	1.00	-	\$ 52,956
AGS232	FE	Add funds for Motor Vehicle Purchase - Replacement of 3/4 ton Refuse Truck	A	-	-	\$ 300,000	-	-	\$ -	-	-	\$ 300,000	-	-	\$ -	-	-	\$ 300,000	-	-	\$ -
AGS232	FE	Full-year Funding for 3.00 Permanent Cemetery Grounds Positions authorized in Act 53, SLH 2018	A	-	-	\$ 61,650	-	-	\$ 61,650	-	-	\$ 61,650	-	-	\$ 61,650	-	-	\$ 61,650	-	-	\$ 61,650
AGS221	IA	Add 3.00 Permanent Positions and Funding for P3 Staffing and Related Requirements	A	3.00	-	\$ 156,453	3.00	-	\$ 300,906	1.00	-	\$ 70,000	1.00	-	\$ 140,000	3.00	-	\$ 156,453	3.00	-	\$ 300,906
AGS130	EG	Increase Shared Services Technology Special fund Expenditure Ceiling	B	-	-	\$ 150,000	-	-	\$ 150,000	-	-	\$ 150,000	-	-	\$ 150,000	-	-	\$ 150,000	-	-	\$ 150,000
AGS130	EG	Add Funds for Cybersecurity Capability Enhancements	A	-	-	\$ 1,038,240	-	-	\$ 1,263,902	-	-	\$ 1,038,240	-	-	\$ 1,263,902	-	-	\$ 1,038,240	-	-	\$ 1,263,902
AGS130	EG	Add Funds for Mobile Device Manager-software	A	-	-	\$ 150,000	-	-	\$ 150,000	-	-	\$ 150,000	-	-	\$ 150,000	-	-	\$ 150,000	-	-	\$ 150,000
AGS111	DA	Add 1.00 permanent Office Assistant and Additional Operating Funds	A	1.00	-	\$ 92,240	1.00	-	\$ 107,940	1.00	-	\$ 92,240	1.00	-	\$ 107,940	1.00	-	\$ 92,240	1.00	-	\$ 107,940
AGS111	DA	Add Funds for Equipment (scanner) and IT Services	B	-	-	\$ 320,000	-	-	\$ -	-	-	\$ 200,000	-	-	\$ -	-	-	\$ 200,000	-	-	\$ -
AGS233	FK	Eliminate Interdepartmental Transfer "U" Fund for AAFES Building Maintenance	U	-	-	\$ (100,000)	-	-	\$ (100,000)	-	-	\$ (100,000)	-	-	\$ (100,000)	-	-	\$ (100,000)	-	-	\$ (100,000)
AGS240	JA	Small Business Assistance Initiative-Continued funding in FY20	A	-	-	\$ 200,000	-	-	\$ -	-	-	\$ -	-	-	\$ 200,000	-	-	\$ -	-	-	\$ 200,000
AGS879	OA	Add funds for 2021 Reapportionment	A	-	-	\$ -	-	4.00	\$ 927,200	-	-	\$ -	-	4.00	\$ 927,200	-	-	\$ -	-	4.00	\$ 927,200
AGS871	NA	Add Funds for Campaign Spending Commission	A	-	-	\$ 29,000	-	-	\$ 22,000	-	-	\$ -	-	-	\$ -	-	-	\$ -	-	-	\$ -
AGS871	NA	Increase Ceiling for the Hawaii Election Campaign Fund ("HECF") - Trust Fund	T	-	-	\$ 700,000	-	-	\$ 700,000	-	-	\$ -	-	-	\$ -	-	-	\$ -	-	-	\$ -
AGS105	RA	Add 1.00 Permanent Attorney Position/Funding	A	1.00	-	\$ 60,000	1.00	-	\$ 114,200	-	-	\$ -	-	-	\$ -	-	-	\$ -	-	-	\$ -
AGS105	RA	Adds Funds for Salary Parity	A	-	-	\$ 129,000	-	-	\$ 129,000	-	-	\$ 100,000	-	-	\$ 100,000	-	-	\$ 100,000	-	-	\$ 100,000
AGS105	RA	Add Funds for Equipment - Computers	A	-	-	\$ 6,200	-	-	\$ -	-	-	\$ 6,200	-	-	\$ -	-	-	\$ 6,200	-	-	\$ -
AGS881	LA	Increase Appropriation Ceiling for Works of Art Special Fund	B	-	-	\$ 991,777	-	-	\$ 991,777	-	-	\$ 991,777	-	-	\$ 991,777	-	-	\$ 991,777	-	-	\$ 991,777
Base Budget Adjustments:																					
AGS-101	CA	Collective Bargaining Allocation	A									\$ 27,148			\$ 27,148			\$ 27,148			\$ 27,148
AGS-102	CB	Collective Bargaining Allocation	A									\$ 78,236			\$ 78,236			\$ 78,236			\$ 78,236
AGS-103	CC	Collective Bargaining Allocation	A									\$ 77,592			\$ 77,592			\$ 77,592			\$ 77,592
AGS-104	BA	Collective Bargaining Allocation	A									\$ 40,722			\$ 40,722			\$ 40,722			\$ 40,722
AGS-105	RA	Collective Bargaining Allocation	A									\$ 22,982			\$ 22,982			\$ 22,982			\$ 22,982
AGS-111	DA	Collective Bargaining Allocation	A									\$ 65,432			\$ 65,432			\$ 65,432			\$ 65,432
AGS-111	DA	Collective Bargaining Allocation	B									\$ 22,496			\$ 22,496			\$ 22,496			\$ 22,496
AGS-130	EG	Collective Bargaining Allocation	A									\$ 147,324			\$ 147,324			\$ 147,324			\$ 147,324
AGS-130	EG	Collective Bargaining Allocation	B									\$ 6,996			\$ 6,996			\$ 6,996			\$ 6,996
AGS-131	EA	Collective Bargaining Allocation	A									\$ 74,514			\$ 74,514			\$ 74,514			\$ 74,514
AGS-131	EA	Collective Bargaining Allocation	B									\$ 5,140			\$ 5,140			\$ 5,140			\$ 5,140
AGS-131	EB	Collective Bargaining Allocation	A									\$ 49,852			\$ 49,852			\$ 49,852			\$ 49,852
AGS-131	EC	Collective Bargaining Allocation	A									\$ 185,600			\$ 185,600			\$ 185,600			\$ 185,600
AGS-131	ED	Collective Bargaining Allocation	A									\$ 42,424			\$ 42,424			\$ 42,424			\$ 42,424
AGS-131	EE	Collective Bargaining Allocation	A									\$ 143,144			\$ 143,144			\$ 143,144			\$ 143,144
AGS-131	EF	Collective Bargaining Allocation	A									\$ 50,012			\$ 50,012			\$ 50,012			\$ 50,012
AGS-203	AD	Collective Bargaining Allocation	W									\$ 23,908			\$ 23,908			\$ 23,908			\$ 23,908
AGS-211	HA	Collective Bargaining Allocation	A									\$ 55,916			\$ 55,916			\$ 55,916			\$ 55,916
AGS-221	IA	Collective Bargaining Allocation	A									\$ 91,408			\$ 91,408			\$ 91,408			\$ 91,408
AGS-223	IB	Collective Bargaining Allocation	A									\$ 22,208			\$ 22,208			\$ 22,208			\$ 22,208
AGS-231	FA	Collective Bargaining Allocation	A									\$ 384,508			\$ 457,599			\$ 384,508			\$ 457,599
AGS-231	FB	Collective Bargaining Allocation	A									\$ 31,452			\$ 40,629			\$ 31,452			\$ 40,629
AGS-231	FC	Collective Bargaining Allocation	A									\$ 23,004			\$ 27,917			\$ 23,004			\$ 27,917
AGS-231	FD	Collective Bargaining Allocation	A									\$ 17,579			\$ 21,757			\$ 17,579			\$ 21,757
AGS-231	FW	Collective Bargaining Allocation	A									\$ 7,308			\$ 7,308			\$ 7,308			\$ 7,308
AGS-232	FE	Collective Bargaining Allocation	A									\$ 92,652			\$ 110,073			\$ 92,652			\$ 110,073
AGS-232	FF	Collective Bargaining Allocation	A									\$ 6,936			\$ 8,583			\$ 6,936			\$ 8,583
AGS-232	FG	Collective Bargaining Allocation	A									\$ 13,872			\$ 17,167			\$ 13,872			\$ 17,167

Department of Accounting and General Services
Budget Decisions

Table 4

Prog ID	Sub-Org	Description of Request	MOF	Initial Department Requests						Budget and Finance Recommendations						Governor's Decision					
				FY20			FY21			FY20			FY21			FY20			FY21		
				Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
AGS-233	FK	Collective Bargaining Allocation	A									\$ 141,224			\$ 161,990			\$ 141,224			\$ 161,990
AGS-233	FL	Collective Bargaining Allocation	A									\$ 17,038			\$ 19,261			\$ 17,038			\$ 19,261
AGS-233	FM	Collective Bargaining Allocation	A									\$ 4,644			\$ 5,756			\$ 4,644			\$ 5,756
AGS-233	FN	Collective Bargaining Allocation	A									\$ 4,644			\$ 5,756			\$ 4,644			\$ 5,756
AGS-240	JA	Collective Bargaining Allocation	A									\$ 74,982			\$ 74,982			\$ 74,982			\$ 74,982
AGS-244	JB	Collective Bargaining Allocation	W									\$ 17,546			\$ 18,878			\$ 17,546			\$ 18,878
AGS-251	GA	Collective Bargaining Allocation	W									\$ 58,225			\$ 69,335			\$ 58,225			\$ 69,335
AGS-252	GB	Collective Bargaining Allocation	W									\$ 93,426			\$ 94,266			\$ 93,426			\$ 94,266
AGS-807	FP	Collective Bargaining Allocation	A									\$ 161,882			\$ 192,689			\$ 161,882			\$ 192,689
AGS-807	FQ	Collective Bargaining Allocation	A									\$ 104,848			\$ 126,689			\$ 104,848			\$ 126,689
AGS-807	FR	Collective Bargaining Allocation	A									\$ 83,244			\$ 98,200			\$ 83,244			\$ 98,200
AGS-818	KA	Collective Bargaining Allocation	A									\$ 1,080			\$ 1,080			\$ 1,080			\$ 1,080
AGS-818	KA	Collective Bargaining Allocation	T									\$ 2,796			\$ 2,796			\$ 2,796			\$ 2,796
AGS-871	NA	Collective Bargaining Allocation	A									\$ 25,867			\$ 25,867			\$ 25,867			\$ 25,867
AGS-871	NA	Collective Bargaining Allocation	T									\$ 35,670			\$ 35,670			\$ 35,670			\$ 35,670
AGS-879	OA	Collective Bargaining Allocation	A									\$ 82,021			\$ 83,849			\$ 82,021			\$ 83,849
AGS-881	LA	Collective Bargaining Allocation	A									\$ 2,554			\$ 2,554			\$ 2,554			\$ 2,554
AGS-881	LA	Collective Bargaining Allocation	B									\$ 73,625			\$ 73,625			\$ 73,625			\$ 73,625
AGS-889	MA	Collective Bargaining Allocation	B									\$ 181,134			\$ 198,958			\$ 181,134			\$ 198,958
AGS-891	PA	Collective Bargaining Allocation	B									\$ 3,028			\$ 3,028			\$ 3,028			\$ 3,028
AGS-901	AA	Collective Bargaining Allocation	A									\$ 64,529			\$ 64,529			\$ 64,529			\$ 64,529
AGS-901	AB	Collective Bargaining Allocation	A									\$ 38,040			\$ 38,040			\$ 38,040			\$ 38,040
AGS-901	AB	Collective Bargaining Allocation	U									\$ 10,874			\$ 10,874			\$ 10,874			\$ 10,874
AGS-901	AC	Collective Bargaining Allocation	A									\$ 37,992			\$ 37,992			\$ 37,992			\$ 37,992
AGS-901	AD	Collective Bargaining Allocation	A									\$ 27,156			\$ 27,156			\$ 27,156			\$ 27,156
AGS-879	OA	Non election year adjustment for voting systems	A									\$ 789,598			\$ -			\$ 789,598			\$ -
AGS111	DA	Non Recurring Item	B									\$ (265,000)			\$ (265,000)			\$ (265,000)			\$ (265,000)
AGS130	EG	Non Recurring Item	A									\$ (3,000)			\$ (3,000)			\$ (3,000)			\$ (3,000)
AGS221	IA	Non Recurring Item	A									\$ (105,500)			\$ (105,500)			\$ (105,500)			\$ (105,500)
AGS232	FE	Non Recurring Item	A									\$ (101,775)			\$ (101,775)			\$ (101,775)			\$ (101,775)
AGS240	JA	Non Recurring Item	A									\$ (500,000)			\$ (500,000)			\$ (500,000)			\$ (500,000)
AGS881	LA	Non Recurring Item	A									\$ (175,000)			\$ (175,000)			\$ (175,000)			\$ (175,000)
AGS881	LA	Non Recurring Item	A									\$ (40,000)			\$ (40,000)			\$ (40,000)			\$ (40,000)
AGS881	LA	Non Recurring Item	A									\$ (75,000)			\$ (75,000)			\$ (75,000)			\$ (75,000)
AGS881	LA	Non Recurring Item	A									\$ (200,000)			\$ (200,000)			\$ (200,000)			\$ (200,000)
AGS881	LA	Non Recurring Item	A									\$ (75,000)			\$ (75,000)			\$ (75,000)			\$ (75,000)
				11.00	(1.00)	\$ 4,399,868	11.00	3.00	\$ 5,049,191	4.00	(1.00)	\$ 5,494,342	4.00	3.00	\$ 5,903,057	6.00	(1.00)	\$ 5,580,795	6.00	3.00	\$ 6,063,963

Department of Accounting and General Services
Proposed Budget Reductions

Table 5

Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOF	FY20			FY21			FY19
					Pos (P)	Pos (T)	\$\$\$\$	Pos (P)	Pos (T)	\$\$\$\$	Restriction (Y/N)
AGS233	FK	Eliminate Interdepartmental Transfer "U" Fund for AAFES Building Maintenance, S-XX-327-M	None	U			\$ 100,000			\$ 100,000	N
Base Budget Adjustments:											
AGS111	DA	Non Recurring Item	None	B			\$ 265,000			\$ 265,000	N
AGS130	EG	Non Recurring Item	None	A			\$ 3,000			\$ 3,000	N
AGS221	IA	Non Recurring Item	None	A			\$ 105,500			\$ 105,500	N
AGS232	FE	Non Recurring Item	None	A			\$ 101,775			\$ 101,775	N
AGS240	JA	Non Recurring Item	None	A			\$ 500,000			\$ 500,000	N
AGS881	LA	Non Recurring Item	None	A			\$ 175,000			\$ 175,000	N
AGS881	LA	Non Recurring Item	None	A			\$ 40,000			\$ 40,000	N
AGS881	LA	Non Recurring Item	None	A			\$ 75,000			\$ 75,000	N
AGS881	LA	Non Recurring Item	None	A			\$ 200,000			\$ 200,000	N
AGS881	LA	Non Recurring Item	None	A			\$ 75,000			\$ 75,000	N
							\$ 1,640,275			\$ 1,640,275	

Department of Accounting and General Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	FY20			FY21		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
AGS102	CB	OR	1	1	Conversion of 1.00 Temporary Position to Permanent	Two permanent positions authorized in Act 124, SLH 2016 with 6 months funding, for additional support for the Expenditure Examination program, were approved for full funding in Act 53, SLH 2018; however, both positions were also converted from Permanent to Temporary status. One of the positions was filled as of April 2017, while still a permanent position as authorized. This request is to convert the position back to permanent status from temporary as this position is a critical resource needed to meet ongoing operational needs of Central Payroll and provide support due to the increased complexity of collective bargaining agreements, federal and state reporting requirements, and statewide training requirements, as well as to implement and support new systems. The position performs functions that are permanent in nature.	A	1.00	(1.00)	\$ -	1.00	(1.00)	\$ -
AGS231	FA	OR	1	2	Add one Building Manager Position and Funds	Currently 3 Building Managers oversee the servicing of some 70+ state facilities that require building management services that address custodial cleaning services, building machinery problems such as air conditioning, elevator operation etc. State buildings have also been impacted by homeless and vagrants using the buildings as a temporary resting area resulting in health and safety concerns/complaints from building occupants. One additional building manager to our existing three building managers will enable the geographical area to be split more equitably and increase efficiency and response time to building occupant concerns and lead to faster resolution to problems.	A	1.00	-	\$ 26,478	1.00	-	\$ 52,956
AGS232	FE	OR	2	3	Add funds for Motor Vehicle Purchase - Replacement of 3/4 ton Refuse Truck	The existing refuse truck is 15 years old and has nearly 145,000 miles. The program has only one refuse truck and mechanical breakdowns are occurring more frequently. When the refuse truck is down, the use of private vendors is not a viable option because their existing equipment cannot pickup the state's trash bins. A replacement truck is sought as the truck has exceeded its useful life of 10 years and the program is facing increasing repair costs.	A	-	-	\$ 300,000	-	-	\$ -
AGS232	FE	FY	3	4	Full-year Funding for 3.00 Permanent Cemetery Grounds Positions authorized in Act 53, SLH 2018	Act 49 SLH 2017 as amended by Act 53 SLH 2018 provided for 3 grounds positions to provide grounds services at six cemeteries on Oahu. The act provided funding for two Groundskeeper II's and one Power Mower Operator for 6 months. This request seeks to fully fund the positions, i.e., additional funding for 6 months for the salary for the three positions.	A	-	-	\$ 61,650	-	-	\$ 61,650

Department of Accounting and General Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
AGS221	IA	GI	1	5	Add 3.00 Permanent Positions and Funding for P3 Staffing and Related Requirements	The request is to provide for three positions and related furnishings and equipment to staff a P3 (public-private partnership) office within the Public Works Division (PWD), Public Works Administrator's office. The requested positions will provide internal staffing to provide assistance to other State departments and agencies for the identification, definition, procurement and oversight of the development of P3 structures and the related contractual arrangements of such public-private partnerships on behalf of the State. Other support will include developing guidelines and related templates, training, and other resource support to other State departments and agencies. As many of these projects will include a planning, design, and construction component to the overall structure of these arrangements, this function is expected to closely coordinate their efforts with the existing Planning, Project Management, Construction Management and Leasing branches within PWD.	A	3.00	-	\$ 156,453	3.00	-	\$ 300,906
AGS130	EG	FE	1	6	Increase Shared Services Technology Special fund Expenditure Ceiling	This request seeks a ceiling increase to cover fringe benefit costs. The fund has sufficient projected revenues to sustain the increased expenditure ceiling.	B	-	-	\$ 150,000	-	-	\$ 150,000
AGS130	EG	HS	2	7	Add Funds for Cybersecurity Capability Enhancements	With the advancement of technology, the risks and consequences of cyber attacks increase. The risks of not having the right tools to protect the State from specific vectors of attack could allow security incidents to go undetected. The State of Hawaii needs to be able to detect stealthy indications that the State's assets have been compromised. The State could lose potentially \$155,873,372 as a result of a data breach as well as fines and loss of reputation.	A	-	-	\$ 1,038,240	-	-	\$ 1,263,902
AGS130	EG	HS	3	8	Add Funds for Mobile Device Manager-so	With technology becoming more accessible, allowing employees to conduct business any time and any where, it is important to have controls in place to prevent malicious activity on mobile devices. MDM allows mobile devices that are used for State business to be managed to ensure devices are kept up to date, patched and could be wiped in the event the device is lost or stolen.	A	-	-	\$ 150,000	-	-	\$ 150,000

