

JOINT SENATE COMMITTEE ON WAYS AND MEANS AND HOUSE COMMITTEE ON FINANCE
BIENNIUM BUDGET REQUESTS FOR FISCAL BIENNIUM 2019-2021

JANUARY 3, 2019

TESTIMONY OF THE DEPARTMENT OF BUDGET AND FINANCE

A. **OVERVIEW**

MISSION STATEMENT

The mission of the Department of Budget and Finance (Department) is to enhance long-term productivity and efficiency in government operations by providing quality budget and financial services that prudently allocate and effectively manage available resources.

B. **CURRENT STATEWIDE CONDITIONS AND IMPACTS ON DEPARTMENTAL OPERATIONS**

Maintaining the State's fiscal stability is critical to ensure the continuation of essential State services. As in past years we are closely monitoring general fund tax revenues, as FY 19 collections through November 2018 are 4.8 percent more than last year, after two months of less than 1 percent growth and an uptick to 3.8 percent in October 2018. Changes in revenue growth over a fiscal year however, have often proven to be unpredictable.

There are many competing demands for State resources, and providing the necessary funding for fixed costs, entitlements, and priority needs often leaves little for other programs. The department's requests for the Executive Budget is consistent with our working to align resources to address our most critical issues. Resources continue to be committed to fund the Annual Required Contributions (ARC) for the Other Post-Employment Benefits (OPEB) unfunded liabilities as in prior fiscal years.

The Department's FB 19-21 Budget Requests also focuses on adjustments that are necessary for our fixed costs (debt service, retirement benefits, and health benefits) and selected priority requests for our attached agencies (Employees' Retirement System, Hawaii Employer-Union Health Benefits Trust Fund, and Office of the Public Defender) to better serve their target groups and fulfill their respective program objectives.

C. FEDERAL FUNDS

The Department does not have any identified programs which may lose federal funds.

D. Non General Funds

Web link to the Reports to the Legislature on Non-General Funds pursuant to Chapter 37-47 as follows: <http://budget.hawaii.gov/budget/reports-to-the-legislature/1983-2/>

E. BUDGET REQUESTS DEVELOPMENT AND PRIORITIZATION

The Executive Biennium Budget submittal for this department focused on meeting the priority needs in the following key areas:

- A) Adjustments to the funding levels for the non-discretionary fixed cost requirements in FY 2020 and FY 2021 are ranked as our top departmental priorities and include: debt service; retirement benefits; which includes both Pension Accumulation and Social Security/Medicare (SS/Med) payments for State employees, payments for the State employer's share of health premiums, and finally payments which are necessary to meet the Other Post-Employment

Benefits (OPEB) Annual Required Contribution (ARC) amounts for State employees.

- B) Full year funding for 2 new Deputy Public Defender positions that were authorized in Act 53, SLH 2018 Supplemental Appropriations Act that included a six month delay in hiring is another departmental priority. Full year funding is necessary for the Office of the Public Defender to implement and sustain these new positions that were authorized by the 2018 Legislative Session.
- C) Funding level increases requested for the department's non-general funded programs to reflect the comprehensive fringe benefit assessment rate of 60 percent which is the rate for the Biennium Budget submittals are also necessary to sustain these existing budgeted and filled positions;
- D) Following in priority are budget requests for FY 2020 and FY 2021 which are deemed as necessary to meet targeted departmental program improvement needs for the Office of the Public Defender (BUF 151), the Employees' Retirement System (BUF 141); and the Employer Union Health Benefits Trust Fund (BUF 143).

F) SIGNIFICANT ADJUSTMENTS REQUESTED AND ANTICIPATED OUTCOMES

Requests for the B&F fixed costs (Debt Service, Retirement Benefits, and Health Benefits) are both significant and necessary to meet the fundamental obligations of the State and are designated as top departmental priorities. The Department's IT initiatives for the BUF 141, BUF 143 and BUF 151 programs have been identified in the B&F's departmental strategic

roadmap and are in line with ETS’ general direction. These IT requests are necessary to improve both the productivity and capabilities of our B&F attached agencies to effectively meet the growing challenges and better serve their respective core target groups. The needs and expected outcomes are discussed in greater detail in the respective Budget Form A requests.

The Department’s Biennium operating budget request (all MOF) represents a net increase of \$684.9 million in FY 2020 and \$827.5 million in FY 2021 compared against the FY 2019 appropriated funding levels in Act 53, SLH 2018.

In FY 2020 and FY 2021, respectively, General funds are increased by \$308.4 million and \$448.2 million, Special funds are increased by \$363.9 million in FY 2020 and \$377.6 million in FY 2021, and Trust funds are increased by \$10.5 million in FY 2020 and \$1.05 million in FY 2021. Other funds are increased by \$2.1 million in FY 2020 and \$670,000 in FY 2021 again, as compared to the FY 2019 appropriation levels.

Requested funding levels for the biennium are as reflected in the following table:

	Budget Request FY 2019-2020	Budget Request FY 2020-2021	Biennium Requirement
(Perm Pos. Count)	381.50	381.50	381.50
Personnel Services *	\$44,084,915	\$44,621,624	\$88,706,539
Current Expenses:			
Discretionary *	\$23,399,592	\$13,862,037	\$37,261,629
Non-discretionary	\$3,394,420,871	\$3,547,979,001	\$6,942,399,872
Equipment *	\$2,173,100	\$150,300	\$2,323,400
Total	\$3,464,078,478	\$3,606,612,962	\$7,070,691,440
(Perm Pos. Count)	(201.50)	(201.50)	(201.50)
General Funds	\$3,039,186,949	\$3,178,978,225	\$6,218,165,174

(Perm Pos. Count)	0.00	0.00	0.00
Special Fund	\$363,944,000	\$377,575,000	\$741,519,000
(Perm Pos. Count)	69.00	69.00	69.00
Trust Fund	\$29,996,392	\$20,513,570	\$50,509,962
(Perm Pos. Count)	0.00	0.00	0.00
Interdepart'l Fund	\$10,865,887	\$10,865,887	\$21,731,774
(Perm Pos. Count)	111.00	111.00	111.00
Other Funds	\$20,085,250	\$18,680,280	\$38,765,530

*Discretionary

Please note that 98% of the current FY 2019 budget appropriation (\$2.7 billion) is for non-discretionary statewide expenses (debt service, retirement system, health fund, witness fees, and court-appointed counsel), and \$56 million or 2% is for expenses associated with direct departmental operations. The percentage of 98% in regards to Non-Discretionary costs remains the same for both FY 2020 and FY 2021.

This concludes the department-wide budget overview. Specific additional information pursuant to the 2019 Budget Briefing Testimony Instructions are provided in attached (Tables 1 through 18). The division heads from our B&F programs and attached agencies are present to answer any specific operational, programmatic, and budgetary questions that you may have.

The following are more detailed descriptions of the sixteen programs in the Department. Each administratively attached agency is present to elaborate on their individual budgets should there be questions on details or operations. The nine (9) programs covering fixed cost and entitlement payments (BUF 721, BUF 725, and BUF 728 -Debt Service Payments; BUF 741, BUF 745, and BUF 748 -Retirement Benefit Payments; BUF 761, BUF 762, BUF 765,

and BUF 768 (Health Premium Payments), will be discussed in conjunction with related core programs. The program sequencing of the Department of Budget and Finance's programs has been grouped as follows:

- BUF 101, Departmental Administration and Budget Division Program;
- BUF 102, Collective Bargaining;
- BUF 103, Vacation Payout Statewide
- BUF 115, Financial Administration Division;
- *BUF 141, Employees' Retirement System;
- *BUF 143, Hawaii Employer-Union Trust Fund; and
- *BUF 151, Office of the Public Defender;

Fixed Costs:

- BUF 721, Debt Service Payments;
- BUF 725, Debt Service Payments-DOE;
- BUF 728, Debt Service Payments-UH;
- BUF 741, Retirement Benefits Payments;
- BUF 745, Retirement Benefits Payments-DOE;
- BUF 748, Retirement Benefits Payments-UH;
- BUF 761, Health Premium Payments;
- BUF 762, Health Premium Payments – Actuarially Required Contributions (ARC)
- BUF 765, Health Premium Payments-DOE;
- BUF 768, Health Premium Payments-UH

*Administratively Attached Agencies/Programs

The first four (4) programs are the Department's direct programs, comprised of the Director's Office, the Administrative and Research Office, the Budget, Program Planning and Management Division, and Office of Federal Awards Management (collectively BUF 101 and BUF 102), Vacation Payout Statewide (BUF 103), and the Financial Administration Division (BUF 115). The next three (3) programs, annotated with asterisks, are agencies administratively attached to the Department.

There are also ten (10) programs which cover payments for non-discretionary cost items placed under separate program designations.

BUF 101, DEPARTMENTAL ADMINISTRATION AND BUDGET DIVISION PROGRAM

I. Introduction

- A. The objective of this program is to facilitate and improve the executive resource allocation process by undertaking planning, programming, and budgeting, through sound recommendations on all phases of program scope and funding, and by efforts to simplify and more directly tie program performance with resource allocation decisions.
- B. This program includes: 1) Departmental Administration; 2) the Budget, Program Planning and Management Division; and 3) Federal Awards Management.