Department of Accounting and General Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
AGS111	DA	OR	1	9	Add 1.00 permanent Office Assistant and Additional Operating Funds	Personnel - The State Archives is requesting one additional FTE position due to increased utilization of the Public Research Room and State Archives' Services; increase in service requests has pushed the turnaround time from a target 7-10 days out to 6-8 weeks, with up to three months in the case of large orders. Other Current Expenses - funds for a contracted security guard to provide monitoring of the public research room and security cameras. This will provide a level of security corresponding to the importance of the items stored in the State Archives, reduce theft in the Public Research Room, and ensure that research room protocols are enforced. Funds are also requested for a) document shredding; insufficient funds has resulted the periodic annual deferral of destruction of eligible boxes, resulting in a multi-year backlogs that has greatly reduced capacity for incoming boxes, and b) specialty archival supplies for the rehousing of archival photographs and records.	A	1.00	-	\$ 92,240	1.00	-	\$ 107,940
AGS111	DA	OR	2	10	Add Funds for IT Services	The Digital Archives is moving into production and is requesting a \$200,000 one-time expenditure authority for testing and rollout of the Digital Archives preservation system. As the system has the responsibility of preserving digital records of enduring legal, historical and fiscal value in an authentic state in perpetuity, it is essential that the system function as designed to international standards. Having a set of outside analysts review, comment and improve the system is an important part of ensuring the highest quality product we can produce.	B	-	-	\$ 200,000	-	-	\$ -
AGS240	JA	OR	1	12	Small Business Assistance Initiative-Continued funding in FY20	The SPO is requesting that funding of \$200,000 be approved to continue Act 42, SLH 2017 which is intended to assist small business in the state procurement process. Small businesses are the lifeblood of the State's economy, and small businesses owned by veterans, native Hawaiians, and women are the most vulnerable and disadvantaged businesses within our State.	A	-	-	\$ -	-	-	\$ 200,000
AGS879	OA	OR	1	13	Add funds for 2021 Reapportionment	Pursuant to Article IV, Section 2 of the Hawaii State Constitution, the Chief Election Officer shall provide technical assistance to the Reapportionment Commission, and the Legislature shall appropriate funds to enable the commission to carry out its duties. It is not within the budget of the Office of Elections to adequately support and assist the Reapportionment Commission in conducting the reapportionment for 2021.	A	-	-	\$ -	-	4	\$ 927,200

Department of Accounting and General Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
AGS105	RA	OR	2	17	Adds Funds for Salary Parity	Of the \$229,000 requested last year, \$100,000 was added in FY 2019 for Office of Information Practices (OIP) to meet the critical need to retain its experienced workforce. OIP is seeking the balance of its salary parity request in FB 2020-21 because the underlying facts have not changed; OIP salaries still remain about 20% below that of comparable government positions.	A	-	-	\$ 100,000	-	-	\$ 100,000
AGS105	RA	OR	3	18	Add Funds for Equipment - Computers	OIP is requesting \$6200 to replace 9 desktop computers, which are showing their age and slowing in their performance. OIP will keep the monitors, speakers, and keyboards that it currently has.	A	-	-	\$ 6,200	-	-	\$ -
AGS881	LA	OR	1	19	Increase Appropriation Ceiling for Works of Art Special Fund	The proliferation of State construction has resulted in increases of revenue to the works of art special fund and rising demand for culture and arts services. The demand for large scale projects by contributing departments is greater than the State Foundation on Culture and the Arts (SFCA) can accommodate under the current appropriation ceiling. A higher budget ceiling is needed for SFCA to align capacity with funding.	B	-	-	\$ 991,777	-	-	\$ 991,777
Base Budget Adjustments:													
AGS-101	CA				Collective Bargaining Allocation		A			\$ 27,148			\$ 27,148
AGS-102	CB				Collective Bargaining Allocation		A			\$ 78,236			\$ 78,236
AGS-103	CC				Collective Bargaining Allocation		A			\$ 77,592			\$ 77,592
AGS-104	BA				Collective Bargaining Allocation		A			\$ 40,722			\$ 40,722
AGS-105	RA				Collective Bargaining Allocation		A			\$ 22,982			\$ 22,982
AGS-111	DA				Collective Bargaining Allocation		A			\$ 65,432			\$ 65,432
AGS-111	DA				Collective Bargaining Allocation		B			\$ 22,496			\$ 22,496
AGS-130	EG				Collective Bargaining Allocation		A			\$ 147,324			\$ 147,324
AGS-130	EG				Collective Bargaining Allocation		B			\$ 6,996			\$ 6,996
AGS-131	EA				Collective Bargaining Allocation		A			\$ 74,514			\$ 74,514
AGS-131	EA				Collective Bargaining Allocation		B			\$ 5,140			\$ 5,140
AGS-131	EB				Collective Bargaining Allocation		A			\$ 49,852			\$ 49,852
AGS-131	EC				Collective Bargaining Allocation		A			\$ 185,600			\$ 185,600
AGS-131	ED				Collective Bargaining Allocation		A			\$ 42,424			\$ 42,424
AGS-131	EE				Collective Bargaining Allocation		A			\$ 143,144			\$ 143,144
AGS-131	EF				Collective Bargaining Allocation		A			\$ 50,012			\$ 50,012
AGS-203	AD				Collective Bargaining Allocation		W			\$ 23,908			\$ 23,908
AGS-211	HA				Collective Bargaining Allocation		A			\$ 55,916			\$ 55,916
AGS-221	IA				Collective Bargaining Allocation		A			\$ 91,408			\$ 91,408
AGS-223	IB				Collective Bargaining Allocation		A			\$ 22,208			\$ 22,208
AGS-231	FA				Collective Bargaining Allocation		A			\$ 384,508			\$ 457,599
AGS-231	FB				Collective Bargaining Allocation		A			\$ 31,452			\$ 40,629
AGS-231	FC				Collective Bargaining Allocation		A			\$ 23,004			\$ 27,917
AGS-231	FD				Collective Bargaining Allocation		A			\$ 17,579			\$ 21,757
AGS-231	FW				Collective Bargaining Allocation		A			\$ 7,308			\$ 7,308

Department of Accounting and General Services
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
AGS-232	FE				Collective Bargaining Allocation		A			\$ 92,652			\$ 110,073

Department of Accounting and General Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
AGS-232	FF				Collective Bargaining Allocation		A			\$ 6,936			\$ 8,583
AGS-232	FG				Collective Bargaining Allocation		A			\$ 13,872			\$ 17,167
AGS-233	FK				Collective Bargaining Allocation		A			\$ 141,224			\$ 161,990
AGS-233	FL				Collective Bargaining Allocation		A			\$ 17,038			\$ 19,261
AGS-233	FM				Collective Bargaining Allocation		A			\$ 4,644			\$ 5,756
AGS-233	FN				Collective Bargaining Allocation		A			\$ 4,644			\$ 5,756
AGS-240	JA				Collective Bargaining Allocation		A			\$ 74,982			\$ 74,982
AGS-244	JB				Collective Bargaining Allocation		W			\$ 17,546			\$ 18,878
AGS-251	GA				Collective Bargaining Allocation		W			\$ 58,225			\$ 69,335
AGS-252	GB				Collective Bargaining Allocation		W			\$ 93,426			\$ 94,266
AGS-807	FP				Collective Bargaining Allocation		A			\$ 161,882			\$ 192,689
AGS-807	FQ				Collective Bargaining Allocation		A			\$ 104,848			\$ 126,689
AGS-807	FR				Collective Bargaining Allocation		A			\$ 83,244			\$ 98,200
AGS-818	KA				Collective Bargaining Allocation		A			\$ 1,080			\$ 1,080
AGS-818	KA				Collective Bargaining Allocation		T			\$ 2,796			\$ 2,796
AGS-871	NA				Collective Bargaining Allocation		A			\$ 25,867			\$ 25,867
AGS-871	NA				Collective Bargaining Allocation		T			\$ 35,670			\$ 35,670
AGS-879	OA				Collective Bargaining Allocation		A			\$ 82,021			\$ 83,849
AGS-881	LA				Collective Bargaining Allocation		A			\$ 2,554			\$ 2,554
AGS-881	LA				Collective Bargaining Allocation		B			\$ 73,625			\$ 73,625
AGS-889	MA				Collective Bargaining Allocation		B			\$ 181,134			\$ 198,958
AGS-891	PA				Collective Bargaining Allocation		B			\$ 3,028			\$ 3,028
AGS-901	AA				Collective Bargaining Allocation		A			\$ 64,529			\$ 64,529
AGS-901	AB				Collective Bargaining Allocation		A			\$ 38,040			\$ 38,040
AGS-901	AB				Collective Bargaining Allocation		U			\$ 10,874			\$ 10,874
AGS-901	AC				Collective Bargaining Allocation		A			\$ 37,992			\$ 37,992
AGS-901	AD				Collective Bargaining Allocation		A			\$ 27,156			\$ 27,156
AGS-879	OA				Non election year adjustment for voting systems		A			\$ 789,598			
								6.00	(1.00)	\$ 7,221,070	6.00	3.00	\$ 7,704,238

Department of Accounting and General Services
 FB 2017 - 2019 Restrictions

Table 7

Fiscal Year	Prog ID	Sub-Org	MOF	Budgeted by Dept	Restriction	Difference		Percent Difference	Impact
						Between Budgeted & Restricted			
FY 18	AGS101	CA	A	\$ 833,393	\$ 20,834	\$ 812,559		97.50%	The restrictions were met through vacancy savings.
FY 19	AGS101	CA	A	\$ 1,047,665	\$ 52,383	\$ 995,282		95.00%	The restrictions can be met through vacancy savings.
FY 19	AGS102	CB	A	\$ 1,332,567	\$ 66,628	\$ 1,265,939		95.00%	The restrictions can be met through vacancy savings.
FY 18	AGS103	CC	A	\$ 915,088	\$ 54,445	\$ 860,643		94.05%	--
FY 19	AGS103	CC	A	\$ 915,088	\$ 45,754	\$ 869,334		95.00%	--
FY 18	AGS104	BA	A	\$ 569,913	\$ 14,247	\$ 555,666		97.50%	Able to meet restrictions through vacancy savings. No impact to mission critical objectives.
FY 19	AGS104	BA	A	\$ 887,913	\$ 44,396	\$ 843,517		95.00%	None
FY 19	AGS105	RA	A	\$ 676,855	\$ 33,843	\$ 643,012		95.00%	OIP will not be able to meet payroll in the 4th quarter unless the restriction is lifted.
FY 18	AGS111	DA	A	\$ 944,531	\$ 23,614	\$ 920,917		97.50%	Delayed recruitment of branch chief and staff retirements/vacancies generated sufficient salary savings to cover restriction.
FY 19	AGS111	DA	A	\$ 944,531	\$ 47,227	\$ 897,304		95.00%	Delaying recruitment of position at State Records Center are covering budget restriction this FY will result in reduced ability to arrange, describe and preserve records of enduring value along with increased turn around time to process scanned records for online delivery to the public; delayed recruitment at State Records Center resulting in 50% reduction in ability to provide records management review and consulting services to State Agencies.
FY 18	AGS131	EA	A	\$ 671,797	\$ 158,823	\$ 512,974		76.36%	The overall negative impacts to a variety of critical operational computer and network systems: 1. Reduced or eliminated maintenance, vendor technical support and repair services for - cybersecurity systems, microwave radio systems, video conference center equipment, IBM equipment, UPS, web services; 2. Reduced or eliminated software licenses for Xerox Printers; 3. Reduced or eliminated projects for microwave and radio projects; 4. Reduced or eliminated technical training for staff to support critical operational equipment and computer and networking systems; and 5. Vacancy saving and delay in hiring.
FY 18	AGS131	EB	A	\$ 3,214,768	\$ 190,395	\$ 3,024,373		94.08%	
FY 18	AGS131	EC	A	\$ 2,775,516	\$ 100,467	\$ 2,675,049		96.38%	
FY 18	AGS131	ED	A	\$ 1,173,655	\$ 161,964	\$ 1,011,691		86.20%	
FY 18	AGS131	EE	A	\$ 1,937,363	\$ 105,474	\$ 1,831,889		94.56%	
FY 18	AGS131	EF	A	\$ 4,612,294	\$ 144,349	\$ 4,467,945		96.87%	
FY 18	AGS211	HA	A	\$ 713,504	\$ 17,837	\$ 695,667		97.50%	
FY 19	AGS211	HA	A	\$ 713,504	\$ 35,675	\$ 677,829		95.00%	
FY 18	AGS221	IA	A	\$ 1,394,956	\$ 34,874	\$ 1,360,082		97.50%	The restrictions were met through vacancy savings.
FY 19	AGS221	IA	A	\$ 7,164,343	\$ 352,942	\$ 6,811,401		95.07%	Restriction can be met through vacancy savings and monitoring overtime expenditures.
FY 19	AGS223	IB	A	\$ 10,118,959	\$ 268,968	\$ 9,849,991		97.34%	The FY2019 appropriation barely meets our lease payment requirements, and the impact of a 5% restriction could cause non-payment or delayed payments on our lease contracts. This may lead to a default under our lease, resulting in late fee penalties and even termination of leases for user agencies who provide various essential services to the public.
FY 18	AGS231	FA	A	\$ 16,010,493	\$ 444,886	\$ 15,565,607		97.22%	A major expense is the cost of electricity in running air conditioning, and other necessary building machinery in keeping government buildings in operation to service the public. Fortunately, electricity cost increases were moderate in FY18 so the restrictions were absorbed and the program did not have to limit the hours of operation at state buildings.
FY 18	AGS231	FB	A	\$ 1,196,659	\$ 29,916	\$ 1,166,743		97.50%	Impacts to capabilities of paying utility bills throughout the year along with buying of necessary custodial supplies (i.e. toilet paper, hand towels, etc.)
FY 18	AGS231	FC	A	\$ 1,068,768	\$ 37,000	\$ 1,031,768		96.54%	Restrictions were absorbed with lower than anticipated electrical costs.
FY 18	AGS231	FD	A	\$ 933,390	\$ 23,335	\$ 910,055		97.50%	Some contracted custodial tasks were deferred due to the restriction.
FY 18	AGS231	FW	A	\$ 244,862	\$ 6,121	\$ 238,741		97.50%	Washington Place is a venue where public gatherings and official events take place; restricting operating funds impact the number of events that can take place.
FY 19	AGS231	FA	A	\$ 16,233,738	\$ 672,311	\$ 15,561,427		95.86%	Utility costs (electricity and water/sewer) are significant costs to the program and are essential in keeping state buildings in operation to service the public. Higher electricity costs from higher oil prices coupled with restrictions may lead to building operating times being reduced; this will directly impact the public in transacting business in state buildings. The program is also contractually obligated in making mandatory payments on two energy performance contracts.
FY 19	AGS231	FB	A	\$ 1,196,659	\$ 59,833	\$ 1,136,826		95.00%	With this restriction amount it impacts our capabilities of paying our utility bills throughout the FISCAL year along with buying of necessary custodial supplies (i.e. toilet paper, hand towels, etc.)

Department of Accounting and General Services
 FB 2017 - 2019 Restrictions

Table 7

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
FY 19	AGS231	FC	A	\$ 1,068,768	\$ 82,450	\$ 986,318	92.29%	Some of the restrictions may be absorbed due to lower electricity costs. If further savings are required for electricity costs, air conditioning operating hours will be reduced, which will impact the comfort level of employees and clients. To save on water costs, irrigation times may need to be reduced, which will impact the appearance of the grounds. If more funds are needed to be saved, outsourced services may be reduced or eliminated.
FY 19	AGS231	FD	A	\$ 933,390	\$ 46,670	\$ 886,720	95.00%	The restriction would lead to a reduction of frequency of custodial services and general maintenance to air conditioning systems and elevators. Other contracted custodial tasks and utility bill payments may need to be deferred due to the lack of
FY 19	AGS231	FW	A	\$ 244,862	\$ 12,243	\$ 232,619	95.00%	Washington Place is a venue where public gatherings and official events take place, restricting operating funds could curtail and put a limit on the number of events that can take place.
FY 18	AGS232	FF	A	\$ 116,849	\$ 2,921	\$ 113,928	97.50%	Impact on capabilities of purchasing supplies to take care of our landscape along with tree trimmings.
FY 18	AGS232	FG	A	\$ 200,419	\$ 3,412	\$ 197,007	98.30%	Reduced some routine tree trimming.
FY 18	AGS232	FH	A	\$ 3,549	\$ 89	\$ 3,460	97.49%	Less supplies were purchased for general grounds maintenance.
FY 19	AGS232	FE	A	\$ 1,666,434	\$ 83,322	\$ 1,583,112	95.00%	Maintaining the proper servicing of coconut/palm trees on the grounds at assigned state buildings is a health and safety concern. Restrictions could limit the coconut/tree trimming cycles which directly contributes in keeping the public safe from failing branches/debris. Adequate funding for such contracts must be provided to prevent serious injury to the public.
FY 19	AGS232	FF	A	\$ 116,849	\$ 5,842	\$ 111,007	95.00%	With this restriction amount it impacts capabilities of purchasing supplies to take care of our landscape along with tree
FY 19	AGS232	FG	A	\$ 200,419	\$ 10,021	\$ 190,398	95.00%	Tree trimming may be reduced to addressing trouble calls or emergencies.
FY 19	AGS232	FH	A	\$ 3,549	\$ 177	\$ 3,372	95.01%	Reduced funding for supplies for general grounds maintenance.
FY 18	AGS233	FL	A	\$ 173,535	\$ 4,339	\$ 169,196	97.50%	Impact on our capabilities of purchasing materials to do repair work for public buildings.
FY 18	AGS233	FM	A	\$ 110,193	\$ 2,299	\$ 107,894	97.91%	Reduced some material & supply purchases.
FY 18	AGS233	FN	A	\$ 107,479	\$ 2,687	\$ 104,792	97.50%	Less materials and supplies were purchased for R&A.
FY 19	AGS233	FK	A	\$ 2,806,528	\$ 140,326	\$ 2,666,202	95.00%	Preventative maintenance at state buildings is a key component in preventing more costly repairs in the future. Restrictions directly impact the programs ability to do preventative maintenance and this results in more costly future repair work. Restricting funds directly affects the programs ability to do minor and major repairs.
FY 19	AGS233	FL	A	\$ 173,535	\$ 8,677	\$ 164,858	95.00%	With this restriction it impacts our capabilities of purchasing materials to do repair work for public buildings.
FY 19	AGS233	FM	A	\$ 110,193	\$ 5,510	\$ 104,683	95.00%	Larger work orders may be eliminated or deferred. This would make future repairs more costly, as the longer a problem lasts, the more costly it would be to repair or replace.
FY 19	AGS233	FN	A	\$ 107,479	\$ 5,374	\$ 102,105	95.00%	With the restriction in place, there is less funding available for the purchase of materials and supplies for R&A crews to complete work orders. Some minor repairs may need to be deferred due to lack of funding. With the inaction on work that needs to be performed, problems will worsen with time and will become costlier to address.
FY 18	AGS240	JA	A	\$ 1,395,147	\$ 34,878	\$ 1,360,269	97.50%	Able to meet restrictions through vacancy savings.
FY 19	AGS240	JA	A	\$ 2,124,119	\$ 106,206	\$ 2,017,913	95.00%	Program will work within its allocated budget
FY 18	AGS807	FP	A	\$ 2,264,280	\$ 35,107	\$ 2,229,173	98.45%	Impact on our capabilities of purchasing materials to do repairs at DOE school facilities.
FY 18	AGS807	FQ	A	\$ 1,700,833	\$ 17,794	\$ 1,683,039	98.95%	Majority was absorbed via vacancy savings.
FY 18	AGS807	FR	A	\$ 1,250,656	\$ 19,266	\$ 1,231,390	98.46%	Able to meet restrictions through vacancy savings.
FY 19	AGS807	FP	A	\$ 2,339,280	\$ 116,964	\$ 2,222,316	95.00%	This restriction impacts our capabilities of purchasing materials to do repairs at DOE school facilities.
FY 19	AGS807	FQ	A	\$ 1,738,333	\$ 57,905	\$ 1,680,428	96.67%	Some of the restrictions will be absorbed via vacancy savings. Bulk purchase will be reduced to purchasing materials and supplies on an as needed basis. Some of the more costly repairs may need to wait for funding.
FY 19	AGS807	FR	A	\$ 1,288,156	\$ 30,936	\$ 1,257,220	97.60%	Able to meet restrictions through vacancy savings.
FY 19	AGS818	KA	A	\$ 47,832	\$ 2,392	\$ 45,440	95.00%	--
FY 19	AGS871	NA	A	\$ 505,585	\$ 25,279	\$ 480,306	95.00%	This program is responsible for regulating campaign finance violations through the administration and enforcement of the campaign finance laws and rules. This restriction may affect the CSC's ability to adequately investigate campaign finance law violations as we will not be able to contract investigative services. This restriction may also impact CSC's ability to retain hearing officers for contested case proceedings to ensure efficient proceeding and handling.
FY 18	AGS879	OA	A	\$ 3,546,926	\$ 88,673	\$ 3,458,253	97.50%	Able to meet restrictions through vacancy savings.

Department of Accounting and General Services
 FB 2017 - 2019 Restrictions

Table 7

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
FY 19	AGS879	OA	A	\$ 3,071,898	\$ 153,595	\$ 2,918,303	95.00%	Approximately \$115,135 is being met by not filling 7 temporary positions, and delaying hire for one permanent position. The remaining \$38,640 is being met by reducing the number of contract workers that are hired during the election season, including precinct trainers. We have had to reduce the number of training sessions for election day workers.
FY 18	AGS881	LA	A	\$ 953,888	\$ 23,848	\$ 930,040	97.50%	Able to meet restrictions through program savings.
FY 19	AGS881	LA	A	\$ 1,518,888	\$ 56,444	\$ 1,462,444	96.28%	The 5% restriction placed a cut for \$56,444 in total operations from the General Fund; this cut was applied to the Biennium Grants program and Arts Education. The 5% restriction to the General Fund was supplemented by Federal funding and Special Funds where appropriate. The restriction placed on the Biennium Grants, Arts Education, and Folk and Traditional Arts programs impacted our ability to reach neighbor islands and service to underserved communities within the state. Grants in Aid Budget of \$390,00 was not affected by this restriction.
FY 18	AGS901	AB	A	\$ 749,043	\$ 2,483	\$ 746,560	99.67%	Able to meet restrictions through vacancy savings.
FY 18	AGS901	AC	A	\$ 518,023	\$ 12,951	\$ 505,072	97.50%	Able to meet restrictions through vacancy savings.
FY 18	AGS901	AE	A	\$ 482,295	\$ 12,057	\$ 470,238	97.50%	Able to meet restrictions through vacancy savings.

Department of Accounting and General Services
 Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
	NONE					

Department of Accounting and General Services
Expenditures Exceeding Appropriation Ceilings in FY18 and FY19

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
			NONE						

Department of Accounting and General Services
 Intradepartmental Transfers in FY18 and FY19

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
		NONE								

Department of Accounting and General Services
Vacancy Report as of November 30, 2018

Table 11

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
AGS-101	CA	7/31/2018	2/15/2019	03565	Secretary III	N	SR16	63	P	1.00	A	\$ 59,352	\$ 62,832	Y	N			9
AGS-101	CA	12/31/2017	2/1/2019	14994	Accountant V	N	SR24	13	P	1.00	A	\$ 81,372	\$ 86,304	Y	N			10
AGS-101	CA	3/14/2017	5/1/2019	122348	Accountant VI	N	SR26	13	T	1.00	A	\$ 75,192	\$ -	Y	N			13
AGS-101	CA	3/14/2017	3/15/2019	122349	Accountant V	N	SR24	13	P	1.00	A	\$ 69,540	\$ -	Y	N			11
AGS-101	CA	3/14/2017	3/1/2019	122350	Accountant V	N	SR24	13	P	1.00	A	\$ 69,540	\$ -	Y	N			12
AGS-101	CA	3/14/2017	6/1/2019	122351	Accountant V	N	SR24	13	T	1.00	A	\$ 69,540	\$ -	Y	N			14
AGS-101	CA	3/14/2017	6/1/2019	122352	Accountant V	N	SR24	13	T	1.00	A	\$ 69,540	\$ -	Y	N			15
AGS-102	CB	12/15/2017	1/16/2019	3545	Payroll/Vouchering Specialist	N	SR24	23	P	1.00	A	\$ 57,168	\$ 69,400	Y	N			3
AGS-102	CB	9/16/2018	3/1/2019	3550	Pre-Audit Clerk III	N	SR15	03	P	1.00	A	\$ 52,752	\$ 63,070	Y	Y	2		6
AGS-102	CB	11/26/2018	3/1/2019	15605	Pre-Audit Clerk II	N	SR13	03	P	1.00	A	\$ 32,976	\$ 17,787	Y	N			7
AGS-102	CB	7/2/2018	1/16/2019	18743	Clerical Supervisor III	N	SR14	04	P	1.00	A	\$ 37,056	\$ 39,938	Y	N			5
AGS-102	CB	11/27/2018	3/1/2019	27108	Pre-Audit Clerk II	N	SR13	03	P	1.00	A	\$ 31,740	\$ 21,845	Y	N			8
AGS-102	CB	7/1/2018	3/1/2019	122209	Accountant V	N	SR24	13	T	1.00	A	\$ 67,188	\$ -	Y	N			4
AGS-103	CC	4/2/2018	3/1/2019	22958	Control Accounts Bookkeeper I	N	SR15	03	P	1.00	A	\$ 48,792	\$ 50,508	Y	N			16
AGS-130	EG	9/16/2017	6/1/2019	28632	Systems Analyst Lead	Y	SRNA	73	P	1.00	A	\$ 78,228	\$ -	Y	N			18
AGS-130	EG	11/16/2017	6/1/2019	120426	Enterprise Program Manager	Y	SRNA	73	P	1.00	B	\$ 133,908	\$ 136,584	Y	Y	4		17
AGS-130	EG	10/1/2018	3/1/2019	120864	Help Desk Specialist	Y	SRNA	73	T	1.00	A	\$ 49,680	\$ 50,328	Y	Y	1		61
AGS-130	EG	10/1/2018	5/1/2019	121191	Web Architect I	Y	SRNA	73	P	1.00	A	\$ 104,000	\$ 96,300	Y	N			62
AGS-130	EG	7/2/2018	6/1/2019	121391	Senior IT Enterprise Architect	Y	SRNA	73	P	1.00	A	\$ 105,732	\$ 107,100	Y	N			20
AGS-130	EG	7/1/2017	4/1/2019	121428	ETS Account Clerk	Y	SRNA	63	P	1.00	A	\$ 31,312	\$ 37,596	Y	N			19
AGS-131	EA	6/1/2017	4/1/2019	39577	Secretary III	N	SR16	63	P	1.00	A	\$ 46,932	\$ 46,932	Y	N			21
AGS-131	EC	6/18/2018	6/1/2019	12378	Office Asssistant IV	N	SR10	03	P	1.00	A	\$ 40,128	\$ 42,480	Y	N			66
AGS-131	EC	8/1/2018	5/1/2019	13152	Data Entry Operator I	N	SR08	03	P	1.00	A	\$ 38,592	\$ 40,848	Y	N			65
AGS-131	EC	1/1/2018	5/1/2019	27643	Office Asssistant III	N	SR08	03	P	1.00	A	\$ 43,368	\$ 44,232	Y	N			87
AGS-131	EC	8/1/2018	5/1/2019	120509	Office Assistant IV	N	SR10	03	P	1.00	A	\$ 38,592	\$ 40,848	Y	N			88
AGS-131	ED	6/18/2018	6/15/2019	26816	Information Technology Band C	N	SR26	23	P	1.00	A	\$ 61,824	\$ 73,776	Y	N			67
AGS-131	EE	3/16/2018	6/15/2019	10889	Information Technology Band B	N	SR24	73	P	1.00	A	\$ 72,324	\$ 73,776	Y	N			63
AGS-131	EF	10/16/2017	6/15/2019	52306	Information Technology Band B	N	SR24	13	P	1.00	A	\$ 81,372	\$ 83,004	Y	Y	2		64
AGS-131	EF	10/1/2018	5/1/2019	122511	Network Architect	Y	SRNA	73	P	1.00	A	\$ 120,000	\$ -	Y	Y	2		22
AGS-221	IA	12/1/2017	3/15/2019	1357	Public Works Manager	N	EM07	35	P	1.00	A	\$ 101,352	\$ 121,548	Y	N			2
AGS-221	IA	6/30/2016	9/1/2019	5886	Public Works Administrator	N	EM08	35	P	1.00	A	\$ 102,192	\$ 129,000	Y	N			1
AGS-221	IA	11/30/2018	3/15/2019	6686	Building Constr. Insp. II	N	SR19	03	P	1.00	A	\$ 56,193	\$ 55,836	Y	N			32
AGS-221	IA	6/1/2017	2/15/2019	6849	Engineer (Buildings) V	N	SR26	23	P	1.00	A	\$ 71,105	\$ 84,216	Y	N			29
AGS-221	IA	3/1/2018	2/15/2019	10631	Building Constr. Insp. III	N	SR19	03	P	1.00	A	\$ 74,038	\$ 70,896	Y	N			33
AGS-221	IA	1/1/2018	2/15/2019	11370	Office Assistant III	N	SR08	03	P	1.00	A	\$ 41,105	\$ 39,360	Y	N			69
AGS-221	IA	10/1/2018	1/15/2019	12584	Engineer VI	N	SR28	23	P	1.00	A	\$ 95,172	\$ 106,512	Y	N			24
AGS-221	IA	8/16/2012	3/15/2019	16870	Building Constr. Insp. II	N	SR19	03	P	1.00	A	\$ 42,884	\$ 41,064	Y	N			70
AGS-221	IA	3/1/2017	3/15/2019	17012	Contracts Assistant III	N	SR15	03	P	1.00	A	\$ 48,792	\$ 48,792	Y	N			71
AGS-221	IA	7/16/2016	2/15/2019	17040	Building Constr. Insp. II	N	SR19	03	P	1.00	A	\$ 55,090	\$ 51,924	Y	N			31
AGS-221	IA	5/16/2016	2/15/2019	36607	Architect V/Engineer V	N	SR26	23	P	1.00	A	\$ 93,559	\$ 88,296	Y	N			28
AGS-221	IA	8/16/2016	2/15/2019	38713	Engineer (Buildings) V	N	SR26	13	P	1.00	A	\$ 69,902	\$ 79,284	Y	N			27
AGS-221	IA	11/1/2018	2/15/2019	39229	Office Assistant III	N	SR08	03	P	1.00	A	\$ 37,997	\$ 37,752	Y	N			68
AGS-221	IA	2/6/2018	3/15/2019	43251	Engineer (Bldgs) IV or V	N	SR26	13	P	1.00	A	\$ 69,540	\$ 88,452	Y	N			26
AGS-221	IA	5/21/2018	2/15/2019	46238	Architect IV or V	N	SR26	13	P	1.00	A	\$ 67,043	\$ 70,344	Y	N			30
AGS-221	IA	4/16/2018	2/1/2019	116798	Architect V	N	SR26	23	P	1.00	A	\$ 72,522	\$ 80,808	Y	N			25
AGS-231	FA	7/11/2017	6/1/2019	1259	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 40,176	Y	N			42
AGS-231	FA	4/17/2018	1/2/2019	7317	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,160	\$ 40,176	Y	Y	1		37
AGS-231	FA	8/1/2018	6/1/2019	8067	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 40,176	Y	N			40
AGS-231	FA	10/16/2017	6/1/2019	27135	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,160	\$ 40,176	Y	N			41
AGS-231	FA	11/15/2018	DHRD Hold	41619	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 40,176	Y	N			39
AGS-232	FE	12/2/2017	3/1/2019	2706	Grounds Maint Supervisor II	N	F203A1	02	P	1.00	A	\$ 48,276	\$ 49,236	Y	N			35
AGS-232	FE	7/2/2018	1/2/2019	28055	Groundskeeper I	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 40,176	Y	N			38
AGS-232	FG	8/1/2018	1/16/2019	48156	Groundskeeper I	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 40,176	Y	N			36
AGS-233	FK	8/1/2018	2/1/2019	37304	Secretary I	N	SR12	63	P	1.00	A	\$ 46,932	\$ 49,680	Y	N			34
AGS-240	JA	4/3/2018	5/1/2019	12958	Office Assistant III	N	SR08	03	P	1.00	A	\$ 32,976	\$ 28,092	Y	N			73

Department of Accounting and General Services
Vacancy Report as of November 30, 2018

Table 11

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
AGS-240	JA	3/16/2017	3/1/2019	46181	Office Assistant IV	N	SR10	03	P	1.00	A	\$ 29,328	\$ 29,340	Y	N			72
AGS-240	JA	8/16/2018	3/1/2019	110944	Purchasing Specialist IV	N	SR22	13	P	1.00	A	\$ 59,616	\$ 57,324	Y	N			52
AGS-240	JA	5/1/2018	4/1/2019	120808	Purchasing Specialist IV	N	SR22	13	P	1.00	A	\$ 55,092	\$ 49,800	Y	N			51
AGS-240	JA	7/1/2018	7/1/2019	99008M	Purchasing Specialist IV	N	SR22	13	P	1.00	A	\$ 51,792	\$ -	Y	N			53
AGS-240	JA	7/1/2018	7/1/2019	99009M	Purchasing Specialist V	N	SR24	23	P	1.00	A	\$ 58,308	\$ -	Y	N			50
AGS-244	JC	5/21/2018	3/1/2019	10428	Heavy Truck Driver	N	BC07A	01	P	1.00	W	\$ 46,848	\$ 46,848	Y	N			58
AGS-244	JC	12/31/2010	8/1/2019	10486	Account Clerk III	N	SR11	03	P	1.00	W	\$ 30,468	\$ 28,836	Y	N			85
AGS-244	JC	7/5/2016	7/1/2019	48155	Office Assistant IV	N	SR10	03	P	1.00	W	\$ 29,340	\$ 33,720	Y	N			86
AGS-807	FP	9/10/2018	3/31/2019	21162	Building Maintenance Worker I (Hilo-Kau)	N	BC09A	01	P	1.00	A	\$ 52,188	\$ 53,856	Y	N			43
AGS-807	FP	9/22/2016	3/31/2019	122167	Plumber I (Kona Roving Crew)	N	BC10A	01	P	1.00	A	\$ 52,000	-	Y	N			44
AGS-807	FQ	3/16/2018	2/1/2019	21393	Carpenter I	N	BC09A	01	P	1.00	A	\$ 52,188	\$ 52,656	Y	N			46
AGS-807	FQ	9/1/2018	2/1/2019	21413	Carpenter II	N	WS09A	01	P	1.00	A	\$ 55,392	\$ 60,720	Y	N			45
AGS-807	FR	2/16/2018	2/1/2019	17228	Electrician I	N	BC10A	01	P	1.00	A	\$ 52,188	\$ 52,188	Y	N			47
AGS-807	FR	10/17/2018	2/1/2019	17242	Building Maintenance Worker I	N	BC09A	01	P	1.00	A	\$ 52,188	\$ 52,188	Y	N			49
AGS-807	FR	9/17/2018	2/1/2019	34003	Building Maintenance Worker I	N	BC09A	01	P	1.00	A	\$ 52,188	\$ 52,188	Y	N			48
AGS-818	KA	8/1/2016	-	103501	Arts Program Specialist	Y	SRNA	13	T	1.00	T	\$ 47,832	\$ 49,512	Y	N			60
AGS-818	KA	7/1/2018	2/1/2019	99010M	Executive Director (KKCC)	Y	SRNA	73	P	1.00	A	\$ 47,832	-	Y	N			59
AGS-879	OA	1/20/2016	4/1/2019	101154	General Professional V (VS)	N	SR24	63	P	1.00	A	\$ 57,168	\$ 63,198	Y	N			54
AGS-879	OA	7/17/2017	3/1/2019	101156	Information Technology Band B	N	SR24	73	P	1.00	A	\$ 44,304	\$ 44,304	Y	N			55
AGS-879	OA	11/16/2006	5/15/2020	101887	Hotline Operator	Y	SRNA	63	T	0.21	A	\$ 9,600		Y	N			79
AGS-879	OA	12/15/2006	6/1/2020	105760	Election Clerk	Y	SRNA	63	T	0.21	A	\$ 9,984		Y	N			80
AGS-879	OA	6/15/2016	6/1/2020	105761	Election Logistics Worker	Y	SRNA	61	T	0.42	A	\$ 20,589	\$ 9,600	Y	N			74
AGS-879	OA	11/7/2014	6/1/2020	105763	Election Logistics Worker	Y	SRNA	61	T	0.42	A	\$ 20,999	\$ 9,600	Y	N			75
AGS-879	OA	6/15/2016	6/1/2020	105764	Election Logistics Worker	Y	SRNA	61	T	0.21	A	\$ 10,500	\$ 9,600	Y	N			81
AGS-879	OA	11/7/2014	6/1/2020	105765	Election Logistics Worker	Y	SRNA	61	T	0.21	A	\$ 10,499	\$ 9,600	Y	N			82
AGS-879	OA	10/18/2016	5/15/2020	105929	Hotline Operator	Y	SRNA	63	T	0.21	A	\$ 9,984	\$ 9,984	Y	N			76
AGS-879	OA	11/14/2016	5/15/2020	105933	Hotline Operator	Y	SRNA	63	T	0.21	A	\$ 9,600	\$ 9,600	Y	N			77
AGS-879	OA	11/20/2006	5/15/2020	106236	Hotline Operator	Y	SRNA	63	T	0.21	A	\$ 9,984		Y	N			78
AGS-879	OA	7/16/2018	3/1/2019	121809	Information Technology Band A	N	SR20	73	P	1.00	A	\$ 56,668	\$ 50,916	Y	N			56
AGS-889	MA	10/15/2018	2/28/2019	27952	Bldg. Const. & Maint. Sup I	N	F110A1	02	P	1.00	B	\$ 60,516	\$ 63,876	Y	N			57
AGS-889	MA	12/31/2015	2/1/2019	27956	Plumber I	N	BC10A	01	P	1.00	B	\$ 54,180	\$ 56,448	Y	N			83
AGS-889	MA	9/1/2015	2/18/2019	27962	Stad. Layout & Maint. Helper	N	BC05A	01	P	1.00	B	\$ 43,308	\$ 40,008	Y	N			84
AGS-901	AC	7/1/2018	2/1/2019	99011M	Human Resources Specialist IV	N	SR22	73	P	1.00	A	\$ 51,792	\$ -	Y	N			23
Positions already filled																		
AGS-901	AC	5/16/2018	12/3/2018	21729	Human Resources Technician VI	N	SR15	63	P	1.00	A	\$ 43,368	\$ 39,948	Y	N			89
AGS-131	EC	1/1/2018	12/5/2018	14736	Data Processing Control Clerk II	N	SR14	03	P	1.00	A	\$ 54,876	\$ 55,968	Y	N			90
AGS-101	CA	8/31/2018	12/19/2018	03544	Accounting System Administrator	N	EM08	35	P	1.00	A	\$ 136,056	\$ 143,604	Y	N			91
AGS-131	EC	1/1/2018	12/17/2018	27466	Computer Operator II	N	SR15	03	P	1.00	A	\$ 57,072	\$ 58,212	Y	N			92
AGS-901	AC	10/1/2018	12/17/2018	41669	Human Resources Assistant V	N	SR13	63	P	1.00	A	\$ 35,676	\$ 37,752	Y	N			93
AGS-221	IA	8/1/2018	12/17/2018	17047	Building Constr. Insp. II	N	SR19	03	P	1.00	A	\$ 49,990	\$ 49,680	Y	N			94
AGS-807	FR	9/17/2018	1/2/2019	17245	Building Maintenance Worker I	N	BC09A	01	P	1.00	A	\$ 52,188	\$ 52,188	Y	N			95
AGS-240	JA	8/1/2018	1/2/2019	12523	State Procurement Assistant Administrator	N	EM07	35	P	1.00	A	\$ 113,424	\$ 119,724	Y	N			96
AGS-881	LA	6/1/2018	1/2/2019	122671	Arts Program Specialist III	N	SR20	73	T	1.00	B	\$ 46,932	N/A	Y	Y	1		97
AGS-881	LA	10/22/2018	1/2/2019	52285	Arts Program Specialist II	N	SR18	13	P	1.00	B	\$ 43,428	\$ 44,292	Y	N			98
AGS-881	LA	7/31/2018	1/2/2019	32873	Arts Program Specialist II	N	SR18	13	P	1.00	B	\$ 54,960	\$ 57,324	Y	N			99