II. The major activities undertaken by this program to meet program objectives are as follows:

BUF 101 Program ID Listing of Major Activities

<u>Prog ID/Org</u>	<u>Major Activity or Activities performed</u>
DEPARTMENTAL ADMINISTRATION AND BUDGET DIVISION	
BUF 101AA	Provides administrative support activities to the Department.
BUF 101BA	Conducts continuous reviews and advises the Director and Governor on the financial condition of the State and on State budget policies.
	Assists in the preparation, explanation, and administration of the State's proposed six-year program and financial plan and the State budget.
	Advises and monitors State agencies for compliance with budget execution policies and procedures.
	Performs analysis of State programs, operations, problems, and issues to provide management with a sound, rational basis for decision making.
	Provides staff services for the Governor as required.
BUF 102CB	Collective bargaining for MOF A, B, N, and P
BUF 102CC	Collective bargaining for MOF W.
BUF 103VP	Centralized vacation payout for all departments (except Department of Education and University of Hawaii).
BUF 761ST, BUF 762, BUF 765LE, BUF 768HE	Makes employer contributions for health benefit premiums for State employees, retirees and their dependents.

The FB 19-21 budget request for BUF 101 includes the following:

- \$363,944,000 in special funds for FY 2020 and \$377,575,000 in special funds for FY 2021 to provide an appropriation ceiling in the budget for the Mass Transit Special Fund. The special fund is authorized by Act 1, First Special Session of 2017 also provided a specific appropriation of \$ 1 billion to facilitate disbursements to participating counties for certified capital costs of a locally preferred alternative to mass transit project. The Act 1 specific appropriation

however, will lapse on June 30, 2019 and that necessitates this request. The requested special fund appropriation ceiling levels for FY 2020 and FY 2021 are based on estimates using the Council of Revenue's forecasts from September 6, 2018.

Capital Improvement Requests for Fiscal Biennium 2017-2019:

None.

The next three programs are BUF 761, BUF 762, BUF 765, and BUF 768, HEALTH PREMIUM PAYMENTS programs.

I. Introduction

- A. These programs were established by the Legislature to separately identify funds available for the payment of employer contributions for State government employee health benefits.
- B. Cost requirements for active employees are based on current benefit plan premiums and projected eligible employees. The program request for active employees for FB 19-20 is an additional \$51 million in FY 2020 and \$57.3 million in FY 2021. Premium requirements for active employees are based on rates projected by the EUTF benefit consultant and anticipated enrollment levels. The program request for actives for FB 20-21 is an additional \$51 million in FY 2020 and \$57.3 million in FY 2021. The program request for other post-employment benefits (OPEB) is necessary to adjust the funding levels in FY 2020 and FY 2021 to be consistent with the Annual Required Contribution (ARC) amounts that have been calculated by the EUTF's actuary in their most current valuation of 2017.

The next program is the BUF 115, FINANCIAL ADMINISTRATION PROGRAM.

I. Introduction

A. The objective of this program is to maximize the value, investment, and use of State funds through proactive planning, and the development of prudent statewide financial policies, the timely scheduling of State bond financing, and the establishment of appropriate cash management controls and procedures. In addition, the objective of the unclaimed property program is to maximize the receipt of unclaimed property or funds from holders and to return the property or funds to their rightful owners.

II. The major activities undertaken by this program to meet program objectives are as follows:

BUF 115 Program ID Listing of Major Activities

<u>Prog ID/Org</u>	<u>Major Activity or Activities performed</u>
FINANCIAL ADMINISTRATION	
BUF 115CA	Receive, safeguard, and disburse funds to meet State funding obligations in the State Treasury.
BUF 115CA	Maximize investment of funds as allowable by statute.
BUF 115CA	Plan, direct, and coordinate the issuance and marketing of bonds.
BUF 115CA	Receive unclaimed property or funds from holders and holds them in trust until they are returned to their rightful owner.

The FB 19-21 budget request includes an additional \$11,968 in Trust funds for FY 2020 and FY 2021 due to increases in employee fringe benefits costs for non-general funded Unclaimed Property Trust Funded positions.

The next three (3) programs are the BUF 721, BUF 725, and BUF 728, DEBT SERVICE PAYMENTS programs, which are also administered by the Financial Administration Division.

I. Introduction

- A. This program was established by the Legislature to separately identify funds available for the State's debt service payments.
- B. This program includes principal and interest payments associated with GO Bonds and GO Reimbursable Bonds issued by the State.

Appropriation and expenditures for the Department of Education and the University of Hawaii are included and debt service is paid centrally by the Financial Administration Division. The proposed FB 19-21 total General Obligation bond debt service request (MOF A) is an increase of \$67.8 million in FY 2020 and an increase of \$62.2 million in FY 2021. The budget request requirements supports G.O. Bond CIP projects included in the Executive Biennium Budget request.

The next program is the BUF 141, Employees' Retirement System (ERS).

I. Introduction

- A. The ERS program objectives are to provide retirement and survivor benefits to State and county employees, retirees, and inactive vested members and to prudently maximize the return on its investment portfolio.

II. The major activities undertaken by this program to meet program objectives are as follows:

BUF 141 Program ID Listing of Major Activities

<u>Prog ID/Org</u>	<u>Major Activity or Activities performed</u>
EMPLOYEES' RETIREMENT SYSTEM	
BUF 141FA	Provides various membership services including pre-retirement counseling; computation of retirement, disability and death benefits; enrollment of new State and county employees into the appropriate retirement plan; conducting disability hearings and appeals.
BUF 141FA	Budgets, accounts for and safeguards all assets of the ERS; ensures tax qualified status of the fund; and processes retirement benefit payments.
BUF 141FA	Plans, administers and oversight of investments in the ERS' portfolio including stocks, bonds, foreign securities, mortgage loans, real estate, alternative investments, and short-term instruments.
BUF 741, BUF 745, BUF 748	Makes payments for employer contributions towards State government employee retirement benefits including pension accumulation and Social Security/Medicare.

The FB 19-21 budget request includes the following items:

- \$2,824,388 in FY 2020 and \$1,153,800 in FY 2021 for the migration of the ERS' benefits administration and accounting computer systems from current physical servers to a virtual cloud environment.
- \$104,000 in FY 2020 and \$159,000 in FY 2021 for increased actuarial services costs and increased ERS legal costs for general investment and administrative matters.
- \$130,580 in FY 2020 and \$256,630 in FY 2021 along with 1.00 permanent FTE for an additional Investment Officer.

- \$82,677 in FY 2020 and \$157,744 with 2.00 permanent FTE for additional Retirement Claims Examiner positions.
- \$105,582 in FY 2020 and \$207,583 in FY 2021 with 2.00 temporary FTE for additional IT positions.
- \$150,582 in FY 2020 and 22,500 in FY 2021 for a replacement automated call distribution telephone system.

The next three (3) programs are BUF 741, BUF 745, and BUF 748, RETIREMENT BENEFIT PAYMENTS.

I. Introduction

- A. These programs were established by the Legislature to separately identify funds available for the payment of employer contributions for State government employee retirement benefits.
- B. This program includes employer contributions for pension accumulation and Social Security/Medicare (SS/Med) as general fund appropriations for State employees, the Department of Education (DOE), and the University of Hawaii (UOH). Pension accumulation contributions are based on a percentage of payroll as stipulated in Chapter 88, HRS. SS/Med contributions are federally mandated and based on assessment rates of 6.2% for Social Security and 1.45% for Medicare.

The program request for FB 19-21 includes additional appropriations for pension accumulation totaling \$140.8 million in FY 2020 and \$238.2 million in FY 2021 (MOF A). Employer contributions are based on statutorily set percentages of payroll — 31% of the

member's compensation for police and firefighters and 19% of the member's compensation for all other employees for FY 2019 with increasing percentages in subsequent fiscal years based on Act 17, SLH 2017. Payroll projections are based on actuals through June 30, 2018.

Additional SS/Med requirements (MOF A) total \$20.2 million in FY 2020 and \$29.1 million in FY 2021 based on actual payroll expenditures through June 30, 2018.

Assessment rates are 6.2% for Social Security and 1.45% for Medicare.

The last Government-Wide support program is the BUF 143, the Hawaii Employer-Union Trust Fund (EUTF).

I. Introduction

- A. The objective of this program is to administer health and life insurance benefits for eligible active and retired State and county public employees and their eligible dependents by providing quality service levels to employee-beneficiaries and dependent-beneficiaries and complying with federal and State legal requirements.

II. The major activities undertaken by this program to meet program objectives are as follows:

BUF 143 Program ID Listing of Major Activities

<u>Prog ID/Org</u>	<u>Major Activity or Activities performed</u>
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND	
BUF 143EU	EUTF Board of Trustees determine the nature and scope of the benefit plans offered, negotiate and enter into contracts with insurance carriers, administer self-funded plans, establish eligibility and management policies for the Trust Fund, and oversee all Trust Fund activities.
BUF 143EU	EUTF staff train State and county personnel and fiscal officers on enrollment procedures, collect employer and employee contributions, remits premiums to insurance carriers, provide enrollment services to State and county retirees, administer the federal COBRA Law, assist the Department of Human Resources Development in administration of the State of Hawaii’s Premium Conversion Plan and comply with HIPAA privacy and security regulations and policies related to enrollment information.

The FB 19-21 budget request includes the following items:

- \$ 9,956,000 in FY 2020 and \$367,167 in FY 2021 and 3.00 FTE temporary positions for a new Benefits Administration computer system.
- \$234,169 in FY 2020 and FY 2021 for fringe benefit rate increase for non-general funded positions.
- \$ 64,596 for FY 2020 and FY 2021 for salary adjustments due to civil service conversions that were authorized by Act 145, SLH 2017.
- \$110,812 for FY 2020 and \$216,823 for FY 2021 for 1.00 FTE permanent Compliance Officer for the EUTF.

Finally, the next administratively attached program is under the Individual Rights major program area.

The BUF 151, Office of the Public Defender program.

I. Introduction

A. The objective of this program is to safeguard the rights of individuals in need of assistance in criminal, mental commitment and family cases by providing constitutionally and statutorily entitled legal services.

II. The major activities undertaken by this program to meet program objectives are as follows:

BUF 151 Program ID Listing of Major Activities

<u>Prog ID/Org</u>	<u>Major Activity or Activities performed</u>
OFFICE OF THE PUBLIC DEFENDER	
BUF 151HA	Provide comprehensive legal and other necessary services to the indigent in criminal, mental commitment and family cases as required by federal and State constitutions, State statutes, judicial rules and decisions and opinions, and the canons of professional ethics.

The FB 19-21 budget request includes additional funds for the following items:

- \$ 76,778 in FY 2020 and \$14,756 in FY 2021 for office relocation costs for the Kona branch office.
- \$ 73,080 in FY 2020 and FY 2021 to provide full year funding for two (2) Deputy Public Defenders that were authorized in FY 2019 with a six months delay in hiring.

- \$97,832 in FY 2020 and \$24,000 in FY 2021 for a dedicated documents and case management system which is needed to optimize the Office of the Public Defender's workload and to also provided real time statistics and analytics on their cases.

Department of Budget and Finance
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Departmental Administration and Budget Division	Departmental Administration	Provide administrative support activities to the Department	101/AA	Chapter 26-8, HRS
Budget Planning & Management Division	Staff services to the Governor	Provide staff services for the Governor as required	101/BA	Chapter 26 and 37, HRS
	Statewide analysis and reviews of operations and management - Executive Branch	Perform analysis of State programs, operations, problems, and issues to provide management with a sound, rational basis for decision making	101/BA	Chapter 26 and 37, HRS
	Statewide analysis, review, and budget policy Executive Branch	Conduct continuous reviews and advises the Director and Governor on the financial condition of the State and on State Budget Policies	101/BA	Chapter 26 and 37, HRS
	Statewide financial planning and budgeting - Executive Branch	Assist in the preparation, explanation, and administration of the State's proposed six year program and financial plan and the State budget	101/BA	Chapter 26 and 37, HRS
	Statewide budget execution implementation Executive Branch	Advise and monitoring of State agencies for compliance with budget execution policies and procedures	101/BA	Chapter 26 and 37, HRS
Collective Bargaining - Statewide	Collective bargaining statewide	Collective bargaining for MOF A, B, N, and P.	102/CB	Chapter 26-8, HRS
Collective Bargaining - Statewide	Collective bargaining statewide	Collective bargaining for MOF W.	102/CC	Chapter 26-8, HRS
Vacation Payout Statewide	Centralized vacation payout for all Executive Branch departments; except Department of Education (DOE) and University of Hawaii (UH)	To centralize the general funded vacation payouts for AGR, AGS, ATG, BED, BUF, DEF, GOV, HMS, HRD, HTH, LBR, LNR, LTG, PSD, and TAX.	103/VP	Chapter 26-8, HRS
Financial Administration Division	State Treasury Investments	Maximize the investment of funds as allowable by statute	115/CA	Chapter 36 and 38, HRS
	State Treasury operations	Receive, safeguard, and disburse funds to meet State funding obligations in the State Treasury	115/CA	Chapter 36, 38, and 39, HRS
	State Bond Issuances	Plan, direct, and coordinate the issuance and marketing of bonds	115/CA	Chapter 36 and 39, HRS

Department of Budget and Finance
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
	State Unclaimed Property	Receive unclaimed property of funds from holders and safeguards them in trust until they are returned to their rightful owners	115/CA	Chapter 523A, HRS
Employees' Retirement System	Employees' Retirement System (ERS's) Accounting and Financial operations	Budget, account, and safeguard all assets of the ERS; ensure tax qualified status of the fund; and process retirement benefit payments	141/FA	Chapter 88, HRS
	ERS's Investment operations	Plan, administer, and oversee investment of the ERS' portfolio including stocks, bonds, foreign securities, mortgage loans, real estate, alternative investments, and short term instruments	141/FA	Chapter 88, HRS
	ERS's membership services	Provide various membership services including pre-retirement counselling; computation of retirement; disability and death benefits; enrollment of new State and county employees into the appropriate retirement plan; conducting disability hearings and appeals	141/FA	Chapter 88, HRS
Hawaii Employer Union Trust Fund	Hawaii Employer Union Trust Fund (EUTF) - support of customer service and enrollment, accounting, financial management, and regulatory compliance functions	Enrollment, customer service, accounting/financial management, regulatory compliance, and IT support related activities	143/EU	Chapter 87A, HRS
	EUTF - Support of Board of Trustee and management level functions	The EUTF Board determines the nature and scope of the benefit plans offered, negotiates and enters into contracts with insurance carriers, administers self funded plans, establishes eligibility and management policies for the Trust Fund, and oversees all Trust Fund activities.	143/EU	Chapter 87A, HRS
Office of the Public Defender	Legal and other necessary services to the indigents as required by federal and State constitutions	Legal representation of indigent individuals charged with criminal offenses.	151/HA	Chapter 802, HRS
Debt Service Payments - State	State Debt Service payments	Make debt service payments associated with General Obligation and General Obligation Reimbursable Bonds issued by the State	721/ST	Chapter 36 and 39, HRS
Debt Service Payments - Lower Education/DOE	DOE Debt Service payments	Make debt service payments associated with General Obligation and General Obligation Reimbursable Bonds issued by the Department of Education	725/LE	Chapter 36 and 39, HRS
Debt Service Payments - Higher Education/UH	UH Debt Service payments	Make debt service payments associated with General Obligation and General Obligation Reimbursable Bonds issued by the University of Hawaii	728/HE	Chapter 36 and 39, HRS
Retirement Benefits Payments - State	State employer contributions for Retirement Benefits	Make payments for State employer contributions towards State government employee retirement benefits including pension accumulation and social security/Medicare	741/ST	Chapter 26 and 37, HRS

Department of Budget and Finance
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Retirement Benefits Payments - Lower Education/DOE	DOE employer contributions for Retirement Benefits	Make payments for DOE employer contributions towards State government employee retirement benefits including pension accumulation and social security/Medicare	745/LE	Chapter 26 and 37, HRS
Retirement Benefits Payments - Higher Education/UH	UH employer contributions for Retirement Benefits	Make payments for UH employer contributions towards State government employee retirement benefits including pension accumulation and social security/Medicare	748/HE	Chapter 26 and 37, HRS
Health Premium Payments - State	State employer contributions for Health Premiums	Make employer contributions for health benefit premiums for State employees, retirees, and their dependents (except for Department of Education and the University of Hawaii system)	761/ST	Chapter 26 and 37, HRS
Health Premium Payments - AC	Health premium payments for the Annual Required Contribution (ARC)	To establish ARC payment amounts separately in BUF 762.	762/ST	Chapter 26 and 37, HRS
Health Premium Payments - Lower Education/DOE	DOE employer contributions for Health Premiums	Make employer contributions for health benefit premiums for Department of Education employees, retirees, and their dependents	765/LE	Chapter 26 and 37, HRS
Health Premium Payments - Higher Education/UH	UH employer contributions for Health Premiums	Make employer contributions for health benefit premiums for University of Hawaii employees, retirees, and their dependents	768/HE	Chapter 26 and 37, HRS

Department of Budget and Finance
Department-Wide Totals

Table 2

Fiscal Year 2019				
Act 53/18 Appropriation	Restriction	Emergency Appropriations	Total FY19	MOF
\$ 2,730,782,933.00	\$ (135,925.00)		\$ 2,730,647,008.00	A
\$ -			\$ -	B
\$ -			\$ -	N
\$ -			\$ -	P
\$ 19,461,208.00			\$ 19,461,208.00	T
\$ 10,865,887.00			\$ 10,865,887.00	U
\$ 18,009,878.00			\$ 18,009,878.00	X
\$ 2,779,119,906.00	\$ (135,925.00)	\$ -	\$ 2,778,983,981.00	Total
Fiscal Year 2020				
Act 53/18 Appropriation	Reductions	Additions	Total FY20	MOF
\$ 2,730,782,933.00	\$ (787,110,000.00)	\$ 1,094,806,133.00	\$ 3,038,479,066.00	A
\$ -	\$ -	\$ 363,944,000.00	\$ 363,944,000.00	B
\$ -	\$ -	\$ -	\$ -	N
\$ -	\$ -	\$ -	\$ -	P
\$ 19,461,208.00	\$ -	\$ 10,377,545.00	\$ 29,838,753.00	T
\$ 10,865,887.00	\$ -	\$ -	\$ 10,865,887.00	U
\$ 18,009,878.00	\$ -	\$ 3,397,227.00	\$ 21,407,105.00	X
\$ 2,779,119,906.00	\$ (787,110,000.00)	\$ 1,472,524,905.00	\$ 3,464,534,811.00	Total
Fiscal Year 2021				
Act 53/18 Appropriation	Reductions	Additions	Total FY21	MOF
\$ 2,730,782,933.00	\$ (787,110,000.00)	\$ 1,234,597,409.00	\$ 3,178,270,342.00	A
\$ -	\$ -	\$ 377,575,000.00	\$ 377,575,000.00	B
\$ -	\$ -	\$ -	\$ -	N
\$ -	\$ -	\$ -	\$ -	P
\$ 19,461,208.00	\$ -	\$ 894,723.00	\$ 20,355,931.00	T
\$ 10,865,887.00	\$ -	\$ -	\$ 10,865,887.00	U
\$ 18,009,878.00	\$ -	\$ 1,957,257.00	\$ 19,967,135.00	X
\$ 2,779,119,906.00	\$ (787,110,000.00)	\$ 1,615,024,389.00	\$ 3,607,034,295.00	Total