Positions Established by Acts other than the State Budget as of November 30, 2018

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
	NONE													

Department of Accounting and General Services
Overtime Expenditure Summary

Table 13

Prog ID	Sub-Org	Program Title	MOF	FY18 (actual)			FY19 (estimated)			FY20 (budgeted)			FY21 (budgeted)		
				Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent
AGS-101	CA	Acct System Development & Maintenance	A	\$ 749,784	\$ 44,068	5.9%	\$ 958,140	\$ 40,103	4.2%	\$ 962,904	\$ 34,317	3.6%	\$ 966,348	\$ 30,873	3.2%
AGS-102	CB	Expenditure Examination	A	\$ 804,158	\$ 66,748	8.3%	\$ 907,242	\$ 65,000	7.2%	\$ 908,892	\$ 65,000	7.2%	\$ 911,421	\$ 65,000	7.1%
AGS-103	CC	Recording and Reporting	A	\$ 811,388	\$ 101,115	12.5%	\$ 847,152	\$ 65,000	7.7%	\$ 856,472	\$ 65,000	7.6%	\$ 862,605	\$ 65,000	7.5%
AGS-104	BA	Internal Post Audit	A	\$ 544,318	\$ 10,203	1.9%	\$ 879,864	\$ 30,950	3.5%	\$ 884,318	\$ 31,600	3.6%	\$ 885,984	\$ 29,934	3.4%
AGS-130	EG	Ent Tech Svcs - Governance and Innovation	A	\$ 3,954,381	\$ 9,279	0.2%	\$ 3,762,928	\$ 28,707	0.8%	\$ 3,764,704	\$ 30,385	0.8%	\$ 3,764,704	\$ 31,385	0.8%
AGS-130	EG	Ent Tech Svcs - Governance and Innovation	B	\$ 583,389	\$ 2,600	0.4%	\$ 876,444	\$ -	0.0%	\$ 876,444	\$ -	0.0%	\$ 876,444	\$ -	0.0%
AGS-131	EA	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 558,917	\$ 2,170	0.4%	\$ 580,002	\$ 14,500	2.5%	\$ 588,209	\$ 14,500	2.5%	\$ 592,679	\$ 14,500	2.4%
AGS-131	EB	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 850,335	\$ 12,399	1.5%	\$ 934,392	\$ 20,000	2.1%	\$ 937,440	\$ 20,000	2.1%	\$ 944,258	\$ 20,000	2.1%
AGS-131	EC	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 2,416,497	\$ 42,260	1.7%	\$ 2,502,512	\$ 50,000	2.0%	\$ 2,542,357	\$ 50,000	2.0%	\$ 2,549,162	\$ 50,000	2.0%
AGS-131	ED	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 784,595	\$ 1,637	0.2%	\$ 830,249	\$ 30,000	3.6%	\$ 811,577	\$ 30,000	3.7%	\$ 816,168	\$ 30,000	3.7%
AGS-131	EE	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 2,404,273	\$ 70,900	2.9%	\$ 2,493,423	\$ 23,000	0.9%	\$ 2,505,114	\$ 23,000	0.9%	\$ 2,512,478	\$ 23,000	0.9%
AGS-131	EF	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 886,195	\$ 63,490	7.2%	\$ 1,299,676	\$ 5,000	0.4%	\$ 1,209,180	\$ 5,000	0.4%	\$ 1,317,971	\$ 5,000	0.4%
AGS-211	HA	Land Survey	A	\$ 630,623	\$ 1,953	0.3%	\$ 656,982	\$ 4,000	0.6%	\$ 662,513	\$ 4,000	0.6%	\$ 667,140	\$ 4,000	0.6%
AGS-221	IA	Public Works-Planning, Design & Construction	A	\$ 1,282,648	\$ 18,155	1.4%	\$ 6,171,095	\$ 350,000	5.7%	\$ 6,368,699	\$ 350,000	5.5%	\$ 6,558,882	\$ 350,000	5.3%
AGS-231	FA	Central Services -Custodial Services-Oahu	A	\$ 4,153,330	\$ 22,981	0.6%	\$ 4,292,363	\$ 30,000	0.7%	\$ 4,500,530	\$ 30,000	0.7%	\$ 4,608,686	\$ 30,000	0.7%
AGS-231	FB	Central Services -Custodial Services-Hawaii	A	\$ 354,007	\$ 33,971	9.6%	\$ 366,370	\$ 2,100	0.6%	\$ 383,832	\$ 2,784	0.7%	\$ 391,548	\$ 4,245	1.1%
AGS-231	FC	Central Services -Custodial Services-Hawaii	A	\$ 265,506	\$ 1,320	0.5%	\$ 275,502	\$ -	0.0%	\$ 287,892	\$ -	0.0%	892953	\$ -	0.0%
AGS-231	FD	Central Services -Custodial Services-Kauai	A	\$ 158,847	\$ 20,163	12.7%	\$ 164,386	\$ -	0.0%	\$ 172,188	\$ 42,744	24.8%	\$ 175,644	\$ 43,466	24.7%
AGS-232	FE	Central Services-Grounds Maintenance -Oahu	A	\$ 932,155	\$ 50,423	5.4%	\$ 1,023,896	\$ 37,870	3.7%	\$ 1,120,776	\$ 36,181	3.2%	\$ 1,136,004	\$ 38,374	3.4%
AGS-233	FK	Central Services-Bldg Rep and Alt - Oahu	A	\$ 1,791,818	\$ 14,721	0.8%	\$ 1,859,966	\$ 14,386	0.8%	\$ 1,919,050	\$ 14,386	0.7%	\$ 1,947,066	\$ 14,386	0.7%
AGS-233	FM	Central Services-Bldg Rep and Alt - Maui	A	\$ 52,327	\$ 133	0.3%	\$ 54,148	\$ -	0.0%	\$ 56,724	\$ -	0.0%	57864	\$ -	0.0%
AGS-233	FN	Central Services-Bldg Rep and Alt - KAUAI	A	\$ 52,327	\$ 4,504	8.6%	\$ 54,154	\$ -	0.0%	\$ 56,832	\$ -	0.0%	57944	\$ -	0.0%
AGS-240	JA	State Procurement	A	\$ 1,316,584	\$ 959	0.1%	\$ 1,503,798	\$ -	0.0%	\$ 1,495,756	\$ -	0.0%	1555277	\$ -	0.0%

Department of Accounting and General Services
Overtime Expenditure Summary

Table 13

Prog ID	Sub-Org	Program Title	MOF	FY18 (actual)			FY19 (estimated)			FY20 (budgeted)			FY21 (budgeted)		
				Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent
AGS-251	GA	Automotive Management - Motor Pool	W	\$ 680,699	\$ 976	0.1%	\$ 705,158	\$ -	0.0%	\$ 727,331	\$ -	0.0%	737184	\$ -	0.0%
AGS-252	GB	Automotive Management - Parking Control	W	\$ 1,046,433	\$ 3,231	0.3%	\$ 1,084,348	\$ -	0.0%	\$ 1,101,738	\$ -	0.0%	1111620	\$ -	0.0%
AGS-807	FP	Sch Rep and Mtnce, Neighbor Isle Dist - Hawaii	A	\$ 1,876,038	\$ 645	0.0%	\$ 1,948,940	\$ 11,475	0.6%	\$ 2,026,466	\$ 29,322	1.4%	\$ 2,061,024	\$ 25,571	1.2%
AGS-807	FQ	Sch Rep and Mtnce, Neighbor Isle Dist - Maui	A	\$ 1,402,780	\$ 13,586	1.0%	\$ 1,462,714	\$ -	0.0%	\$ 1,518,262	\$ -	0.0%	\$ 1,541,652	\$ -	0.0%
AGS-807	FQ	Sch Rep and Mtnce, Neighbor Isle Dist - Maui	U	\$ 106,651	\$ 20,686	19.4%	\$ 110,358	\$ -	0.0%	\$ 115,596	\$ -	0.0%	117912	\$ -	0.0%
AGS-807	FR	Sch Rep and Mtnce, Neighbor Isle Dist - Kauai	A	\$ 1,048,001	\$ 1,914	0.2%	\$ 1,086,440	\$ 12,900	1.2%	\$ 1,123,140	\$ 12,900	1.1%	\$ 1,138,682	\$ 12,900	1.1%
AGS-879	OA	Office of Elections	A	\$ 1,061,834	\$ 1,653	0.2%	\$ 1,316,186	\$ 15,000	1.1%	\$ 1,055,693	\$ -	0.0%	\$ 1,440,268	\$ 15,000	1.0%
AGS-881	LA	State Foundation on Culture and the Arts	B	\$ 891,035	\$ 25,000	2.8%	\$ 913,614	\$ -	0.0%	\$ 926,965	\$ -	0.0%	934041	\$ -	0.0%
AGS-889	MA	Spectator Events & Shows- Aloha Stadium	B	\$ 2,354,984	\$ 10,042	0.4%	\$ 2,262,136	\$ 80,000	3.5%	\$ 2,311,866	\$ 80,000	3.5%	\$ 2,335,229	\$ 80,000	3.4%
AGS-901	AA	General Administrative Services - Comp Off & Dist Off	A	\$ 837,765	\$ 2,540	0.3%	\$ 942,320	\$ -	0.0%	\$ 948,912	\$ -	0.0%	949848	\$ -	0.0%
AGS-901	AB	General Administrative Services - Admin Svcs Off	A	\$ 696,403	\$ 12,688	1.8%	\$ 711,658	\$ 25,637	3.6%	\$ 676,796	\$ 25,637	3.8%	\$ 678,846	\$ 25,637	3.8%
AGS-901	AB	General Administrative Services - Admin Svcs Off	U	\$ 56,064	\$ 233	0.4%	\$ 57,706	\$ -	0.0%	\$ 59,616	\$ -	0.0%	59616	\$ -	0.0%
AGS-901	AC	General Administrative Services - Personnel Office	A	\$ 472,798	\$ 5,689	1.2%	\$ 453,876	\$ 20,000	4.4%	\$ 417,334	\$ 20,000	4.8%	\$ 419,544	\$ 20,000	4.8%
AGS-901	AC	General Administrative Services - Personnel Office	U	\$ 50,040	\$ 292	0.6%	\$ 52,956	\$ 5,560	10.5%	\$ 52,956	\$ 5,560	10.5%	\$ 52,956	\$ 5,560	10.5%
AGS-901	AE	General Administrative Services - Sys and Proc Off	A	\$ 478,266	\$ 3,476	0.7%	\$ 495,084	\$ 3,476	0.7%	\$ 498,468	\$ 3,476	0.7%	\$ 498,468	\$ 3,476	0.7%

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	Term of Contract		Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
							From	To					
Accounting Division													
Systems Accounting Branch													
AGS-101	A	\$ 196	M	\$ 11,788	\$ 8,260	5/19/2017	5/19/2017	5/18/2022	Xerox Corp.	Xerox W7855PT Tandem Multifunction Printer 60 Mo Lease	*See footnote below	N	E
Pre-Audit Branch													
AGS-102	A	\$ 1,309	O - qtrly	\$ 25,031	\$ 13,445	2/1/2016	4/1/2016	3/30/2021	Pitney Bowes	Postage meter - 60 month lease	*See footnote below	N	E
AGS-102	A	varies	O	\$ 26,477	\$ 26,477	6/15/2018	9/1/2018	9/1/2019	Pacific Business Forms, Inc.	State of Hawaii check stock and Remittance Advice	*See footnote below	N	G
AGS-102	A	\$ 256	M	\$ 14,218	\$ 13,450	7/16/2018	8/1/2018	7/31/2023	Xerox Corp.	Multi functional copier C8070	*See footnote below	N	E
AGS-102	A	184	M	\$ 11,565	\$ 11,013	7/16/2018	8/1/2018	7/31/2023	Xerox Corp.	Multi functional copier CH8055	*See footnote below	N	E
AGS-102	A	varies	M	\$ 131,900	\$ 129,935	6/21/2018	7/1/2018	6/30/2019	Cardinal Presort Services Ltd.	Mailing processing services	*See footnote below	N	S
Uniform Accounting and Recording Branch													
AGS103	A	\$ 4,950	A	\$ 4,950	\$ 4,950	6/30/2018	6/30/2018	12/31/2018	Aon Risk Consultants	Actuary services	Reevaluated annually	Y	S
AGS103	A	\$ 10,825	O	\$ 10,825	\$ 7,397	4/24/2017	5/1/2017	4/30/2022	Xerox	Copy machine	Reevaluated after 5 yr contract	N	E
Audit Division													
AGS-104	A	\$ 122	M	\$ 7,320	\$ 5,002	4/10/2017	6/1/2017	5/30/2022	Ricoh	Multifunction copier, 60 month lease	Monthly invoices	N	E
Office of Information Practices													
AGS105	A	\$ 289	M	\$ 13,880	\$ 13,880	11/7/2018	12/18/2018	12/18/2022	Xerox Corp	4 yr lease for multipurpose copier/fax/scan machine	Monthly Billing Statement	N	E
Archives Division													
AGS-111	B	Varies	M	\$ 28,669	\$ 8,662	2/23/2017	2/1/2018	1/31/2019	Staffing Solutions	Scanning Services	*See footnote below.	N	S
AGS-111	B	\$ 7,600	M	\$ 7,610	\$ -	7/31/2018	7/31/2018	8/1/2019	Nextscan	Maintenance service for Microform Scanner	*See footnote below.	N	S
AGS-111	B	Varies	O	\$ 50,000	\$ 30,847	6/19/2017	6/27/2018	6/28/2019	Advanced Micro-Image Systems Hi.	Microfilm reader/printers maintenance	*See footnote below.	N	S
AGS-111	B	\$ 3,500	A	\$ 3,500	\$ -	1/1/2018	1/1/2018	1/1/2019	Opswat	Metascan Virus Scanner support/Metadefender	*See footnote below.	N	S
AGS-111	A	Varies	M	\$ 12,420		5/29/2015	5/29/2015	5/28/2020	Xerox	5 Yr. Copier W7855PT	*See footnote below.	N	E
AGS-111	B	\$ 3,800	A	\$ 3,800	\$ -	6/6/2018	6/6/2018	5/6/2019	CDW Government	Database Management and 24/7 Support	*See footnote below.	N	S
AGS-111	B	\$ 3,350	A	\$ 3,350	\$ -	6/13/2017	6/13/2018	6/14/2019	Enterprise DB	1 Yr. License	*See footnote below.	N	S
AGS-111	B	\$ 1,231	A	\$ 1,231	\$ -	3/1/2013	3/1/2018	2/28/2019	Atlassian	1 Yr. Licensing & Support	*See footnote below.	N	S
AGS-111	B	\$ 3,350	A	\$ 3,350	\$ -	2/1/2017	2/1/2018	1/31/2019	COSMEC Engineering Inc.	Thales Time Stamp Server Annual Maintenance	*See footnote below.	N	S
AGS-111	B	\$ 37,656	M	\$ 37,656	\$ 23,383	6/28/2018	6/28/2018	6/27/2019	Staffing Solutions	Scanning Services	*See footnote below.	N	S
AGS-111	B	\$ 18,220	M	\$ 18,220	\$ 3,239	5/24/2018	5/24/2018	12/27/2018	Pacific Partners	Data Entry	*See footnote below.	N	S
AGS-111	B	\$ 6,338	M	\$ 6,338	\$ -	5/7/2018	5/7/2018	5/4/2023	Xerox	5 Yr. Copier WCBK40	*See footnote below.	N	E
Office of Enterprise Technology Services													
AGS-130	A	Varies	O	\$ 3,036,286	\$ 1,800,992	8/31/2016	10/17/2016	10/16/2021	Cherryroad Technologies	Payroll and Time and Attendance Solution for the State of Hawaii 12/02/16 - 06/30/23	Monthly reporting	N	S
AGS-131	A	Varies	O	\$ 218,749	\$ 218,749	8/20/2018	8/20/2018	8/19/2019	MK Electric	Koko Head tower repair	Monthly reporting	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-131	A	1,248.00	M	\$ 19,193	\$ 18,750	5/1/2010	1/1/2018	12/31/2018	Kamehameha Schools	Lease Agreement (15 years and 6 months) (exp. 12/31/25) Location: Island of Hawai'i, Base Rent for Ka'upulehu Radio Site and Tower	Monthly reporting	N	L
AGS-131	A	Varies	Semi-A	\$ 89,000	\$ 89,000	5/29/2018	6/12/2018	6/11/2019	Maximus Consulting Services, Inc.	Statewide Cost Allocation Plan (SWCAP)	Deliverable report (for DB&F)	N	S
AGS-131	A	10,902.41	M	\$ 138,282	\$ 65,499	5/1/2015	5/1/2018	4/30/2019	Oahu Air Conditioning Service, Inc.	For Guaranteed Comprehensive Routine and Emergency Maintenance a Service of Telecommunications Air Conditioning Equipment and Systems	Deliverable report	N	S
AGS-131	A	Varies	M	\$ 171,700	\$ 128,884	8/1/2018	8/1/2018	7/31/2019	Oahu Air Conditioning Service, Inc.	For Guaranteed Comprehensive Routine and Emergency Maintenance a Service of Telecommunications Air Conditioning Equipment and Systems	Deliverable report	N	S
AGS-131	A	8,930.00	M	\$ 107,160	\$ 83,000	9/1/2018	9/1/2018	8/31/2019	Pacific Power Group, LLC dba Pacific Power Products Group	For Comprehensive Routine and Emergency Maintenance of Standby Generator Systems and their Associated Equipment, Including Refueling Services, at ICSD, Radio Facilities.	Deliverable report	N	S
AGS-131	A	12,334.00	M	\$ 148,008	\$ 86,338	6/25/2015	6/25/2018	6/24/2019	Pacific Power Group, LLC dba Pacific Power Products Group	(1+4 exp.06/24/19) For Comprehensive Routine and Emergency Maintenance of Standby Generator Systems and their Associated Equipment, Including Refueling Services, at ICSD, Radio Facilities.	Monthly reporting	N	S
AGS-131	A	21,212.00	M	\$ 254,544	\$ 127,272	4/29/2012	4/29/2018	4/28/2019	Xerox Corporation	(7 yr lease - exp. 04/28/19) Furnish and Deliver Laser Printing Systems to Replace or Upgrade Two Leased Xerox DP135MC Laser Printer	Monthly reporting	N	E
AGS-131	A	Varies	O	\$ 739,991	\$ 229,705	8/17/2017	9/1/2017	12/31/2018	Coconut Wireless	Radio tower repair at Puu Kilea Radio Facility on Lanai	Monthly reporting	N	S
AGS-131	A	\$ 11,719	O	\$ 47,120	\$ 23,683	7/1/2016	7/1/2018	6/30/2019	Bank of Hawaii, Trust	Kukuiolono, Island of Kauai Lease rent	Monthly reporting	N	L
AGS-131	A	\$ 1,502	M	\$ 18,025	\$ 10,515	4/9/2017	8/1/2018	7/31/2019	Lanai Resorts, LLC	Lease rent charges for land utilized by State's microware facilities at Puu Kilea, Lanai	Monthly reporting	N	L
Risk Management Office													
AGS-203	W	\$ 200	M	\$ 12,000	\$ 5,800	1/29/2016	4/5/2016	4/5/2021	Xerox Corp.	Copier W7845PT 60 month lease	*See footnote below.	N	E
AGS-203	W	\$434,554	A	\$ 1,303,662	\$ 876,385	7/1/2018	7/1/2018	6/30/2021	Marsh USA Inc.	Insurance Broker Services - Marsh is paid an annual fixed fee in lieu of commissions from insurance policy premiums. The State renews its insurance policies on an annual basis	On an annual basis, the Risk Management Officer evaluates the performance of the insurance broker and reviews billed fees in accordance with the contract.	N	S
Land Survey Division													
AGS-211	A	\$ 399	M	\$ 19,128	\$ 4,782	8/31/2015	12/1/2015	11/30/2019	Xerox Corporation	Xerox Workcentre 7855 Color Multi Function Printer w/Fax 48 months lease	Review monthly statement	N	E
Public Works Division													