Department of Budget and Finance
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted in Act 53/18 (FY19)			Governor's Submittal (FY20)				Governor's Submittal (FY21)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
BUF 101	Departmental Administration and Budget Division	A	47.00	0.00	11,688,569.00	47.00	0.00	11,880,515.00	0.02	47.00	0.00	11,880,515.00	0.02
BUF 101	Departmental Administration and Budget Division	U	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BUF101	Departmental Administration and Budget Division	B	0.00	0.00	0.00	0.00	0.00	363,944,000.00	0.00	0.00	0.00	377,575,000.00	0.00
BUF 102	Collective Bargaining Statewide	A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BUF 102	Collective Bargaining Statewide	B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BUF 102	Collective Bargaining Statewide	N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BUF 102	Collective Bargaining Statewide	P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BUF 102	Collective Bargaining Statewide	W	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BUF 103	Vacation Payout Statewide	A	0.00	0.00	9,700,000.00	0.00	0.00	9,700,000.00	0.00	0.00	0.00	9,700,000.00	0.00
BUF 115	Financial Administration Division	A	15.00	0.00	2,128,997.00	15.00	0.00	2,184,653.00	0.03	15.00	0.00	2,184,653.00	0.03
BUF 115	Financial Administration Division	T	9.00	0.00	11,684,692.00	9.00	0.00	11,715,179.00	0.00	9.00	0.00	11,715,179.00	0.00
BUF 115	Financial Administration Division	U	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BUF 141	Employees' Retirement System	X	108.00	0.00	18,009,878.00	111.00	2.00	20,085,250.00	0.12	111.00	2.00	18,680,280.00	0.04
BUF 143	Hawaii Employer-Union Trust Fund	T	59.00	0.00	7,776,516.00	60.00	3.00	18,281,213.00	1.35	60.00	3.00	8,798,391.00	0.13
BUF 151	Office of the Public Defender	A	139.50	0.00	11,901,923.00	139.50	0.00	12,609,894.00	0.06	139.50	0.00	12,474,040.00	0.05
BUF 721	Debt Service Payments	A	0.00	0.00	364,437,306.00	0.00	0.00	395,538,560.00	0.09	0.00	0.00	392,957,669.00	0.08
BUF 725	Debt Service Payments - DOE	A	0.00	0.00	314,271,526.00	0.00	0.00	341,091,607.00	0.09	0.00	0.00	338,865,983.00	0.08
BUF 728	Debt Service Payments - UH	A	0.00	0.00	116,311,471.00	0.00	0.00	126,237,547.00	0.09	0.00	0.00	125,413,846.00	0.08
BUF 741	Retirement Benefits Payments - State	A	0.00	0.00	331,025,797.00	0.00	0.00	396,996,921.00	0.20	0.00	0.00	434,422,195.00	0.31
BUF 741	Retirement Benefits Payments - State	U	0.00	0.00	10,865,887.00	0.00	0.00	10,865,887.00	0.00	0.00	0.00	10,865,887.00	0.00
BUF 745	Retirement Benefits Payments - DOE	A	0.00	0.00	354,408,234.00	0.00	0.00	422,894,279.00	0.19	0.00	0.00	471,930,022.00	0.33
BUF 748	Retirement Benefits Payments - UH	A	0.00	0.00	162,857,166.00	0.00	0.00	189,431,048.00	0.16	0.00	0.00	209,187,118.00	0.28
BUF 761	Health Premium Payments - State	A	0.00	0.00	672,830,710.00	0.00	0.00	119,680,888.00	(0.82)	0.00	0.00	122,074,506.00	(0.82)
BUF 762	Health Premium Payments - ARC New FY20	A	0.00	0.00	0.00	0.00	0.00	814,659,000.00	0.00	0.00	0.00	847,680,000.00	0.00
BUF 765	Health Premium Payments - DOE	A	0.00	0.00	276,962,809.00	0.00	0.00	142,378,724.00	(0.49)	0.00	0.00	145,226,298.00	(0.48)
BUF 768	Health Premium Payments - UH	A	0.00	0.00	102,258,425.00	0.00	0.00	53,903,313.00	(0.47)	0.00	0.00	54,981,380.00	(0.46)

Department of Budget and Finance
Budget Decisions

Table 4

Prog ID	Sub-Org	Description of Request	MOF	Initial Department Requests						Budget and Finance Recommendations						Governor's Decision					
				FY20			FY21			FY20			FY21			FY20			FY21		
				Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
BUF721	ST	To provide debt service funding for the State (except DOE and UH)	A			31,101,254			28,520,363			31,101,254			28,520,363			31,101,254			28,520,363
BUF725	LE	To provide debt service funding for the DOE	A			26,820,081			24,594,457			26,820,081			24,594,457			26,820,081			24,594,457
BUF728	HE	To provide debt service funding for UH	A			9,926,076			9,102,375			9,926,076			9,102,375			9,926,076			9,102,375
BUF741	ST	To provide funding for retirement benefits payments for the State (except DOE and UH)	A			65,971,124			103,396,398			65,971,124			103,396,398			65,971,124			103,396,398
BUF745	LE	To provide funding for retirement benefits payments for the DOE	A			68,486,045			117,521,788			68,486,045			117,521,788			68,486,045			117,521,788
BUF748	HE	To provide funding for retirement benefits payments for UH	A			26,573,882			46,329,952			26,573,882			46,329,952			26,573,882			46,329,952
BUF761	ST	To establish ARC payment amounts seperately in BUF762	A			(572,862,826)			(572,862,826)			(572,862,826)			(572,862,826)			(572,862,826)			(572,862,826)
BUF765	LE	Health premium payments for the Annual Required Contribution (AR)	A			(159,841,460)			(159,841,460)			(159,841,460)			(159,841,460)			(159,841,460)			(159,841,460)
BUF768	HE	Health premium payments for the Annual Required Contribution (AR)	A			(54,405,714)			(54,405,714)			(54,405,714)			(54,405,714)			(54,405,714)			(54,405,714)
BUF762	RC	Health premium payments for the Annual Required Contribution (ARC)	A			814,659,000			847,680,000			814,659,000			847,680,000			814,659,000			847,680,000
BUF768	HE	Health premium payments for the University of Hawaii (UH) Actives	A			6,050,602			7,128,669			6,050,602			7,128,669			6,050,602			7,128,669
BUF765	LE	Health premium payments for the Department of Education (DOE) Actives	A			25,257,375			28,104,949			25,257,375			28,104,949			25,257,375			28,104,949
BUF761	ST	Health premium payments for the State Actives (except DOE and UH)	A			19,713,004			22,106,622			19,713,004			22,106,622			19,713,004			22,106,622
BUF151	HA	Relocation of the Public Defender's Kona Branch Office space	A			76,778			14,756			76,778			14,756			76,778			14,756
BUF151	HA	Request for full-year funding for 2 Deputy Public Defender II, SRNA	A			73,080			73,808			73,080			73,808			73,080			73,808
BUF151	HA	Procurement of a dedicated case management software	A			97,832			24,000			97,832			24,000			97,832			24,000
BUF143	EU	Adds funds for new benefits adm system - 3 temp positions	T		3.00	9,956,000		3.00	367,167		3.00	9,956,000		3.00	367,167		3.00	9,956,000		3.00	367,167
BUF143	EU	Add one permanent position to EUTF-Compliance Officer	T	1.00		219,223	1.00		216,823	1.00		110,812	1.00		216,823	1.00		110,812	1.00		216,823
BUF143	EU	Add funds for civil service conversion	T			64,596			64,596			64,596			64,596			64,596			64,596
BUF143	EU	Add funds for increased in fringe benefits	T			234,169			234,169			234,169			234,169			234,169			234,169
BUF115	CA	Add funds for increase in fringe benefits	T			11,968			11,968			11,968			11,968			11,968			11,968
BUF141	FA	Add funds for mandatory migration of ERS' Vitech IT system to the cloud, update of Oracle Financials and mandated project monitoring costs.	X			2,824,388			1,153,800			2,824,388			1,153,800			2,824,388			1,153,800
BUF141	FA	Increase in other current costs due to increase in rates, contracted amounts for required services, and reimbursement of expenses.	X			104,000			159,000			104,000			159,000			104,000			159,000
BUF141	FA	Establish (1.00) permanent Investment Officer Posisiton	X	1.00		146,610	1.00		288,690	1.00		130,580	1.00		256,630	1.00		130,580	1.00		256,630
BUF141	FA	Establish (4.00) permanent Retirement Claims Examiner Positions	X	4.00		165,474	4.00		315,787	2.00		82,677	2.00		157,744	2.00		82,677	2.00		157,744
BUF141	FA	Establish (2.00) Temporary Information Technology Positions	X		2.00	105,582		2.00	207,583		2.00	105,582		2.00	207,583		2.00	105,582		2.00	207,583
BUF141	FA	Replace Current Telephone System	X			150,000			22,500			150,000			22,500			150,000			22,500
BUF101	AA	Establish Mass Transit Special Fund Ceiling	B															363,944,000			377,575,000

Department of Budget and Finance
Proposed Budget Reductions

Table 5

Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOF	FY20			FY21			FY19 Restriction (Y/N)
					Pos (P)	Pos (T)	\$\$\$\$	Pos (P)	Pos (T)	\$\$\$\$	
BUF761	ST	To establish ARC payment amounts seperately in BUF 762	Since the ARC will encompass both the normal cost of other post-employment benefits (OPEB) for the current year and the cost of OPEB pre-funding to fund the unfunded actuarial liability, and since the annual valuation reports will not provide a breakdown of costs between State, DOE, and UH, it will be simpler to fund the ARC payments through a single, separate Program ID.	A			(572,862,826.00)			(572,862,826.00)	
BUF765	LE	To establish ARC payment amounts seperately in BUF 762	Since the ARC will encompass both the normal cost of other post-employment benefits (OPEB) for the current year and the cost of OPEB pre-funding to fund the unfunded actuarial liability, and since the annual valuation reports will not provide a breakdown of costs between State, DOE, and UH, it will be simpler to fund the ARC payments through a single, separate Program ID.	A			(159,841,460.00)			(159,841,460.00)	
BUF768	HE	To establish ARC payment amounts seperately in BUF 762	Since the ARC will encompass both the normal cost of other post-employment benefits (OPEB) for the current year and the cost of OPEB pre-funding to fund the unfunded actuarial liability, and since the annual valuation reports will not provide a breakdown of costs between State, DOE, and UH, it will be simpler to fund the ARC payments through a single, separate Program ID.	A			(54,405,714.00)			(54,405,714.00)	

Department of Budget and Finance
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	FY20			FY21		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
BUF721	ST	FC	1	1	To provide debt service funding for the State (except DOE and UH)	To provide funding for debt service for the State (except the DOE and UH). Based on projections updated November 2018 (Currently Authorized in State Bond Bill - HB 1604	A	0.00	0.00	31,101,254.00	0.00	0.00	28,520,363.00
BUF725	LE	FC	1	1	To provide debt service funding for the DOE	To provide funding for debt service for the DOE. Based on projections updated November 2018 (Currently Authorized in State Bond Bill - HB 1604 SD1 CD1, SLH2018).	A	0.00	0.00	26,820,081.00	0.00	0.00	24,594,457.00
BUF728	HE	FC	1	1	To provide debt service funding for UH	To provide funding for debt service for the UH. Based on projections updated November 2018 (Currently Authorized in State Bond Bill - HB 1604 SD1 CD1, SLH2018).	A	0.00	0.00	9,926,076.00	0.00	0.00	9,102,375.00
BUF741	ST	FC	1	1	To provide funding for retirement payments for the State (except DOE and UH)	To adjust funding for retirement benefits payments for the State (except the DOE and UH) based on projections from October 1, 2018. Assumptions are as follows:	A	0.00	0.00	65,971,124.00	0.00	0.00	103,396,398.00
BUF745	LE	FC	1	1	To provide funding for retirement benefits payments for the DOE	To adjust funding for retirement benefits payments for the DOE based on projections from October 1, 2018. Assumptions are as follows: 1) annual growth of 2% in	A	0.00	0.00	68,486,045.00	0.00	0.00	117,521,788.00
BUF748	HE	FC	1	1	To provide funding for retirement benefits payments for UH	To adjust funding for retirement benefits payments for the UH based on projections from October 1, 2018. Assumptions are as follows: 1) annual growth of 2% in	A	0.00	0.00	26,573,882.00	0.00	0.00	46,329,952.00
BUF762	RC	FC	1	1	Health premium payments for the Annual Required Contribution (ARC)	Pursuant to Section 87A-42, HRS, commencing with the 2018-2019 fiscal year, the amount of the annual public employer contribution shall be equal to the amount of the ARC,	A	0.00	0.00	814,659,000.00	0.00	0.00	847,680,000.00
BUF768	HE	FC	1	1	Health premium payments for the University of Hawaii (UH) Actives	To provide funding for health premium payments for the UH Actives. Based on projections updated September 25, 2018. Assumptions: 1) Actives enrollment growth of 2%;	A	0.00	0.00	6,050,602.00	0.00	0.00	7,128,669.00
BUF765	LE	FC	1	1	Health premium payments for the Department of Education (DOE) Actives	To provide funding for health premium payments for the DOE Actives. Based on projections updated September 25, 2018. Assumptions: 1) Actives enrollment growth of 2%;	A	0.00	0.00	25,257,375.00	0.00	0.00	28,104,949.00
BUF761	ST	FC	1	1	Health premium payments for the State Actives (except DOE and UH)	To provide funding for health premium payments for the State Actives (except the DOE and UH). Based on projections updated September 25, 2018. Assumptions: 1) Actives	A	0.00	0.00	19,713,004.00	0.00	0.00	22,106,622.00
BUF151	HA	NR	1	2	Relocation of the Public Defender's Kona Branch Office space	This request will allow the Office of the Public Defender to operate more efficiently which will directly impact the state Judiciary.	A	0.00	0.00	76,778.00			14,756.00
BUF151	HA	AR	2	3	Request for full-year funding for 2 Deputy Public Defender II, SRNA	Act 053, SLH 2018 approved funds to establish these two Deputy Public Defender positions in the second half of FY2019. These budgeted amounts of 1/2 of salary and	A	2.00	0.00	73,080.00			73,080.00
BUF151	HA	NR	3	4	Procurement of a dedicated case management software	The request would enhance the ability of the Office of the Public Defender to deliver quality legal services to indigent persons charged with criminal offenses.	A	0.00	0.00	97,832.00			24,000.00
BUF143	EU	NR	1	5	Adds funds for new benefits adm system	An updated computer system is needed to ensure that the Program is able to effectively meet its program objectives and serve the needs of EUTF members.	T	0.00	3.00	9,956,000.00	0.00	3.00	367,167.00
BUF143	EU	AR	2	6	Add one permanent position to EUTF - Compliance Officer	This position will work towards improving the cybersecurity of EUTF assets and data.	T	1.00	0.00	110,812.00	1.00	0.00	216,823.00

Department of Budget and Finance
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
BUF143	EU	AR	3	7	Add funds for civil service conversion	The EUTF Board of Trustees determined that it would operationally benefit the EUTF to be able to employ certain staff through a civil service system instead of being restricted to employing only exempt positions	T	0.00	0.00	64,596.00			64,596.00
BUF143	EU	AR	4	8	Add funds for increase in fringe benefits	The comprehensive fringe benefit rate for employees increased from 55.48% (FY17 Approved Rate) to 60% (FY19 Revised Interim Rate, per FM 18-12).	T	0.00	0.00	234,169.00			234,169.00
BUF115	CA	AR	1	8	Add funds for increase in fringe benefits	The comprehensive fringe benefit rate for employees increased from 55.48% (FY17 Approved Rate) to 60.08% (FY19 Revised Interim Rate, per FM 18-12).	T	0.00	0.00	11,968.00			11,968.00
BUF141	FA	NR	1	9	Add funds for mandatory migration of ERS' Vitech IT system to the cloud, update of Oracle Financials, and mandated project monitoring costs.	Mandatory migration of ERS' Vitech IT system to the cloud, update of Oracle Financials and mandated project monitoring costs.	X	0.00	0.00	2,824,388.00			1,153,800.00
BUF141	FA	AR	2	10	Increase in other current costs due to increase in rates, contracted amounts for required services, and reimbursement of expenses	Increased operational requirements for increase frequency of actuarial experience study to every three years, and increased legal costs.	X	0.00	0.00	104,000.00			159,000.00
BUF141	FA	AR	3	11	Establish (1.00) permanent Investment Officer position	The IO will assist the CIO in achieving the goal of preservation of capital with consistent, positive return for the ERS' investment portfolio in order to pay the promised retirement benefits to state and county members.	X	1.00	0.00	130,580.00	1.00	0.00	256,630.00
BUF141	FA	AR	4	12	Establish (4.00) permanent Retirement Claims Examiner positions	The additional positions would help ERS prepare for the growing membership which would increase our services, specifically, the preparation for the projected pension calculations which requires correct, accurate, and timely personnel and payroll transactions from the Employers.	X	4.00	0.00	82,677.00	2.00	0.00	157,744.00
BUF141	FA	AR	5	13	Establish(2.0) temporary Information Technology positions	Ensures business is not negatively impacted by the assignment of current staff to various projects.	X	0.00	2.00	105,582.00	0.00	2.00	207,583.00
BUF141	FA	NR	6	14	Replace current telephone system	The current system cannot handled current volume of calls	X	0.00	0.00	150,000.00			22,500.00
BUF101	AA	AR	1	1	Establish Mass Transit Special Fund ceiling	Allows the State to continue to make the required disbursements to participating counties.	B	0.00	0.00	363,944.00			377,575.00