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-221	W	\$ 200	M	\$ 3,640	\$ 1,240	11/3/2014	11/18/2014	11/1/2019	Xerox Corp.	Copier, Xerox WC5335, 5-year, 60 month lease	*See footnote below	N	E
AGS-221	W	\$ 280	M	\$ 8,412	\$ 6,583	8/6/2013	9/1/2018	8/31/2023	Xerox Corp.	Copier, Xerox 7855PT, 5-year, 60 Month Lease	*See footnote below	N	E
AGS-221	W	\$ 246	M	\$ 7,380	\$ 4,428	12/1/2016	1/1/2017	12/31/2020	Xerox Corp.	Copier, W7855PT, 4-year, 48 Month Lease	*See footnote below	N	E
AGS-221	W	\$ 67	M	\$ 2,010	\$ 1,206	12/1/2016	1/1/2017	12/31/2020	Xerox Corp.	Copier, W6655, 4-year, 48 Month Lease	*See footnote below	N	E
AGS-221	W	\$ 401	M	\$ 17,464	\$ 12,652	1/30/2018	3/1/2018	2/28/2022	Xerox Corp.	Copier, Xerox C70, 4-year, 48-month Lease	*See footnote below	N	E
AGS-221	W	\$ 400	M	\$ 24,000	\$ 11,600	11/3/2014	12/30/2014	12/1/2019	Xerox Corp.	Copier, Xerox W7970P, 5-year, 60 Month Lease	*See footnote below	N	E
AGS-221	W	\$ 329	M	\$ 5,876	\$ 1,928	3/8/2011	8/24/2015	8/24/2020	Xerox Corp.	Copier, Xerox W7855PT, 5-year, 60 Month Lease	*See footnote below	N	E
AGS-221	W	\$ 45	M	\$ 861	\$ 369	3/25/2015	3/25/2015	3/25/2020	Xerox Corp.	Copier, Phaser 3510, 5-year, 60 Month Lease	*See footnote below	N	E
AGS-221	W	\$ 130	M	\$ 6,240	\$ 4,680	11/9/2017	11/9/2017	11/9/2022	Xerox Corp.	Copier, AltaLink C8030H 5-yr, 60 Month Lease	*See footnote below	N	E
AGS-221	W	\$ 252	M	\$ 14,341	\$ 1,268	11/12/2012	11/30/2017	10/31/2022	Xerox Corp.	Copier, Xerox C8055H, 5-year, 60 month lease	*See footnote below	N	E
AGS-221	W	\$ 264	M	\$ 15,855	\$ 7,928	12/19/2014	12/19/2014	12/19/2019	Xerox Corp.	Copier, Xerox W7970P 5-year, 60 Month Lease	*See footnote below	N	E
AGS-221	W	\$ 314	A	\$ 314	\$ -	6/28/2013	9/1/2018	8/31/2019	AED Institute of America, Inc.	Automated External Defibrillator (AED) devices, cabinets, training, and maintenance. One year extension of the previous 5-year contract.	*See footnote below	N	S
Leasing Services Branch													
AGS 223	A	9,046.86	M	\$ 71,300	\$ 27,287	7/16/2018	7/16/2018	Ongoing	Day-Lum Rentals & Management, Inc.	Ofc Lease	** See footnote below	N	L
AGS 223	A	5,949.48	M	\$ 35,800	\$ 6,736	7/16/2018	7/16/2018	Ongoing	DTP Holdings, Inc.	Ofc Lease	** See footnote below	N	L
AGS 223	A	162,101.31	O	\$ 9,157,376	\$ 1,915,583	10/16/2018	10/16/2018	Ongoing	First Hawaiian Bank	Ofc Lease	** See footnote below	N	L
AGS 223	A	5,989.32	M	\$ 47,200	\$ 24,148	8/6/2018	8/6/2018	Ongoing	GF Frontier, LLC	Ofc Lease	** See footnote below	N	L
AGS 223	A	6,917.81	M	\$ 82,400	\$ 21,048	12/7/2018	12/7/2018	Ongoing	Gulsons LLC	Ofc Lease	** See footnote below	N	L
AGS 223	A	3,990.34	M	\$ 31,000	\$ 12,331	7/16/2018	7/16/2018	Ongoing	Kona Scenic Land Inc.	Ofc Lease	** See footnote below	N	L
AGS 223	A	646.87	M	\$ 3,900	\$ 1,845	7/16/2018	7/16/2018	Ongoing	Lanai Resorts, LLC	Ofc Lease	** See footnote below	N	L
AGS 223	A	412.50	M	\$ 3,300	\$ 1,335	7/16/2018	7/16/2018	Ongoing	Lanai Resorts, LLC	Ofc Lease	** See footnote below	N	L
AGS 223	A	4,971.12	M	\$ 45,900	\$ 25,175	8/6/2018	8/6/2018	Ongoing	Marcus Property Management LLC	Ofc Lease	** See footnote below	N	L
AGS 223	A	1,114.06	M	\$ 8,000	\$ 2,629	7/16/2018	7/16/2018	Ongoing	Maui Varieties Investments, Inc..	Ofc Lease	** See footnote below	N	L
AGS 223	A	6,693.71	M	\$ 33,500	\$ 27,113	11/14/2018	11/14/2018	Ongoing	Ponahawai Venture, LLC	Ofc Lease	** See footnote below	N	L
AGS 223	A	57,816.26	M	\$ 211,600	\$ 57,992	9/12/2018	9/12/2018	Ongoing	Ronin Properties, LLC	Ofc Lease	** See footnote below	N	L
AGS 223	A	13,660.02	M	\$ 206,900	\$ 14,209	9/7/2017	9/7/2017	Ongoing	Shiraki, Reed T.	Ofc Lease	** See footnote below	N	L
AGS 223	A	4,012.91	M	\$ 22,400	\$ 20,317	11/14/2018	11/14/2018	Ongoing	Tavares, Edmond J. & Edwina A.	Ofc Lease	** See footnote below	N	L
AGS 223	A	2,452.07	M	\$ 34,900	\$ 24,707	7/16/2018	7/16/2018	Ongoing	Uilani Associates, Inc.	Ofc Lease	** See footnote below	N	L
AGS 223	A	9,119.08	M	\$ 76,200	\$ 27,835	7/16/2018	7/16/2018	Ongoing	Watumull Properties Corp.	Ofc Lease	** See footnote below	N	L
AGS 223	A	7,548.69	M	\$ 128,300	\$ 30,995	12/7/2018	12/7/2018	Ongoing	Windward Business Center, LLC	Ofc Lease	** See footnote below	N	L

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS 223	A	1,802.85	M	\$ 22,300	\$ 1,969	12/15/2017	12/15/2017	Ongoing	1955 Main Street Mgmt LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	4,015.91	M	\$ 76,750	\$ 24,547	12/7/2018	12/7/2018	Ongoing	1955 Main Street Mgmt LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	15,164.34	M	\$ 182,400	\$ 16,657	12/28/2017	12/28/2017	Ongoing	A&B Waianae LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	13,895.91	M	\$ 107,500	\$ 60,467	9/12/2018	9/12/2018	Ongoing	Aipa Properties, L.L.C.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	2,721.36	M	\$ 43,100	\$ 5,938	10/18/2017	10/18/2017	Ongoing	Akaku Holdings, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	37,458.87	M	\$ 207,900	\$ 37,718	7/16/2018	7/16/2018	Ongoing	Castle & Cooke Properties, Inc.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	14,279.72	M	\$ 86,000	\$ 28,978	7/16/2018	7/16/2018	Ongoing	Chun, Roland K.C. and/or Janis Y.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	10,799.56	M	\$ 32,500	\$ 10,592	9/12/2018	9/12/2018	Ongoing	Clark Holdings LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	6,165.34	M	\$ 55,600	\$ 25,123	7/16/2018	7/16/2018	Ongoing	Day-Lum Rentals & Management, Inc.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	11,474.12	M	\$ 79,000	\$ 23,123	7/16/2018	7/16/2018	Ongoing	Day-Lum Rentals & Management, Inc.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	1,814.51	M	\$ 17,400	\$ 9,347	7/16/2018	7/16/2018	Ongoing	Deetman, Louis J. & Helena C.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	7,547.02	M	\$ 67,800	\$ 30,613	7/16/2018	7/16/2018	Ongoing	Frame 10	Ofc Lease	** See footnote below	N	* L
AGS 223	A	1,874.99	M	\$ 17,100	\$ 8,002	7/18/2018	7/18/2018	Ongoing	Gaylord Properties	Ofc Lease	** See footnote below	N	* L
AGS 223	A	8,326.61	M	\$ 65,000	\$ 25,107	7/16/2018	7/16/2018	Ongoing	GF Frontier, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	4,669.76	M	\$ 45,800	\$ 23,612	7/16/2018	7/16/2018	Ongoing	GLACS LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	12,970.05	M	\$ 64,400	\$ 26,075	9/12/2018	9/12/2018	Ongoing	Gulsons LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	12,970.05	M	\$ 52,000	\$ 39,907	11/14/2018	11/14/2018	Ongoing	Gulsons, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	95,381.41	M	\$ 677,000	\$ 191,305	7/16/2018	7/16/2018	Ongoing	Housing Finance and Development Cor	Ofc Lease	** See footnote below	N	* L
AGS 223	A	5,709.64	M	\$ 33,200	\$ 22,980	10/12/2018	10/12/2018	Ongoing	Ideal Mix LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	15,631.05	M	\$ 103,500	\$ 31,513	7/16/2018	7/16/2018	Ongoing	Kailua Business Center	Ofc Lease	** See footnote below	N	* L
AGS 223	A	33,751.41	M	\$ 105,300	\$ 33,899	9/12/2018	9/12/2018	Ongoing	Kamehameha Schools	Ofc Lease	** See footnote below	N	* L
AGS 223	A	43,626.07	M	\$ 123,400	\$ 46,336	9/12/2018	9/12/2018	Ongoing	Kamehameha Schools [WBC 416]	Ofc Lease	** See footnote below	N	* L
AGS 223	A	9,951.46	M	\$ 67,800	\$ 20,103	7/16/2018	7/16/2018	Ongoing	Kaneshiro and Sons Enterprise, Ltd.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	8,253.47	M	\$ 65,300	\$ 24,931	7/16/2018	7/16/2018	Ongoing	Kaneshiro and Sons Enterprise, Ltd.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	3,842.98	M	\$ 34,600	\$ 16,058	7/16/2018	7/16/2018	Ongoing	Kaneshiro and Sons Enterprise, Ltd.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	1,741.66	M	\$ 26,300	\$ 18,609	7/16/2018	7/16/2018	Ongoing	Kauai Veterans Council	Ofc Lease	** See footnote below	N	* L
AGS 223	A	2,318.74	M	\$ 23,300	\$ 12,172	7/16/2018	7/16/2018	Ongoing	KCOM Corp.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	6,923.60	M	\$ 55,500	\$ 21,151	7/17/2018	7/17/2018	Ongoing	Kokua Realty, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	8,425.26	M	\$ 65,300	\$ 25,432	7/16/2018	7/16/2018	Ongoing	Kona Scenic Land Inc.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	843.74	M	\$ 12,800	\$ 8,684	7/16/2018	7/16/2018	Ongoing	Lanai Resorts, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	2,233.98	M	\$ 13,500	\$ 9,032	10/12/2018	10/12/2018	Ongoing	Lipin LDB Kona, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	2,001.59	M	\$ 18,000	\$ 4,713	5/14/2018	5/14/2018	Ongoing	Old Hilo Rentals, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	14,401.47	M	\$ 15,000	\$ 15,000	12/7/2018	12/7/2018	Ongoing	'Olelo Community Television	Ofc Lease	** See footnote below	N	* L
AGS 223	A	31,300.83	M	\$ 186,500	\$ 31,751	7/16/2018	7/16/2018	Ongoing	One Kapiolani, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	7,042.51	M	\$ 35,500	\$ 21,895	10/12/2018	10/12/2018	Ongoing	Pulama 'Aina Trust	Ofc Lease	** See footnote below	N	* L
AGS 223	A	11,253.00	M	\$ 78,000	\$ 22,615	7/16/2018	7/16/2018	Ongoing	Pulama 'Aina Trust	Ofc Lease	** See footnote below	N	* L
AGS 223	A	8,344.03	M	\$ 53,700	\$ 16,254	7/16/2018	7/16/2018	Ongoing	Ronin Properties, LLC	Ofc Lease	** See footnote below	N	* L