Department of Budget and Finance
 FB 2017 - 2019 Restrictions

Table 7

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
FY18	BUF101	AA	A	40,010,183.00	90,662.00	39,964,852.00	99.77%	The program will need to closely monitor its expenditures for other current expenses.
FY18	BUF101	BA	A	2,316,539.00	92,402.00	2,224,137.00	96.01%	The program will also closely monitor its other current expenses.
FY18	BUF115	CA	A	13,859,224.00	82,356.00	13,776,868.00	99.41%	BUF 115 Bond Counsel – Services are used to respond to inquiries by the Legislature and are also utilized by the Department of the Attorney General. The department is billed on an hourly basis which results in fluctuations based on the number and complexity of assignments made to the General Advice Counsel. Efforts are made to control expenditures, however, flexibility in the budgeting of funds for this purpose is essential to provide the State with sufficient legal advice with respect to the use of tax-exempt General Obligation and Revenue Bonds, Certificates of Participation, Municipal Lease Financing Agreements, and any other financing scenarios where tax exempt financing is contemplated or utilized.
FY19	BUF101	AA	A	9,566,366.00	55,729.00	9,510,637.00	99.42%	The program will need to closely monitor its expenditures for other current expenses.
FY19	BUF101	BA	A	2,122,203.00	5,437.00	2,116,766.00	99.74%	The program will also closely monitor its other current expenses.
FY19	BUF115	CA	A	13,813,689.00	74,759.00	13,738,930.00	99.46%	BUF 115 Bond Counsel – Services are used to respond to inquiries by the Legislature and are also utilized by the Department of the Attorney General. The department is billed on an hourly basis which results in fluctuations based on the number and complexity of assignments made to the General Advice Counsel. Efforts are made to control expenditures, however, flexibility in the budgeting of funds for this purpose is essential to provide the State with sufficient legal advice with respect to the use of tax-exempt General Obligation and Revenue Bonds, Certificates of Participation, Municipal Lease Financing Agreements, and any other financing scenarios where tax exempt financing is contemplated or utilized.

Department of Budget and Finance
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
NONE						

Department of Department of Budget and Finance
Expenditures Exceeding Appropriation Ceilings in FY18 and FY19

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
NONE									

Department of Budget and Finance
 Intradepartmental Transfers in FY18 and FY19

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
NONE										

Positions Established by Acts other than the State Budget as of November 30, 2018

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
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NONE

Department of Budget and Finance
Overtime Expenditure Summary

Table 13

Prog ID	Sub-Org	Program Title	MOF	FY18 (actual)			FY19 (estimated)			FY20 (budgeted)			FY21 (budgeted)		
				Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent									
BUF101	AA	Administrative Research Office	A	\$ 1,434,990	\$ 40,740	2.8%	\$ 1,430,310	\$ 18,482	1.3%	\$ 1,430,310	\$ 18,482	1.3%	\$ 1,430,310	\$ 18,482	1.3%
BUF101	BA	Budget, Program Planning, and Management Division	A	\$ 2,199,377	\$ 50,534	2.3%	\$ 1,867,508	\$ 28,902	1.5%	\$ 1,867,508	\$ 28,902	1.5%	\$ 1,867,508	\$ 28,902	1.5%
BUF115	CA	Financial Administration Division	A	\$ 942,216	\$ 34,376	0.0%	\$ 948,432	\$ 742	0.1%	\$ 948,432	\$ 742	0.1%	\$ 948,432	\$ 742	0.1%
BUF115	CA	Financial Administration Division	T	\$ 624,293	\$ -	0.0%	\$ 380,748	\$ -	0.0%	\$ 380,748	\$ -	0.0%	\$ 380,748	\$ -	0.0%
BUF115	CA	Financial Administration Division	U	\$ 109,819	\$ 1,855	2.0%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
BUF141	FA	Employees Retirement System	X	\$ 10,752,497	\$ 7,589	0.4%	\$ 6,677,559	\$ 36,000	0.5%	\$ 6,987,038	\$ 36,000	0.5%	\$ 7,296,516	\$ 36,000	0.5%
BUF143	EU	Hawaii Employer-Union Trust Fund	T	\$ 4,417,101	\$ 31,030	0.7%	\$ 2,912,125	\$ -	0.0%	\$ 2,986,425	\$ -	0.0%	\$ 3,060,825	\$ -	0.0%
BUF151	HA	Office of the Public Defender	A	\$ 11,122,269	\$ -	0.0%	\$ 10,682,587	\$ -	0.0%	\$ 10,755,307	\$ -	0.0%	\$ 10,755,307	\$ -	0.0%

Department of Budget and Finance
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
						Date Executed	From	To					
BUF115/CA	A	\$ 41,000.00	O	\$ 67,000.00	\$ 26,000.00	12/7/2012	12/7/2012	12/31/2018	BLX Group LLC	Bond Arbitrage Rebate Calculations Opt to extend supplemental contract No. 1-4	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	A	\$ 11,450.00	O	\$ 50,400.00	\$ 38,950.00	6/30/2014	6/30/2014	12/31/2018	PFM Financial Advisors LLC	Independent Registered Municipal Advisor (IRMA)-Statewide	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	A	\$ -	O	\$ 25,000.00	\$ 25,000.00	7/1/2018	7/1/2018	6/30/2019	Katten Muchin Rosenman LLP	General Advice Counsel	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	A	\$ 49,000.00	O	\$ 69,500.00	\$ 20,500.00	6/8/2016	6/8/2016	6/30/2019	PFM Financial Advisors LLC	FA - Debt Policy & Afford Study	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	A	\$ -	O	\$ 56,998.00	\$ 56,998.00	8/8/2018	8/8/2018	8/31/2021	PFM Financial Advisors LLC	Municipal Advisor-IRMA(B&F)	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	A	\$ -	O	\$ 45,000.00	\$ 45,000.00	12/12/2018	12/12/2018	12/31/2021	BLX Group LLC	Arbitrage Rebate Compliance Srvc	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	n/a	\$ -	n/a	\$ -	\$ -	12/23/2014	12/23/2014	6/30/2020	Bank of America Merrill Lynch	Investment Services for State Treasury-Agencies	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	n/a	0	n/a	\$ -	\$ -	3/15/2012	3/15/2012	6/30/2020	UBS Financial Services Inc.	Investment Services for State Treasury-Agencies	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	A	\$ 1,417,420.53	M	Transaction per fee schedule; budget \$2,600,000 for 5 years	\$ 1,182,579.47	7/1/2015	7/1/2015	6/30/2020	First Hawaiian Bank, Inc.	Banking Srv for State Treasury: Primary Depository incl. Cig. Tax Stamp; Data Collection Cr for Tax Dept.	Invoices for services are billed on a monthly basis and the Treasury staff reviews the invoices for appropriateness and accuracy and recommends approval for payment.	Y	S
BUF115/CA	A	\$ 88,550.76	M	Transaction per fee schedule budget \$200,000 for 5 years	\$ 111,449.24	7/1/2015	7/1/2015	6/30/2020	Wells Fargo Bank N.A.	Banking Srv for State Treasury: ACH payments, lockbox for DHS, DOH-EMS.	Invoices for services are billed on a monthly basis and the Treasury staff reviews the invoices for appropriateness and accuracy and recommends approval for payment.	Y	S

Department of Budget and Finance
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
BUF115/CA	A	\$ 122,280.15	O	Transaction per fee schedule budget \$200,000 for 5 years	\$ 77,719.85	7/1/2015	7/1/2015	6/30/2020	Wells Fargo Bank N.A.	Custody Bank service for Treasury Investment Portfolio	Invoices for services are billed on a quarterly basis and the Treasury staff reviews the invoices for appropriateness and accuracy and recommends approval for payment.	Y	S
BUF115/CA	n/a	\$ -	n/a	\$ -	\$ -	9/14/2007	9/14/2007	12/31/2018	Ascensus (group of cos.)	Program Manager for State's HI529 College Savings Program HI529	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	Y	S
BUF115/CA	A	\$ 3,820.52	O	\$ 3,820.52	\$ -	3/2/2018	3/2/2018	3/1/2019	Armanino LLP	MSDGP Annual Maintenance-Business Ready Enhancement Plan (16%)	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	y	S
BUF115/CA	A	\$ 5,486.25	O	\$ 5,486.25	\$ -	12/28/2016	12/28/2016	none	Armanino LLP	MSDGP Support Services Block of Hours	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	y	S
BUF115/CA	A	\$ -	O	\$ 50,000.00	\$ 50,000.00	8/1/2018	8/1/2018	7/31/2019	Wilshire Associates Incorporated	Investment Consultant Services (initia	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	y	S
BUF115/CA	n/a	\$ -	n/a	\$ -	\$ -	8/8/2017	8/8/2017	7/31/2022	Vining Sparks IBG L.P.	Investment Broker-Dealer services for state treasury	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	y	S
BUF115/CA	n/a	\$ -	n/a	\$ -	\$ -	8/11/2017	8/11/2017	7/31/2022	FTN Financial Capital Markets	Investment Broker-Dealer services for state treasury	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	y	S
BUF115/CA	T	\$ -	O	\$ 38,325.66	\$ 38,325.66	12/1/2018	12/1/2018	11/30/2019	Conduent Unclaimed Property Systems Inc	Unclaimed Property Systems 2000 annual service support and license fees.	Invoices for service are billed on a quarterly basis and the Unclaimed Property Program Manager reviews invoices for accuracy and recommends approval for payment.	y	S
BUF141/FA	X	\$ 57,307	M	\$ 88,165	\$ 30,858	10/15/2015	9/1/2015	8/31/2020	Danette Vanessa Choi (Note B)	Hilo office lease (thru DAGS)	ERS staff assigned; On-site ERS staff and contact with Property Manager	N	L
BUF141/FA	X	\$ 471,833	O - Monthly and fixed fee for specific reports	\$ 780,000	\$ 308,167	12/28/2015	1/1/2016	12/31/2020	Gabriel, Roeder, Smith & Co.	Actuarial Services	ERS staff assigned; Reports, meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 6,153	M	\$ 25,775	\$ 19,622	7/14/2017	8/1/2017	7/31/2022	Pitney Bowes, Inc.	Mail machine for postage	ERS staff assigned; Usage and service calls as needed	N	E

Department of Budget and Finance
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
BUF141/FA	X	\$ 149,175	M	\$ 175,500	\$ 26,325	5/19/2014	8/15/2014	8/14/2019	Howman Lam, MD	Member of the Medical Board	ERS staff assigned; Reports, meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 159,538	M	\$ 189,500	\$ 29,962	8/11/2014	8/15/2014	8/14/2019	Gerald J. McKenna, MD	Member of the Medical Board	ERS staff assigned; Reports, meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 1,125,000	M	\$ 1,250,000	\$ 125,000	5/19/2014	6/1/2014	5/31/2019	Patricia L. Chinn, MD	Chairperson of the Medical Board	ERS staff assigned; Reports, meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 6,436	A	\$ 6,436	\$ -	6/12/2018	1/1/2018	12/31/2018	Hawaii Information Consortium	Web site hosting from state price list, SPO VL NO. 08-13	ERS staff assigned; Monitoring of deliverables, ERS staff use of website	N	S
BUF141/FA	X	\$ 167,400	A	\$ 167,400	\$ -	7/1/2018	7/1/2018	7/1/2018	Vitech Systems Group	Database Support and Maintenance	ERS staff assigned; On-site vendor staff, service calls, reports, meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 1,663,000	A	\$ 2,225,000	\$ 562,000	6/20/2016	7/1/2016	6/30/2020	Vitech Systems Group	V3 Software license agreement	ERS staff assigned; On-site vendor staff, service calls, reports, meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 1,837,492	A	\$ 4,995,000	\$ 4,895,000	6/30/2017	7/1/2018	6/30/2020	Vitech Systems Group	V3 Upgrade to V10	ERS staff assigned; On-site vendor staff, service calls, reports, meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 515,000	A	\$ 515,000	\$ -	12/23/2016	12/30/2016	12/30/2018	Vitech Systems Group	Convert Employer Personnel Data	ERS staff assigned; On-site vendor staff, service calls, reports, meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 2,000	M	\$ 4,800	\$ 2,800	6/28/2018	7/1/2018	7/1/2019	Security Armored Car and Courier Service of Hawaii	Armored car service	ERS staff assigned; Daily monitoring of deliveries	N	S
BUF141/FA	X	\$ 808	O - Per unit	\$ 3,500	\$ 2,692	6/28/2018	7/1/2018	7/1/2019	Shred-It Hawaii	Shredding services	ERS staff assigned; Usage	N	S
BUF141/FA	X	\$ 911	M	\$ 2,188	\$ 1,277	7/16/2018	7/1/2018	6/30/2019	CW Maintenance, Inc.	Hilo office maintenance services	ERS staff assigned	Y	S
BUF141/FA	X	\$ 5,931	M	\$ 7,308	\$ 1,377	8/15/2017	9/1/2017	8/30/2019	Lexisnexis Risk Solutions	On-line death information and address search database	ERS staff assigned; Usage reviewed	N	S
BUF141/FA	X	\$ 17,678	O - Quarterly	\$ 73,912	\$ 56,234	6/28/2018	7/1/2018	6/30/2019	Trade Publishing Co	Produce Employees' Retirement System (ERS) quarterly newsletter	ERS staff assigned; Meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 362,500	O - Quarterly	\$ 2,175,000	\$ 1,812,500	3/16/2018	4/1/2018	3/31/2021	Hamilton Lane Advisors, LLC	Consultant for alternative investments	ERS staff assigned; Meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 501,375	O - Quarterly	\$ 1,220,500	\$ 719,125	9/12/2017	7/1/2017	6/30/2020	Pension Consulting LLC	General Investment Consultant	ERS staff assigned; Meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ 374,500	O - Quarterly	\$ 838,100	\$ 463,600	6/29/2017	7/1/2017	6/30/2020	Aon Hewitt Investment Consulting Inc	Real estate investment consultant	ERS staff assigned; Meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF141/FA	X	\$ -	Other-deliverables	\$ 579,536	\$ 579,536	6/28/2018	6/30/2018	3/31/2020	Century Computers Inc dba PACXA Holding	Upgrade Oracle Fiancials Services	ERS staff assigned; Meetings, phone calls, and e-mails, approval of deliverables	N	S

Department of Budget and Finance
Active Contracts as of December 1, 2018

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
BUF141/FA	X	\$ -	Other-Two Year Cost	\$ 17,640	\$ 17,640	10/12/2018	10/1/2018	9/30/2020	Connecting the Dots LLC	Dell Hardware Maintenance-Servers	ERS staff assigned; Meetings, phone calls, and e-mails, approval of deliverables	N	S
BUF143/EU	T	\$ 59,271	A	\$ -	\$ -	9/1/2015	9/1/2015	8/31/2019	Aon Risk Services	Insurance Broker for Fiduciary Liability Insurance	On-going communications with the contractor in providing deliverables pursuant to the provisions of the contract	N	S
BUF143/EU	T	\$ -	M	\$ -	\$ -	11/1/2016	11/1/2016	11/1/2019	Bank of Hawaii	Daily banking services for the EUTF	On-going communications with the contractor in providing deliverables pursuant to the provisions of the contract	N	S
BUF143/EU	T	\$ -	O - As Services are performed	\$ 76,333	\$ -	1/1/2018	1/1/2018	12/31/2018	Claim Technologies, Incorporated	Benefit Audit Services	On-going communications with the contractor in providing deliverables pursuant to the provisions of the contract	N	S
BUF143/EU	T	\$ 14,894	O - As Services are performed	\$ 14,894	\$ -	2/23/2018	2/23/2018	2/23/2019	EOH Enterprises, dba Envision Networked Solutions	Service Agreement for the EUTF's phone system	On-going communications with the contractor in providing deliverables pursuant to the provisions of the contract	N	S
BUF143/EU	T	\$ 165,000	O - As Services are performed	\$ 510,000	\$ 345,000.00	9/7/2018	9/7/2018	6/30/2021	Gabriel Roeder Smith & Company	Actuarial Services of Other Post-Employment Benefits for the EUTF	On-going communications with the contractor in providing deliverables pursuant to the provisions of the contract	N	S
BUF143/EU	T	\$ 145,059	O - As Services are performed	\$ 290,406	\$ 145,347.59	8/8/2017	8/8/2017	6/30/2020	Pacific Business Forms, Inc.	Printing, distribution, and mailing services for the EUTF Reference Guides for Actives and Retirees	On-going communications with the contractor in providing deliverables pursuant to the provisions of the contract	N	S
BUF143/EU	T	\$ 3,059	M	\$ 9,104	\$ 6,045.94	7/17/2017	7/17/2017	7/16/2022	Pitney Bowes	Mailing Machine, Folding/Stuffer Machine	EUTF staff reviews the invoices from Pitney Bowes	N	E
BUF143/EU	T	\$ 984,445.87	O - As Services are performed	\$ 1,590,000	\$ 605,554.13	7/1/2015	7/1/2015	6/30/2019	Segal Company	Benefits Consultant	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract	N	S
BUF143/EU	T	\$ 3,536,937	O - As services are performed	\$ 4,754,070	\$ 1,217,132.80	9/29/2016	9/29/2016	9/28/2020	Vitech Systems Group, Inc.	Support, Maintenance and Operational, and Disaster Recovery Services	On-going communications with the contractor in providing deliverables pursuant to the provisions of the contract	N	S
BUF143/EU	T	\$ 43,473	M	\$ 55,115	\$ 11,642.01	12/28/2016	12/28/2016	12/27/2021	Xerox	Copier Leases	EUTF staff reviews the monthly invoices from Xerox	N	E
BUF151/HA		\$ 1,301	M	\$ -	\$ -	2/9/2018	2/9/2018	2/9/2023	Xerox Corp.	Oahu office printers/copiers	OPD staff reviews the monthly invoices from Xerox	N	E
BUF151/HA		\$ 168	M	\$ -	\$ -	2/9/2018	2/9/2018	2/9/2023	Xerox Corp.	Kona office printers/copiers	OPD staff reviews the monthly invoices from Xerox	N	E
BUF151/HA		\$ 168	M	\$ -	\$ -	2/9/2018	2/9/2018	2/9/2023	Xerox Corp.	Kauai office printers/copiers	OPD staff reviews the monthly invoices from Xerox	N	E
BUF151/HA		\$ 366	M	\$ -	\$ -	8/10/2015	8/10/2015	8/10/2020	Xerox Corp.	Maui office printers/copiers	OPD staff reviews the monthly invoices from Xerox	N	E