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS 223	A	10,901.75	M	\$ 87,300	\$ 33,245	7/16/2018	7/16/2018	Ongoing	S & F Land Company, Inc.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	16,921.18	M	\$ 101,300	\$ 17,134	7/18/2018	7/18/2018	Ongoing	Schnack, Ferdinand J. H. and Mary	Ofc Lease	** See footnote below	N	* L
AGS 223	A	2,804.15	M	\$ 16,900	\$ 14,291	11/14/2018	11/14/2018	Ongoing	Tavares, Edmond J. & Edwina A.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	1,537.49	M	\$ 18,800	\$ 3,457	1/12/2018	1/12/2018	Ongoing	Tavares, Edmond J. & Edwina A.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	13,280.12	M	\$ 79,300	\$ 26,771	8/6/2018	8/6/2018	Ongoing	TKO, LLC	Ofc Lease	** See footnote below	N	* L
AGS 223	A	5,827.21	M	\$ 41,000	\$ 29,346	10/12/2018	10/12/2018	Ongoing	Watumull Properties Corp.	Ofc Lease	** See footnote below	N	* L
AGS 223	A	355.00	M	\$ 19,500	\$ 9,230	3/8/2011	8/24/2015	8/24/2020	Xerox Corp.	5 yr. lease (copier W7855PT)	** See footnote below	N	E
AGS 223	A	41.00	M	\$ 2,460	\$ 861	3/25/2015	3/25/2015	3/25/2020	Xerox Corp.	5yr. Lease (copier PH3610)	** See footnote below	N	E
Central Services Division - Oahu													
Central Services - Custodial													
AGS-231 FA	A	\$ 28,495	M	\$ 355,250	\$ 241,270	6/19/2018	7/1/2018	6/30/2019	Honeywell International Inc.	Air Conditioning Maintenance, Group III Contract	Monthly Billing*	N	S
AGS-231 FA	A	\$ 67,626	M	\$ 811,516	\$ 676,264	8/31/2018	9/1/2018	8/31/2019	Carrier	Air Conditioning Maintenance Group I Contract	Monthly Billing*	N	S
AGS-231 FA	A	\$ 486	M	\$ 5,837	\$ 4,414	9/1/2018	9/1/2018	8/31/2019	West Oahu Aggregate Co Inc.	Refuse Collection Service at Wahiawa Civic Center	Monthly Billing*	N	S
AGS-231 FA	A	\$ 1,926	M	\$ 23,112	\$ 17,742	9/1/2018	9/1/2018	8/31/2019	Lanakila Pacific	Custodial Services at Kamehameha V Building and Korean and Vietnam Memorial	Monthly Billing*	N	S
AGS-231 FA	A	\$ 3,265	M	\$ 39,187	\$ 32,188	7/19/2018	10/1/2018	9/30/2019	Doonwood Engineering	Sump Pump Maintenance Contract	Monthly Billing*	N	S
AGS-231 FA	A	\$ 2,086	M	\$ 30,852	\$ 26,871	10/30/2018	11/1/2018	10/31/2019	Four Corner Pest Control, LLC	Rodent Pest Control Services	Monthly Billing*	N	S
AGS-231 FA	A	\$ 24,256	M	\$ 291,078	\$ 291,078	11/10/2018	12/1/2018	11/30/2019	Honeywell International Inc.	Air Conditioning Maintenance, Group II Contract	Monthly Billing*	N	S
AGS-231 FA	A	\$ 7,783	M	\$ 93,396	\$ 17,346	12/26/2017	1/1/2018	12/31/2018	Schindler Elevator	Elevator and Lift Maintenance Contract II & IV	Monthly Billing*	N	S
AGS-231 FA	A	\$ 20,113	M	\$ 241,360	\$ 77,474	12/26/2017	1/1/2018	12/31/2018	Kone, Inc.	Elevator and Lift Maintenance Contract I & III	Monthly Billing*	N	S
AGS-231 FA	A	\$ 7,490	M	\$ 89,880	\$ 22,470	1/25/2018	2/1/2018	1/31/2019	Island Recycling	Paper, Cardboard Recycling	Monthly Billing*	N	S
AGS-231 FA	A	\$ 2,202	M	\$ 26,423	\$ 20,373	2/6/2018	1/1/2018	12/31/2018	Pacific Power Group	Generator Maintenance Service	Other- Quarterly Billing*	N	S
AGS-231 FA	A	\$ 1,250	M	\$ 14,997	\$ 10,166	12/26/2017	1/1/2018	12/31/2018	Alii Fire Protection Co Ltd	Fire Protection Equipment	Monthly Billing*	N	S
AGS-231 FA	A	\$ 2,496	M	\$ 29,952	\$ 14,976	4/30/2018	6/1/2018	5/31/2019	West Oahu Aggregate Co Inc.	Refuse and Recycling Service at Kakuhihewa Building	Monthly Billing*	N	S
AGS-231 FA	A	\$ 648	M	\$ 7,781	\$ 7,242	6/1/2018	6/1/2018	5/31/2019	Alert Alarm Hawaii	24/7 Fire Alarm Monitoring and Protection	Monthly Billing*	N	S
AGS-231 FA	A	\$ 573	M	\$ 34,389	\$ 14,329	12/1/2015	12/1/2015	11/30/2020	Xerox	5 Year Copier/Printer WC7970P 60 month Lease - CSD Admin	Monthly Billing*	N	E
AGS-231 FA	A	\$ 267	M	\$ 16,000	\$ 11,467	2/12/2018	2/13/2018	2/28/2022	Xerox	4 Year Copier/Printer/Fax C8055H 48 month Lease - Kalanimoku	Monthly Billing*	N	E
AGS-231 FA	A	\$ 45	M	\$ 2,715	\$ 1,901	5/18/2017	6/1/2017	6/30/2022	Xerox	5 Year Copier/Printer/Fax WC3655S 60 Month Lease - CSD Admin (R&A)	Monthly Billing*		E
AGS-231 FA	A	\$ 174	M	\$ 10,448	\$ 1,225	5/23/2018	8/1/2018	7/30/2023	Xerox	5 Year Copier/Printer/Fax/Scan C8045H 60 month Lease - WA Place	Monthly Billing*	N	E

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-231 FA	A	\$ 26	M	\$ 1,564	\$ 1,512	9/19/2018	10/1/2018	9/30/2023	Xerox	5 Year Copier/Printer/Fax/Scan B405DN 60 month Lease - R&A	Monthly Billing*	N	E
AGS-231 FA	A	varies	O - quarterly	\$ 12,377,445	\$ 11,076,574	7/31/2009	9/1/2014	6/1/2026	PNC Equipment Lease	Equipment Leasing Purchase Agreement	Quarterly Billing*	N	E
AGS-231 FA	A	varies	S-semi annual	\$ 18,834,612	\$ 17,570,000	6/1/2013	3/20/2013	6/1/2026	Ameresco	Equipment Leasing Purchase Agreement	Semi Annual Billing*	N	E
Central Services - Grounds Maintenance													
AGS-232 FE	A	\$ 39,641	O - Three times/year	\$ 118,923	\$ 118,923	10/30/2018	12/1/2018	11/30/2019	Imua Landscaping Co Inc.	Coconut and Other Palm Tree Trimming Services	Other-every 4 months*	N	S
AGS-232 FE	A	\$ 40,190	A	\$ 40,190	\$ 40,190	10/30/2018	11/1/2018	10/31/2019	Harlan T langi dba Local Landscaping	Tree Trimming Services West Oahu	Annual Billing*	N	S
AGS-232 FE	A	\$ 19,000	A	\$ 19,000	\$ 19,000	10/30/2018	11/1/2018	10/31/2019	Harlan Langi dba Local landscaping	Tree Trimming Services Libraries	Annual Billing*	N	S
AGS-232 FE	A	\$ 91,150	A	\$ 91,150	\$ 91,150	4/30/2018	6/1/2018	5/31/2019	HTM Contractors, Inc.	Tree Trimming Services Honolulu Civic Center	Annual Billing*	N	S
AGS-232 FE	A	\$ 37,860	A	\$ 37,860	\$ 37,860	4/30/2018	6/1/2018	5/31/2019	Imua Landscaping Co, Inc.	Tree Trimming Services East Oahu	Annual Billing*	N	S
AGS-232 FE	A	\$ 19,800	A	\$ 19,800	\$ -	12/7/2017	1/1/2018	12/31/2018	Imua Landscaping Co, Inc.	Exceptional Trees	Annual Billing*		S
Central Services - Building Repairs & Alterations													
AGS-233FK	A	\$ 6,806	M	\$ 81,672	\$ 81,672	5/29/2018	7/1/2018	6/30/2019	Weatherproofing Technologies, Inc.	Roof Maintenance, Inspection and PV Cleaning	Monthly Billing	N	S
Hawaii District Office													
AGS-231 FB	A	\$ 2,088	M	\$ 125,280	\$ 14,618	6/20/2014	7/1/2018	6/30/2019	Pacific Waste, Inc.	Rubbish Collection-Public Buildings	*See footnote below.	N	S
AGS-231 FB	A	\$ 973	M	\$ 58,383	\$ 6,812	6/23/2014	7/1/2018	6/30/2019	Business Services Hawaii	Rubbish Collection-Public Buildings	*See footnote below.	N	S
AGS-231 FB	A	\$ 4,892	M	\$ 58,702	\$ 34,242	7/1/2017	7/1/2018	6/30/2019	Arc of Kona	Janitorial Svcs-Keakealani Bldg.	*See footnote below.	N	S
AGS-231 FB	A	\$ 1,450	M	\$ 87,000	\$ 79,750	7/1/2018	7/1/2018	6/30/2019	CW Maintenance	Janitorial Sacs-No. Kohala State Bldg.	*See footnote below.	N	S
AGS-231 FB	A	\$ 5,377	M	\$ 21,350	\$ 5,219	2/1/2017	2/1/2018	2/1/2019	Oahu A/C	Quarterly A/C Service for State Bldgs.	*See footnote below.	N	S
AGS-232 FF	A	\$ 1,835	M	\$ 22,018	\$ 12,843	7/1/2017	7/1/2018	6/30/2019	Arc of Kona	Groundskeeping-Keakealani Bldg.	*See footnote below.	N	S
AGS-232 FF	A	\$ 171	M	\$ 2,052	\$ 1,197	7/1/2017	7/1/2018	6/30/2019	Brantley Center	Groundskeeping-Honokaa	*See footnote below.	N	S
AGS-807 FP	A	\$ 296	m	\$ 14,192	\$ 13,009	6/25/2018	6/25/2018	6/25/2022	Xerox Corp.	Copier lease 48 mos.	*See footnote below.	N	E
AGS-807 FP	A	\$ 122	M	\$ 7,320	\$ 3,538	4/4/2016	4/4/2016	4/4/2021	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807 FP	A	\$ 122	M	\$ 7,320	\$ 3,538	4/4/2016	4/4/2016	4/4/2021	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807 FP	A	\$ 29	M	\$ 1,740	\$ 261	8/4/2014	8/4/2014	8/4/2019	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807 FP	A	\$ 53	M	\$ 3,203	\$ 2,249	5/11/2017	5/11/2017	5/11/2022	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807 FP	A	\$ 53	M	\$ 3,203	\$ 2,249	5/11/2017	5/11/2017	5/11/2022	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807 FP	A	\$ 53	M	\$ 3,203	\$ 2,249	5/11/2017	5/11/2017	5/11/2022	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807 FP	A	\$ 127	M	\$ 7,198	\$ 4,531	2/28/2017	2/28/2017	2/28/2022	Neopost	postage machine 60 mo. Lease	*See footnote below.	N	E
Kauai District Office													
AGS-231 FD	A	\$ 2,169	M	\$ 26,033	\$ 15,186	6/28/2018	7/1/2018	6/30/2019	Garden Isle Disposal, Inc.	1 Year Contract for Refuse and Recycling Collections Services, Kauai	* Please see footnote below.	N	S
AGS-231 FD	A	\$ 11,059	M	\$ 148,624	\$ 115,448	7/27/2018	9/1/2018	8/31/2019	Oahu Air Conditioning Service, Inc.	Cooperative Purchasing Agreement w/DOE - 1 Year Maintenance Service Contract at State Public Buildings on Kauai	* Please see footnote below.	Y	S
AGS-231 FD	A	\$ 775	O	\$ 626	\$ 626	6/13/2018	7/1/2018	6/30/2019	Kauai Auto Repair, LLC	1 Year Vehicle Servicing	* Please see footnote below.	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-233 KN	A	\$ 339	A	\$ 339	\$ -	10/1/2018	10/30/2018	10/30/2019	Aloha Termite Kauai	Sentricon Subterranean Termite Service Plan 1 yr. Renewal	* Please see footnote below.	N	S
AGS-233 KN	A	\$ 7	M		\$ 235	9/28/2016	11/1/2016	11/1/2021	Xerox Corporation	5 Year Copier Workcentre 6655 - 60 Month Lease	* Please see footnote below.	N	E
AGS-233 KN	A	\$ 35	M		\$ 1,209	9/28/2016	11/1/2016	11/1/2021	Xerox Corporation	5 Year Copier SC C60 & EXI C70 E200 - 60 Month Lease	* Please see footnote below.	N	E
AGS-233 KN	A	\$ 7	O	\$ 4,540	\$ 95	8/7/2017	8/17/2017	8/16/2022	Pitney Bowes	5 Year Postage Meter (DM225) 60 Month Lease	* Please see footnote below. Max value amount is funded by two other programs (AGS-807 & AGS-221)	N	E
AGS-233 KN	A	\$ 393	O		\$ 393	6/13/2018	7/1/2018	6/30/2019	Kauai Auto Repair, LLC	1 Year Vehicle Servicing	* Please see footnote below.	N	S
AGS-233 KN	A	\$ 1,851	A	\$ 1,851	\$ 1,851	5/4/2018	5/4/2018	5/4/2019	Protech Fire & Security, LLC	Service for Portable Fire Extinguishers and Fire Hose Cabinets, Kauai	Cost per each device serviced	Y	S
AGS-807 FR	A	\$ 60	M	\$ 4,027	\$ 2,114	9/28/2016	11/1/2016	11/1/2021	Xerox Corporation	5 Year Copier Workcentre 6655 - 60 Month Lease	* Please see footnote below.	N	E
AGS-807 FR	A	\$ 311	M	\$ 20,730	\$ 10,883	9/28/2016	11/1/2016	11/1/2021	Xerox Corporation	5 Year Copier SC C60 & EXI C70 E200 - 60 Month Lease	* Please see footnote below.	N	E
AGS-807 FR	A	\$ 107	O		\$ 1,494	8/7/2017	8/17/2017	8/16/2022	Pitney Bowes	5 Year Postage Meter (DM225) 60 Month Lease	* Please see footnote below.	N	E
AGS-807 FR	A	\$ 6,547	O	\$ 8,966	\$ 5,671	6/13/2018	7/1/2018	6/30/2019	Kauai Auto Repair, LLC	1 Year Vehicle Servicing	* Please see footnote below. Max value amount is funded by four other programs.	N	S
Maui District Office													
AGS-231 FC	A	\$ 1,795	M	\$ 21,537	\$ 12,563	5/18/2016	7/1/2018	6/30/2019	Maui Disposal	Refuse Disposal Maui for State Building	Paid Monthly after service rendered.*	N	S
AGS-231 FC	A	\$ 2,007	M	\$ 24,079	\$ 14,046	10/15/2018	10/15/2018	10/9/2019	Island Refuse	Refuse Disposal Molokai for State Building	Paid Monthly after service rendered.*	N	S
AGS-231 FC	A	\$ 2,947	A	\$ 2,947	\$ 2,947	3/6/2017	4/1/2018	3/31/2019	Pural Water Specialties	Certification & Repair of Backflow	Cost per each device tested	N	S
AGS-231 FC	A	\$ 1,500	M	\$ 18,000	\$ 10,500	5/22/2017	7/1/2018	6/30/2019	Wailea Trees & Landscape	Grounds Maintenance for Lahaina Comprehensive Health Center	Paid Monthly after service rendered.*	N	S
AGS-231 FC	A	\$ 1,880	M	\$ 22,560	\$ 13,160	5/22/2017	7/1/2018	6/30/2019	Pacific Ohana Masonry &	Janitorial Service for Lahaina Comprehensive Health Center	Paid Monthly after service rendered.*	N	S
AGS-231 FC	A	\$ 264	M	\$ 15,855	\$ 1,850	11/19/2014	11/19/2014	12/19/2019	Xerox Corp.	Copy Machine Maintenance	Paid Monthly*	N	E
AGS-231 FC	A	\$ 17	M	\$ 1,041	\$ 121	11/19/2014	11/19/2014	12/19/2019	Xerox Corp.	Copy Machine Maintenance	Paid Monthly*	N	E
AGS-231 FC	A	\$ 69	M	\$ 3,309	\$ 483	5/14/2018	5/14/2018	5/16/2020	Pitney Bowers	Postage Meter	Paid Monthly*	N	E
State Procurement Office													
AGS-240	A	\$ 252	M	\$ 15,127	\$ 4,790	1/29/2015	1/29/2015	1/28/2020	Xerox Corp.	60 Month Copier Lease	Monthly Billing	N	E
AGS-240	A	\$ 281	M	\$ 16,883	\$ 5,346	1/29/2015	1/29/2015	1/28/2020	Xerox Corp.	60 Month Copier Lease	Monthly Billing	N	E
AGS-244	W	\$ 79	M	\$ 4,762	\$ 4,762	8/1/2018	9/4/2018	9/3/2023	Xerox Corp.	60 Month Copier Lease	Monthly Billing	N	E
Automotive Management Division													
AGS-251	W	\$ 25,000	M	\$ 25,000	\$ 25,000	12/1/2018	12/1/2018	3/1/2019	Office of the State Auditor	Financial Audit of the SOH DAGS Motor Pool revolving fund for FY 17	*See footnote below.	N	S
AGS-252	W	\$ 97,021	M	\$ 97,021	\$ 57,198	7/1/2018	7/1/2018	6/30/2019	Parking Lot Maintenance Company	General Cleaning services for Parking Garages on Oahu, Lots G,I,J,N,S,V	*See footnote below.	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-252	W	\$ 42,899	M	\$ 42,899	\$ 42,899	12/1/2018	12/1/2018	11/30/2019	Parking Lot Maintenance Company	General Cleaning services for Parking Garages on Oahu, Lots R and T	*See footnote below.	N	S
AGS-252	W	\$ 82,400	M	\$ 82,400	\$ 68,099	9/1/2018	9/1/2018	8/31/2019	Parking Lot Maintenance Company	General Cleaning services for Parking Garages on Oahu, Lots A and R	*See footnote below.	N	S
AGS-252	W	\$ 33,000	M	\$ 33,000	\$ 31,583	7/1/2018	7/1/2018	6/30/2019	Parking Lot Maintenance Company	General R & M Services Oahu	*See footnote below.	N	S
AGS-252	W	\$ 7,180	M	\$ 7,180	\$ 4,188	7/1/2018	7/1/2018	6/30/2019	Elite Commercial Cleaning	General Cleaning for Parking Lot Orli Building, Lot E and Q	*See footnote below.	N	S
AGS-252	W	\$ 15,150	M	\$ 15,150	\$ 9,800	7/1/2018	7/1/2018	6/30/2019	L&D Maintenance	General Cleaning and Maintenance for Parking Lots on Maui	*See footnote below.	N	S
AGS-252	W	\$ 39,476	M	\$ 39,476	\$ 9,869	3/1/2018	3/1/2018	2/28/2019	KN Lawn Service	Parking Lot and Landscape Services Kakuhihewa Building Lot KP on Oahu	*See footnote below.	N	S
AGS-252	W	\$ 12,116	M	\$ 12,116	\$ 3,029	3/1/2018	3/1/2019	2/28/2019	KN Lawn Service	Parking Lot and Landscape Services Lots A and R	*See footnote below.	N	S
AGS-252	W	\$ 25,000	M	\$ 25,000	\$ 25,000	12/1/2018	12/1/2018	3/1/2019	Office of the State Auditor	Financial Audit of the SOH DAGS Parking Control Revolving fund for FY 17	*See footnote below.	N	S
AGS-252	W	\$ 9,300	M	\$ 9,300	\$ 6,282	7/1/2018	7/1/2018	6/30/2019	RK Oshiro Door Service	Furnishing Grille Gate Maintenance Oahu Parking Lots	*See footnote below.	N	S
AGS-252	W	\$ 377	M	\$ 377	\$ 283	7/1/2018	7/1/2018	6/30/2019	RK Oshiro Door Service	Swing Maintenance Services for LOT M	*See footnote below.	N	S
AGS-252	W	\$ 14,887	M	\$ 14,887	\$ 5,015	4/1/2018	4/1/2018	3/31/2019	ThyssenKrupp Elevator	Elevator and repair services Lot A,P,R,V	*See footnote below.	N	S
Campaign Spending Commission													
AGS 871	G	\$ 104	M	\$ 6,266	\$ 728	4/2/2014	6/30/2014	6/29/2019	Pitney Bowes	60 Month Postage Meter Lease	**See Footnote Below	N	E
AGS 871	G	\$ 306	M	\$ 18,388	\$ 5,508	5/28/2015	6/2/2015	6/2/2020	Xerox Corpotation	60 Month Copier Lease	**See Footnote Below	N	E
AGS 871	G	\$ 4,546	O	\$ 5,000	\$ 454	5/1/2018	5/1/2018	6/30/2019	Randal K.O. Lee	Serve as the Admin Hearing Officer on behalf of the Campaign Spending Commission in Docket #18-02, In the Matter of Alan Arakawa, et al.	Hourly rate of \$300 an hour for the actual time expended, subject to a limit of \$5,000 for the total charge.		S
Office of Elections													
AGS-879	A	\$ 676	M	\$ 40,560	\$ 6,084	7/15/2014	9/1/2014	8/31/2019	Xerox Corp.	5 year lease on Xerox 4112 copier	Monthly	N	E
AGS-879	A	\$ 1,504,900	O	\$ 9,636,838	\$ 3,009,000	6/1/2014	6/1/2016	12/31/2020	HART Intercivic, Inc.	Voting System and Vote Counting System contract	Every other year	N	E
AGS-879	A	Varies according to deliverables based on Scope of Services and Time of Payment in contract	O	\$ 1,686,199	\$ 479,547	6/23/2014	6/23/2014	12/31/2020	BPRO, Inc.	Contract for the design, maintenance, and implementation of Online Voter Registration System and Statewide Voter Registration System	Occasionally, as deliverables are billed	N	S
AGS-879	A	Varies according to billed hours	O	\$ 99,750	\$ 28,019	5/30/2014	6/1/2014	12/31/2020	6Head, Inc.	Consulting services in the design and implementation of the Online Voter Registration System and Statewide Voter Registration System	Occasionally, as deliverables are billed	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
State Foundation on Culture and the Arts													
AGS-881	A	\$ 30,000	O	\$ 90,000	\$ 90,000	6/3/2015	7/1/2014	6/30/2019	Young of Heart Workshop	Legislative Grant-in-aid for FY2015	*See footnote below	N	S
AGS-881	A	\$ 2,387	O	\$ 7,160	\$ 2,864	7/1/2017	7/1/2017	6/30/2018 Awaiting final invoice	Bishop, Bernice P. Museum	Grant assistance in support of SFCA Project # FY18-4901 -Strengthening Cultural Connections through Ukelele	*See footnote below	N	S
AGS-881	A	\$ 1,701	O	\$ 5,104	\$ 2,042	7/1/2017	7/1/2017	6/30/2018 Awaiting final invoice	Hawaii Theatre Center	Grant assistance in support of SFCA Project # FY18-4923 -HTC Education Program 2017-18	*See footnote below	N	S
AGS-881	A	\$ 1,920	O	\$ 5,761	\$ 2,304	7/1/2017	7/1/2017	6/30/2018 Awaiting final invoice	Hawaii Vocal Arts Ensemble	Grant assistance in support of SFCA Project # FY18-4925 -Basic Grant: Annual Concert Season	*See footnote below	N	S
AGS-881	A	\$ 1,959	O	\$ 5,876	\$ 2,350	7/1/2017	7/1/2017	6/30/2018 Awaiting final invoice	Mana Maoli	Grant assistance in support of SFCA Project # FY18-4944 -Mana Mele Project (MMP)	*See footnote below	N	S
AGS-881	A	\$ 2,738	O	\$ 8,215	\$ 3,340	7/1/2017	7/1/2017	6/30/2018 Awaiting final invoice	Hawaii Academy of Performing Arts	Grant assistance in support of SFCA Project # FY18-4915-The Arts at Marks Garage	*See footnote below	N	S
AGS-881	A	\$ 83,528	O	\$ 250,584	\$ 45,538	5/15/2018	7/1/2018	6/30/2019	Hawaii Alliance for Arts Education	Supplemental #5-Grant Assistance in support of SFCA Project # FY19-0117- Artists in the Schools Program Administratice Support	*See footnote below	N	S
AGS-881	B	\$ 17,452	O	\$ 52,357	\$ 52,357	5/15/2018	7/1/2018	6/30/2019	Hawaii Alliance for Arts Education	Supplemental #5-Grant Assistance in support of SFCA Project # FY19-0117- Artists in the Schools Program Administratice Support	*See footnote below	N	S
AGS-881	N	\$ 27,280	O	\$ 81,481	\$ 55,874	5/15/2018	7/1/2018	6/30/2019	Hawaii Alliance for Arts Education	Supplemental #5-Grant Assistance in support of SFCA Project # FY19-0117- Artists in the Schools Program Administratice Support	*See footnote below	N	S
AGS-881	A	\$ 14,783	O	\$ 44,350	\$ 13,785	7/2/2018	8/13/2018	8/12/2019	National Organization for Traditional Artists Exchange	Grant assistance in support of SFCA Project # FY19-0120 -Folk and Traditional Arts Program Support	*See footnote below	N	S
AGS-881	N	\$ 11,833	O	\$ 35,500	\$ 18,155	7/2/2018	8/13/2018	8/12/2019	National Organization for Traditional Artists Exchange	Grant assistance in support of SFCA Project # FY19-0120 -Folk and Traditional Arts Program Support	*See footnote below	N	S
AGS-881	A	\$ 25,000	O	\$ 75,000	\$ 30,000	7/1/2018	7/1/2018	6/30/2019	Honolulu Theatre for Youth	Legislative Grants-in-Aid FY2019	*See footnote below	N	S
AGS-881	A	\$ 66,667	O	\$ 200,000	\$ 200,000	7/1/2018	7/1/2018	6/30/2019	Kona Historical Society	Legislative Grants-in-Aid FY2019	*See footnote below	N	S
AGS-881	A	\$ 3,333	O	\$ 10,000	\$ 10,000	7/1/2018	7/1/2018	6/30/2018	Hawaii Alliance for Arts Education	Grant assistance in support of SFCA Project # FY19-0113-Professional Development for Classroom Teachers' Program Support	*See footnote below	N	S
AGS-881	A	\$ 300	O	\$ 7,250	\$ 6,900	9/20/2018	9/25/2018	10/25/2019	Staffing Solutions of Hawaii	Temporary staffing services to provide program assistance for Arts Program Specialists	*See footnote below	N	S
AGS-881	N	\$ 300	O	\$ 7,250	\$ 7,250	9/20/2018	9/25/2018	10/25/2019	Staffing Solutions of Hawaii	Temporary staffing services to provide program assistance for Arts Program Specialists	*See footnote below	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 41,000	10/2/2012	10/2/2012	6/30/2019	Ching, Mark K.K.	Creation/installation of a work of art for the Hilo Union School	*See footnote below	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-881	B	\$ 33,100	O	\$ 171,954	\$ 34,490	10/26/2012	10/26/2012	6/30/2019	Izumi, May	Creation/installation of an exterior sculpture for the Non. 1 Capitol District Building	*See footnote below	N	S
AGS-881	B	\$ 110,000	O	\$ 550,000	\$ 478,500	6/4/2013	6/4/2013	12/31/2019	Bennett, Carol	Creation/delivery of an exterior work of art for the Honolulu International Aripport, Consolidated Rent-A-Car Center	*See footnote below	N	S
AGS-881	B	\$ 40,000	O	\$ 200,000	\$ 200,000	8/22/2013	9/1/2013	6/30/2020	Browne, Sean K.L.	Creation/installation of an interior stone sculpture for the Honolulu Insternational Airport, Inter Island Terminal, Mauka Extension	*See footnote below	N	S
AGS-881	B	\$ 16,667	O	\$ 127,220	\$ 8,338	10/8/2013	10/8/2013	12/31/2018	Enos, Solomon Robert Nui	Creation/installation of an exterior work of art for the Castle High School	*See footnote below	N	S
AGS-881	B	\$ 30,000	O	\$ 150,000	\$ 150,000	8/29/2013	11/1/2013	6/30/2020	Young, Doug	Creation/installation of two interior works of art for the Honolulu International Airport	*See footnote below	N	S
AGS-881	B	\$ 14,283	O	\$ 100,000	\$ 18,500	8/29/2014	9/1/2014	6/30/2019	Shiroma, Randall	Creation/installation of an exterior work of art for Lahainaluna High School	*See footnote below	N	S
AGS-881	B	\$ 50,000	O	\$ 300,000	\$ 168,000	3/17/2015	3/25/2015	12/31/2019	Alisa, Mataumu	Creation/installation of an exterior work of art for the Kahului Airport, Consolidated Rent-A-Car Center	*See footnote below	N	S
AGS-881	B	\$ 30,000	O	\$ 150,000	\$ 150,000	3/27/2015	3/27/2015	6/30/2020	Chai, Mark	Creation/installation of two interior suspended sculptures for the Honolulu International Airport, Inter Island Terminal, Mauka Extension	*See footnote below	N	S
AGS-881	B	\$ 100,000	O	\$ 500,000	\$ 485,000	5/20/2015	6/16/2015	12/31/2019	Palmer, Erin	Creation/delivery of an exterior work of art for the Kahului Airport, Consolidated Rent-A-Car Center	*See footnote below	N	S
AGS-881	B	\$ 16,667	O	\$ 100,000	\$ 15,000	10/8/2015	10/16/2015	12/31/2018	Duffett, Kim	Creation/installation of an exterior work of art for the Hale Kula Elementary School	*See footnote below	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 33,500	10/12/2015	10/16/2015	12/31/2018	Kazu Design LLC	Creation/installation of an exterior work of art for the Kualapuu Public Conversion Charter School	*See footnote below	N	S
AGS-881	B	\$ 2,283	O	\$ 16,000	\$ 2,400	2/17/2016	2/23/2016	6/30/2018	Tanahy, Dalani Kaye	Creation of a kapa wall hanging for the Kahului Airport	*See footnote below	N	S
AGS-881	B	\$ 4,000	O	\$ 120,609	\$ 18,017	1/25/2017	2/1/2017	1/31/2019	Alii Security Systems	Supplemental Agreement #2-Security services for the Hawaii State Art Museum	*See footnote below	N	S
AGS-881	B	\$ 22,750	O	\$ 136,500	\$ 32,760	8/12/2016	8/22/2016	12/31/2018	Young, Helen	Creation/installation of an exterior work of art for the Hawaii State Library	*See footnote below	N	S
AGS-881	B	\$ 31,916	O	\$ 191,500	\$ 19,150	6/13/2017	6/23/2017	6/30/2019	Vasconcellos, Carl G.	Creation/installation of an exterior stone sculpture at Kona Judiciary Complex	*See footnote below	N	S
AGS-881	N	\$ 4,600	O	\$ 13,800	\$ 13,800	5/10/2018	7/1/2018	6/30/2019	Hawaii Alliance for Arts Education	Supplemental Agreement #4-Grant assistance in support of SFCA Project # FY19-0114 -Professional Development for Teaching Artists	*See footnote below	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-881	B	\$ 7,067	O	\$ 21,200	\$ 200	5/10/2018	7/1/2018	6/30/2019	Hawaii Alliance for Arts Education	Supplemental Agreement #4-Grant assistance in support of SFCA Project # FY19-0114 -Professional Development for Teaching Artists	*See footnote below	N	S
AGS-881	N	\$ 1,130	M	\$ 6,600	\$ 1,929	7/1/2018	7/1/2018	6/30/2019	Xerox Corporation	Xerox lease and maintenance charges for FY19	*See footnote below	N	E
AGS-881	B	\$ 1,130	M	\$ 6,600	\$ 6,600	7/1/2018	7/1/2018	6/30/2019	Xerox Corporation	Xerox lease and maintenance charges for FY19	*See footnote below	N	E
AGS-881	N	\$ 685	M	\$ 4,110	\$ 4,110	7/18/2018	7/30/2018	7/29/2019	Pitney Bowes Global Financial	Lease and maintenance charges for FY19	*See footnote below	N	E
AGS-881	B	\$ 685	M	\$ 4,110	\$ 4,110	7/18/2018	7/30/2018	7/29/2019	Pitney Bowes Global Financial	Lease and maintenance charges for FY19	*See footnote below	N	E
AGS-881	N	\$ 5,833	O	\$ 17,500	\$ 7,000	7/2/2018	7/18/2018	6/30/2019	Honolulu Theatre for Youth	Grant assistance in support of SFCA Project # FY19-0118 -Poetry Out Loud-Hawaii	*See footnote below	N	S
AGS-881	N	\$ 3,666	O	\$ 11,000	\$ 8,800	5/10/2018	7/1/2018	6/30/2019	Honolulu Theatre for Youth	Grant assistance in support of SFCA Project # FY19-0116 -Professional Development for Classroom Teachers Program Support (Workshops)	*See footnote below	N	S
AGS-881	B	\$ 65,470	O	\$ 238,784	\$ 23,879	6/1/2018	7/1/2018	6/30/2019	Hawaii Alliance for Arts Education	Suppl. Agreement #4-The Art Bento Program at HiSAM administrative support	*See footnote below	N	S
AGS-881	B	\$ 30,666	O	\$ 184,000	\$ 92,000	6/8/2017	7/14/2017	6/30/2019	COLAB, Studio, LLC	Creation/installation of an exterior stainless steel sculpture at Kona Judiciary Complex	*See footnote below	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 97,000	10/3/2017	11/28/2017	12/31/2020	Spindt, Allan H.	Creation/installation of an exterior work of art at Waimea Canyon Middle School	*See footnote below	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 100,000	10/3/2017	12/12/2017	12/31/2020	Tolutau, Asipeli Havea	Creation/installation of an exterior work of art at Keaau Elementary School	*See footnote below	N	S
AGS-881	B	\$ 21,429	O	\$ 150,000	\$ 147,000	6/1/2018	6/1/2018	12/31/2018	Oneill, Calley	Creation/installation of an exterior mural at Ellison Onizuka Kona International Airport	*See footnote below	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 97,000	6/1/2018	6/8/2018	12/31/2020	Zebzda, Wayne	Creation/installation of an exterior work of art at Waianae Intermediate School	*See footnote below	N	S
AGS-881	B	\$ 20,000	O	\$ 120,000	\$ 117,600	6/13/2018	6/20/2018	12/31/2021	X.E.N. Design Inc.	Creation/installation of a site specific work of art at Nanakuli Public Library	*See footnote below	N	S
AGS-881	B	\$ 4,000	O	\$ 120,609	\$ 44,959	2/1/2018	2/1/2018	1/31/2019	Alii Security Systems	Supplemental Agreement #3-Security services for the Hawaii State Art Museum	*See footnote below	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 97,000	6/18/2018	7/2/2018	12/31/2021	Nakamura, Stuart	Creation/installation of an exterior work of art for the Waimea Middle Public Conversion Charter School	*See footnote below	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 97,000	8/8/2018	8/8/2018	12/31/2021	Duffet, Kim Sculptor LLC	Creation/installation of an exterior work of art for the Haiku Elementary School	*See footnote below	N	S
AGS-881	B	\$ 33,333	O	\$ 200,000	\$ 200,000	8/15/2018	8/15/2018	12/31/2021	Kelley Hestir Art Inc.	Creation/installation of a site specific work of art-Filipino Veterans of WWII Monument	*See footnote below	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-881	A	\$ 2,737	O	\$ 8,211	\$ 8,211	7/1/2018	7/1/2018	6/30/2019	West Hawaii Dance Theatre	Grant assistance in support of SFCA Project # FY19-5026-West Hawaii Dance Theatre Basic Project Year 2	*See footnote below	N	S
AGS-881	A	\$ 3,610	O	\$ 10,829	\$ 10,829	7/1/2018	7/1/2018	6/30/2019	Honolulu Theatre for Youth	Grant assistance in support of SFCA Project # FY19-4996-Statewide Tour	*See footnote below	N	S
AGS-881	A	\$ 1,720	O	\$ 5,160	\$ 5,160	7/1/2018	7/1/2018	6/30/2019	Na'alehu Theatre	Grant assistance in support of SFCA Project # FY19-5012-Hawaiian Master Musicians Youth Outreach & Community Reinvestment	*See footnote below	N	S
AGS-881	A	\$ 3,153	O	\$ 9,460	\$ 9,460	7/1/2018	7/1/2018	6/30/2019	Hawaii Institute for Music and Learning Experiences	Grant assistance in support of SFCA Project # FY19-5027-Basic Hawaiian Stell Guitar Festivals	*See footnote below	N	S
AGS-881	A	\$ 12,500	O	\$ 37,500	\$ 37,500	7/1/2018	10/27/2018	9/30/2019	University of Hawaii	Grant assistance in support of SFCA Project # FY19-0119-Statewide Presenting & Touring	*See footnote below	N	S
AGS-881	N	\$ 12,500	O	\$ 37,500	\$ 37,500	7/1/2018	10/27/2018	9/30/2019	University of Hawaii	Grant assistance in support of SFCA Project # FY19-0119-Statewide Presenting & Touring	*See footnote below	N	S
Stadium Authority													
AGS-889	B	\$ 447	M	\$5,361 per year	Year 4 = \$4,914	8/26/2015	10/1/2015	9/30/2020	Xerox	Monthly lease for copier/scanner/printer equipment (60 month lease)	* See footnote below	N	E
AGS-889	B	\$ 28	M	\$342 per year	Year 5 = \$114	2/21/2014	2/27/2014	2/26/2019	Xerox	Monthly lease for copier (60 month lease)	* See footnote below	N	E
AGS-889	B	\$ 6,873	M	Year 1 = \$108,474	Year 1 = \$108,474	11/1/2018	11/1/2018	10/31/2019	Honeywell International, Inc.	Monthly A/C maintenance & service/trouble calls (one year with option to extend five 12-month periods)	* See footnote below	N	S
AGS-889	B	\$202 per month	M	\$ 2,273	\$ 1,109	3/21/2018	4/1/2018	3/31/2019	C.R. Dispatch Service, Inc. dba Security Armored Car & Courier Service of Hawaii	Armored car services: pickup and delivery of deposit; Mon, Tue, Thu, & Fri except holidays	* See footnote below	N	S
AGS-889	B	\$ 2,108	M	\$ 65,136	\$ 53,616	11/1/2018	11/1/2018	10/31/2019	Kone, Inc.	Monthly elevator & escalator maintenance, standby service for major events, and service/trouble calls (one year with option to extend four additional 12-month periods)	* See footnote below	N	S
AGS-889	B	Approx. \$37,648 for monthly service which depends on number of hours worked plus \$179,552 for special events	M	Year 1 = \$631,328 Year 2 = \$631,328	Year 1 = \$68,700 Year 2 = \$461,152	7/19/2017	8/1/2017	7/31/2020	G4S Secure Solution (USA), Inc.	Monthly security guards services 24 hours/7 days per week and security guard services at events (3-year contract with option to extend 2 additional 12-month periods)	* See footnote below	N	S
AGS-889	B	\$ 727	O - quarterly	\$ 14,540	\$ 8,039	7/30/2016	10/1/2016	9/30/2021	Pitney Bowes	Postage meter machine lease (5 years)	* See footnote below	N	E

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-889	B	Varies	M	about \$562 per container	Year 2 = \$38,943	2/10/2017	3/1/2017	2/28/2019	West Oahu Aggregate Co., Inc.	Refuse collection/disposal (one year with option to extend four 12-month periods)	* See footnote below	N	S
AGS-889	B	Varies	O - upon receipt of invoice	\$ 267,000	FY 2019 = \$89,000	6/20/2018	FY 2019	FY 2021	Office of the Auditor for a contract with N&K CPAs Inc	Audit and agreed-upon procedures	* See footnote below	N	S
AGS-889	B	\$ 5,583	M	Year 2 = \$67,000	\$ 55,833	5/24/2017	9/1/2017	8/31/2019	William D. Golz dba DG Productions, LLC	Scoreboard management & production/programming of advertising material (one year with option to extend two one-year periods)	* See footnote below	N	S
AGS-889	B	\$ 8,750	M	Year 5 = \$105,000	FY 2019 = \$87,500	8/25/2014	9/1/2014	8/31/2019	William D. Golz dba DG Productions, LLC	Scoreboard audio & video hardware maintenance (one-year contract with option to extend four additional 12-month periods)	* See footnote below	N	S
AGS-889	B	N/A	O - quarterly	N/A	N/A	1/1/2009	1/11/2009	6/30/2019	** CBS Collegiate Sports Properties	Concession contract - advertising/marketing of Aloha Stadium inventory (Beginning Jan 1, 2009 and ending June 30, 2014; term shall end on June 30, 2019 if the Concessionaire installs new capital improvements at an actual cost of at least \$1,000,000.)	** See footnote below	N	S
AGS-889	B	N/A	M	N/A	N/A	8/22/2016	9/1/2016	8/31/2019	* Volume Services, Inc.	Contract to market, coordinate, and manage the swap meet (Sep 1, 2016 to Aug 31, 2019 with option to extend three two-year periods)	Monitoring mtgs. currently being conducted on a weekly basis.	N	S
AGS-889	B	N/A	M	N/A	N/A	1/3/2012	1/6/2012	1/5/2022	** Volume Services, Inc.	Concession contract - provide food & beverage, catering, and novelty sales for Aloha Stadium events (Jan 6, 2012 to Jan 5, 2022 with option to extend up to five additional years)	** See footnote below	N	S
AGS-889	B	Varies	M	\$ 10,150	\$ 10,150	9/28/2018	10/1/2018	9/30/2019	USDA APHIS WS	Bird and feral cat control	* See footnote below	N	S
AGS-889	B	Varies	O - upon receipt of invoice	\$ 29,000	\$ 21,000	9/12/2018	9/1/2018	11/17/2018	Centerplate	food and beverage service for clients renting skybox and field suites during UH football games	* See footnote below	N	G
AGS-889	B	varies	O - upon receipt of invoice	\$ 36,160	\$ 20,669	8/13/2018	9/1/2018	8/31/2019	GP Roadway Solutions, Inc.	Variable message board, portable sign stand, triton barricade, and delineator rental for 7 UH football, 1 Hawaii Bowl, 3 Bruno Mars concerts, and 1 additional event; crowd control barricade rental for 5 high school graduations	* See footnote below	N	E
AGS-889	B	\$ 2,495	O - upon receipt of invoice	\$ 4,990	\$ 4,990	4/26/2018	4/1/2018	3/31/2019	Hawaii Energy Systems LLC	semi-annual service on Alerton system	* See footnote below	N	S
Enhanced 911 Board													
AGS-891	B	\$ 150	M	\$ 9,000	\$ 9,000	11/13/2018	12/7/2018	12/8/2023	XEROX CORP	COPIER LEASE	Executive Director	N	E
AGS-891	B	\$ 1,000	M	\$ 25,000	\$ 20,000	6/30/2018	7/1/2018	6/30/2020	D	LEGAL SERVICES	AG's office	N	C
AGS-891	B	\$ 14,000	A	\$ 28,000	\$ 14,000	3/1/2018	3/1/2018	11/14/2019	IGAMI & ICHIKAWA	CPAs	Executive Director	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
Comptroller's Office													
AGS-901/AA	A	\$ 220	M	\$ 13,200	\$ 7,370	8/13/2016	8/15/2016	8/14/2021	Xerox Corp.	Xerox Copier 60 Months Lease Comptroller's Office W7855PT	* See footnote below.	N	E
Administrative Services Office													
AGS-901/AB	A	\$ 58	M	\$ 2,088	\$ 232	1/28/2016	3/1/2016	2/28/2019	Xerox Corp.	Fax Machine 36 Months Lease WC3615DN, Administrative Services Office	* See footnote below.	N	E
AGS-901/AB	A	\$ 437	M	\$ 20,955	\$ 17,026	1/19/2018	3/1/2018	2/28/2022	Xerox Corp.	Xerox Copier C70 48 Months Lease, Administrative Services Office	* See footnote below.	N	E
Personnel Office													
AGS-901/AD	A	\$ 212	M	\$ 12,720	\$ 9,540	9/15/2017	9/15/2017	9/14/2022	Xerox Corporation	Xerox AltaLink C8055H	Monthly payment	N	E
Systems and Procedures Office													
AGS901/AE	A	\$ 37	M	\$ 2,220	\$ 259	7/1/2014	7/1/2014	6/30/2019	Xerox Corp	Multi-function machine	In-house	N	E
AGS901/AE	A	\$ 164	M	\$ 984	\$ 164	7/1/2018	7/1/2018	12/30/2018	IBM	1 iSeries Server maintenance	In-house	N	S
AGS901/AE	A	\$ 3,749	A	\$ 3,749	-	10/23/2018	11/20/2018	3/31/2019	Sirius Computer Solutions	1 iSeries Server maintenance, payable in advance	In-house	Y	S
AGS901/AE	A	\$ 312	A	\$ 312	-	4/20/2018	4/18/2018	4/17/2019	Iron Bow Technologies, LLC	Cisco switches and routers maintenance	In-house	N	S
AGS901/AE	A	\$ 26,616	O	\$ 26,616	\$ 26,616	11/28/2018	11/28/2018	9/30/2019	Sirius Computer Solutions	IBM iSeries Server migration services	In-house	Y	S
AGS901/AE	A	\$ 30,711	O	\$ 30,711	\$ 30,711	11/7/2018	11/7/2018	Open	Sirius Computer Solutions	IBM iSeries Server 1:9009 Model 41A Acquisition	In-house	Y	E
*Pursuant to HRS sections 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within this time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition of this invoice.													
** A portion of rent is paid by the user department with their funds. DAGS' portion is paid with General Funds.													

Department of Accounting and General Services
Capital Improvements Program (CIP) Requests

Table 15

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide Priority</u>	<u>Senate District</u>	<u>Rep. District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY20 \$\$\$ (000)</u>	<u>FY21 \$\$\$ (000)</u>
AGS111	1	10	13	026	KEKAULUOHI HALON REPLACEMENT, OAHU	C	\$ 650	\$ -
AGS111	2	11	13	026	KEKAULUOHI BACKUP GENERATOR, OAHU	C	\$ 500	\$ -
AGS130	1	6	13	026	KALANIMOKU DATA CENTER UPS REPLACEMENT AND UPGRADE ELECTRICAL CIRCUIT PANEL, OAHU	C	\$ 1,800	\$ -
AGS130	2	8	13	026	ETS CYBERSECURITY CAPABILITY ENHANCEMENTS, OAHU	C	\$ 3,000	\$ 218
AGS131	1	3	00	000	LUMP SUM HEALTH AND SAFETY, INFORMATION AND COMMUNICATION SERVICES DIVISION, STATEWIDE	C	\$ 4,650	\$ 6,000
AGS131	2	4	00	000	RADIO SYSTEM ENHANCEMENT, STATEWIDE	C	\$ 365	\$ -
AGS221	1	1	00	000	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE	C	\$ 30,000	\$ -
AGS221	2	2	13	026	STATE CAPITOL BUILDING, OAHU	C	\$ 1,480	\$ -
AGS221	3	9	13	026	WASHINGTON PLACE, HEALTH AND SAFETY AND QUEEN'S GALLERY RENOVATION, OAHU	C	\$ 100	\$ 2,000
AGS233	1	7	00	000	LUMP SUM FIRE ALARM SYSTEMS REPLACEMENT & UPGRADE, STATEWIDE	C	\$ 300	\$ 2,000
AGS881	1	12	13	026	No.1 CAPITOL DISTRICT BUILDING, SITE & ACCESSIBILITY IMPROVEMENTS, OAHU	B	\$ -	\$ 1,200
AGS889	1	5	16	031	LUMP SUM HEALTH AND SAFETY, ALOHA STADIUM, OAHU	C	\$ 20,000	\$ 10,000
					TOTAL REQUEST		\$ 62,845	\$ 21,418

Department of Accounting and General Services
CIP Lapses

Table 16

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> \$\$\$\$	<u>Reason</u>
		[None]			

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS101	CA	ACCOUNTING SYSTEM DEVELOPMENT AND MAINTENANCE	To develop, maintain and improve the State financial accounting and reporting system, and control the methods, procedures and forms of the accounting system.
AGS102	CB	EXPENDITURE EXAMINATION	To assure State payments conform to established standards of propriety and legality and are made promptly.
AGS103	CC	RECORDING AND REPORTING	To assure that the State's financial transactions are promptly and properly recorded and reported.
AGS104	BA	INTERNAL POST AUDIT	To achieve compliance with State laws by the State's Executive departments and agencies on accounting procedures and internal control systems through financial and compliance audits.
AGS-105	RA	ENFORCEMENT OF INFORMATION PRACTICES	Provide legal guidance, training, assistance, investigations, dispute resolution, and monitor legislation and lawsuits regarding the Uniform Information Practices (UIPA) (Chapter 92F, HRS) and Sunshine Law (Part I of Chapter 92, HRS); maintain the Records Report system; and determine appeals under Chapter 231, HRS, from the Department of Taxation's written opinions.
AGS111	DA	ARCHIVES - RECORDS MANAGEMENT	To ensure open government by preserving and making accessible the historic records of state government and by partnering with state agencies to manage their active and inactive records.
AGS130	EG	ENTERPRISE TECHNOLOGY SERVICES - GOVERNANCE AND INNOVATION	Establish governance processes, policies and methodologies that guide the management and oversight of the State's Information Technology (IT)/IRM investments, acquisitions, and projects (including system development, implementation, and critical infrastructure improvements). Institute enterprise shared services and a consolidated IT/IRM infrastructure to address internal-facing, shared support services, data management services, infrastructure and systems on an enterprise-wide basis as the technology foundation for future work.
AGS131	EA	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - ADMINISTRATION	Information Processing and Communication Services (IPCS also known as ICSD) strives to improve the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be more efficiently achieved.

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS131	EB	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - SYSTEMS SERVICES	Provides systems software support and control programming; database management and operational support; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; analyses to improve the efficiency and capacity of computer systems; security of information; and guidance in the effective and efficient use of systems software.
AGS131	EC	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - PRODUCTION SERVICES	Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies. Manages and implements production activities associated with electronic information processing. Plans, designs, implements, installs, and manages a physical security program to protect equipment, hardware, and
AGS131	ED	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - TECHNICAL SUPPORT SERVICES	Provides planning, design, management, maintenance, coordination, and technical consulting and support for the State's emerging technologies programs. Provides technical consulting and expertise in computer hardware and software for the establishment and proper operation of local area networks, office automation, Internet, and Intranets. Provides support services to clients in the selection and utilization of public and government access systems and services to obtain information.
AGS131	EE	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - CLIENT SERVICES	Provides application systems development and maintenance services at two levels: statewide applications and department or agency specific applications. Provides systems analysis, systems design, and computer programming, application systems installation and client training, as well as post-installation support; provides assistance to clients in developing analytic and technical capabilities to enable them to plan and maintain their own systems and applications.
AGS131	EF	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - TELECOMMUNICATION	Plans, designs, engineers, upgrades, and manages the State's voice, data, video, and radio communications networks. Operates and manages the communication systems for public and private access to public and private information systems
AGS203	AD	STATE RISK MANAGEMENT AND INSURANCE ADMINISTRATION	The objective of this program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk.
AGS211	HA	LAND SURVEY	To assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands.

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS221	IA	PUBLIC WORKS - PLANNING, DESIGN AND CONSTRUCTION	The objective of this program is to ensure provision of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility.
AGS223	IB	OFFICE LEASING	The objective of this program is to provide centralized office leasing services to user agencies in the acquisition of office space in non-state-owned buildings in compliance with Section 171-30, Hawaii Revised Statutes
AGS231	FA	CENTRAL SERVICES - CUSTODIAL SERVICES - OAHU	To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services.
AGS231	FB	CENTRAL SERVICES - CUSTODIAL SERVICES - HAWAII	Same as above for Hawaii
AGS231	FC	CENTRAL SERVICES - CUSTODIAL SERVICES - MAUI	Same as above for Maui
AGS231	FD	CENTRAL SERVICES - CUSTODIAL SERVICES - KAUAI	Same as above for Kauai
AGS231	FW	CENTRAL SERVICES - CUSTODIAL SERVICES - WASHINGTON PLACE	Same as above for Washington Place
AGS232	FE	CENTRAL SERVICES - GROUNDS MAINTENANCE - OAHU	To maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services.
AGS232	FF	CENTRAL SERVICES - GROUNDS MAINTENANCE - HAWAII	Same as above for Hawaii
AGS232	FG	CENTRAL SERVICES - GROUNDS MAINTENANCE - MAUI	Same as above for Maui
AGS232	FH	CENTRAL SERVICES - GROUNDS MAINTENANCE - KAUAI	Same as above for Kauai
AGS233	FK	CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - OAHU	To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services and by making minor alterations.
AGS233	FL	CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - HAWAII	Same as above for Hawaii
AGS233	FM	CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - MAUI	Same as above for Maui
AGS233	FN	CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - KAUAI	Same as above for Kauai
AGS240	JA	STATE PROCUREMENT	The objective of this program is to promote economy, efficiency, effectiveness, and impartiality in the procurement of commodities, services and construction for State and County governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, fiscal integrity and responsibility in the procurement process; to procure or supervise the procurement of commodities and services to meet the State's need through economical purchases and inventory control.

Department of Accounting and General Services
 Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS244	JC	SURPLUS PROPERTY MANAGEMENT	The program coordinates the transfer of State surplus property and Federal surplus property available through the Federal Surplus Property program to eligible "donees" (state/local government, non-profit organizations that serve or promote a public purpose, qualified small minority owned businesses, tax-exempt educational and public health institutions or organizations). To achieve the greatest economical use of State and Federal property declared surplus by providing a viable source of surplus goods for re-utilization.
AGS251	GA	AUTOMOTIVE MANAGEMENT - MOTOR POOL	The objective of the program is to support State agencies by providing safe motor pool vehicle transportation required to perform their official duties.
AGS252	GB	AUTOMOTIVE MANAGEMENT - PARKING CONTROL	The objectives of the program are to maintain and allocate parking spaces, assess and collect parking fees, and control parking on State lands under the jurisdiction of the Comptroller.
AGS807	FP	SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS - HAWAII	The program will strive to provide timely, responsive, quality, cost effective, and innovative repair and maintenance services to public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai.
AGS807	FQ	SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS -	See Objective for Hawaii
AGS807	FR	SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS - KAUAI	See Objective for Hawaii
AGS818	KA	KING KAMEHAMEHA CELEBRATION COMMISSION	To commemorate the legacy of King Kamehameha I through culturally-appropriate & culturally-relevant celebrations that are coordinated throughout various venues statewide.
AGS871	NA	CAMPAIGN SPENDING COMMISSION	To ensure transparency and full disclosure of contributions and expenditures by all candidates and noncandidate committees; conduct investigations and administrative hearings; and administer the public funding program.
AGS879	OA	OFFICE OF ELECTION	To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout.
AGS881	LA	STATE FOUNDATION ON CULTURE AND THE ARTS	The mission of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate, preserve and encourage culture and the arts as central to the quality of life of the people of Hawai'i.
AGS889	MA	SPECTATOR EVENTS AND SHOWS - ALOHA STADIUM	To provide people of all ages with the opportunity to enrich their lives through attendance at spectator events and shows.

Department of Accounting and General Services
 Program ID Sub-Organizations

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS891	PA	ENHANCED 911 BOARD	To administer the collection of the monthly surcharge from wireless service providers and provide reimbursement from the 911 Fund to public safety answering points (PSAPs) and wireless and VoIP connection service providers to pay for the reasonable costs to lease, purchase or maintain all necessary equipment, including computer hardware, software and database provisioning required by the PSAPs to provide technical functionality for the wireless enhanced 911 service pursuant to the FCC order 94-102.
AGS901	AA	GENERAL ADMINISTRATIVE SERVICES - COMPTROLLER'S OFFICE	Plans, directs and coordinates the various activities of the department within the scope of laws and established policies and regulations.
AGS901	AB	GENERAL ADMINISTRATIVE SERVICES - ADMINISTRATIVE SERVICES OFFICE	Provides the department with internal management, fiscal and office services and administers the statewide Risk Management Program. Provides general internal management assistance to the Comptroller in exercising responsibilities as executive of the department, including staff studies, reviews, and reports on organizational structures, work processes, procedures, and policies established for the department.
AGS901	AC	GENERAL ADMINISTRATIVE SERVICES - PERSONNEL OFFICE	Administers the personnel management program for the department to include position classification and compensation, employee relations, recruitment and evaluation, selection and placement, labor relations, employee training and development, safety, affirmative action and equal employment opportunity, personnel transactions and maintenance of personnel records.
AGS901	AE	GENERAL ADMINISTRATIVE SERVICES - SYSTEMS AND PROCEDURES OFFICE	The DAGS Systems and Procedures Office coordinates and advises the Comptroller on all functions pertaining to computer applications, local and wide area networks. The office has the functional responsibility for the development, implementation, and maintenance of computer systems under the administrative control of the Department of Accounting and General Services; formulates information processing policies and procedures; plans, coordinates and conducts systems analysis design and computer programming by utilizing available resources to support the computer and networking needs of the department; and operates and maintains the departmental minicomputer, local and wide area networks.

Department of Accounting and General Services
Organization Changes

Table 18

<u>Year of Change</u> <u>FY20/FY21</u>	<u>Description of Change</u>
FY19	In accordance with Act 58, SLH 2016, the Office of Enterprise Technology Services (OETS) consolidated AGS-130, Enterprise Technology Services-Governance and Innovation (formerly known as the Office of Information Management and Technology, OIMT) and AGS-131, Information and Communication Services Division (ICSD). The reorganization was approved on September 27, 2018. The program is currently performing post-reorganization activities to implement the approved reorganization.
FY19 / FY20	Delegated reorganization of the Central Services Division, Custodial AGS-231/FA, to relocate 2 Janitor II positions from the Custodial Sub-Unit 1 (Outlying Area-East) AAFES to another Sub-Unit when DAGS discontinues providing custodial services to the AAFES Building effective December 31, 2017.
FY19 / FY20	Delegated reorganization of the Central Services Division, Grounds Maintenance AGS-232/FE to fold in the 2 Groundskeeper II and 1 Power Mower Operator positions authorized by Act 53, SLH 2018 to perform cemetery grounds maintenance.
FY19 / FY20	Delegated reorganization of the State Procurement Office to create a new Construction Services section for the 2 Construction Procurement Specialists authorized by Act 53, SLH 2018 to assist departments with construction procurement.
FY19 / FY20	Delegated reorganization of the Accounting Division, Systems Accounting Branch AGS-101, to create a new Technical Support Office to fill the statewide functional support gap found to be lacking sufficient resources for transitions from the current accounting systems to new accounting specific solutions with the changes in business processes and stakeholder roles and responsibilities.
	Link to the DAGS Departmental Functional Organizational Charts:
	https://ags.hawaii.gov/wp-content/uploads/2019/01/2018_Org_Charts.pdf