Department of Budget and Finance
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Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
BUF151/HA		\$ 483	M	\$ -	\$ -	4/12/2016	4/12/2016	4/12/2021	Xerox Corp.	Hilo office printers/copiers	OPD staff reviews the monthly invoices from Xerox	N	E
BUF 101/AA		\$ 90,000		\$ 90,000.00	\$ 90,000.00	6/6/2014		Until services are completed 6/6/2014	Pension Consulting LLC	1 ERS/EUTF I CPO approval (10 PW No. 11-005-K)	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	N	S
BUF 101/BA	A	\$ 45,840	O - In accordance with RFP BPPM13-01	\$ 50,120.00	\$ 4,280.00	6.24.13	6.24.13	Until services are completed	Maximus Consulting Services, Inc.	#62076-01 - Statewide cost allocation plan FY14. RFP 4.15.13. Option to extend four 12-month periods. Appropriation account G-13-007	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	N	S
BUF 101/BA	A	\$ 45,840	O - In accordance with RFP BPPM13-01	\$ 50,120.00	\$ 4,280.00	3.24.14	3.24.14	Until services are completed	Maximus Consulting Services, Inc.	#62076-01 - (Supplemental contract #1) Statewide cost allocation plan FY15. RFP 4.15.13. First (of four) option to extend 12-month period. Appropriation account G-14-007	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	N	S
BUF 101/BA	A	\$ 45,840	O - In accordance with RFP BPPM13-01	\$ 50,120.00	\$ 4,280.00	3.23.15	3.23.15	Until services are completed	Maximus Consulting Services, Inc.	#62076-11 - (Supplemental contract #2) Statewide cost allocation plan FY16. RFP 4.15.13. Second (of four) option to extend 12-month period. Appropriation account G-15-007	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	N	S
BUF 101/BA	A	\$ 45,840	O - In accordance with RFP BPPM13-01	\$ 50,120.00	\$ 4,280.00	2.12.16	2.12.16	Until services are completed	Maximus Consulting Services, Inc.	#62076-01 - (Supplemental contract #1) Statewide cost allocation plan FY17. RFP 4.15.13. Third (of four) option to extend 12-month period. Appropriation account G-16-007	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	N	S
BUF 101/BA	A	\$ 45,840	O - In accordance with RFP BPPM13-01	\$ 50,120.00	\$ 4,280.00	5.17.18	5.17.18	Until services are completed	Maximus Consulting Services, Inc.	#62076-01 - (Supplemental contract #1) Statewide cost allocation plan FY18. RFP 4.15.13. Fourth (of four) option to extend 12-month period. Appropriation account G-17-007	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	N	S
BUF 101/BA	A	\$ -	O - In accordance with RFP BPPMD18-01	\$ 56,000.00	\$ 56,000.00	6.27.18	6.27.18	Until services are completed	Maximus Consulting Services, Inc.	#66976-05 - Statewide cost allocation plan FY19. RFP 4.9.18. Option to extend four 12-month periods. Appropriation account G-18-007	On-going communications with the consultant in providing deliverables pursuant to the provisions of the contract.	N	S

Department of Budget and Finance
Capital Improvements Program (CIP) Requests

Table 15

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY20 \$\$\$</u>	<u>FY21 \$\$\$</u>
NONE								

Department of Budget and Finance
CIP Lapses

Table 16

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> \$\$\$\$	<u>Reason</u>
NONE					

Department of Budget and Finance
Program ID Sub-Organizations

Table 17

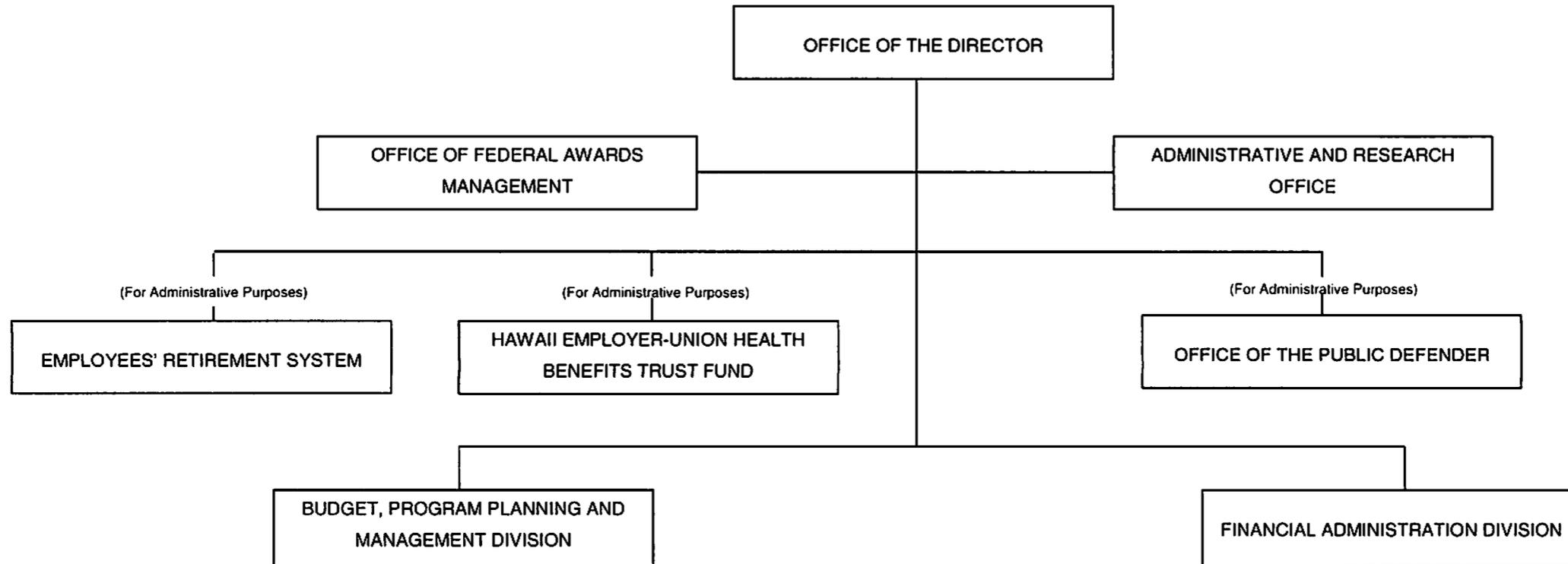
<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
BUF 101	AA	Departmental Administration and Budget Division	To plan, direct, and coordinate comprehensive programs, services and functions which include the Department's administration of fiscal/accounting tasks, budget and management services, personnel services, contracts administration, and systems and procedures.
BUF 101	BA	Departmental Administration and Budget Division	To facilitate and improve the executive resource allocation process by thorough planning, programming, and budgeting and analyses, through sound recommendations on all phases of program scope and funding, and by efforts to simplify and more directly tie program performance with resource allocation decisions (MOF A, B, N).
BUF 101	BB	Departmental Administration and Budget Division	To facilitate and improve the executive resource allocation process by thorough planning, programming, and budgeting and analyses, through sound recommendations on all phases of program scope and funding, and by efforts to simplify and more directly tie program performance with resource allocation decisions (MOF U, W).
BUF 102	CB	Collective Bargaining Statewide	To facilitate the allotment and disbursement of statewide collective bargaining appropriations (MOF A, B, N, P).
BUF 102	CC	Collective Bargaining Statewide	To facilitate the allotment and disbursement of statewide collective bargaining appropriations (MOF W)
BUF 103	VP	Vacation Payout Statewide	To centralize the general funded vacation payouts for AGR, AGS, ATG, BED, BUF, DEF, GOV, HMS, HRD, HTH, LBR, LNR, LTG, PSD, and TAX.
BUF 115	CA	Financial Administration Division	To maximize the value, investment, and use of State funds through proactive planning, the development of prudent statewide planning policies, the timely scheduling of State bond financing and the establishment of appropriate cash management controls and procedures.
BUF 141	FA	Employees' Retirement System	To administer the retirement and survivor benefits program for State and county members and to anticipate and exceed their needs; manage the retirement system's resources in a responsible and cost-effective manner; prudently manage investments in accordance with fiduciary standards; and to provide an open and participative work environment for staff.
BUF 143	EU	Employer Union Trust Fund	To administer health and life insurance benefits for eligible active and retired State and county public employees and their dependents by: 1) providing quality service levels to employee-beneficiaries and their dependent-beneficiaries, and 2) complying with federal and state legal requirements.
BUF 151	HA	Office of the Public Defender	To safeguard the rights of individuals by providing statutorily entitled and effective legal representation in criminal, mental commitment, and family cases in compliance with Chapter 802, Hawaii Revised Statutes, and the Hawaii Rules of Professional Conduct; prudently manage Deputy Public Defender and support service resources and caseloads; and maintain a quality training program for Deputy Public Defender staff.

Department of Budget and Finance
 Program ID Sub-Organizations

Table 17

BUF 721	ST	Debt Service Payments - State	To make and record debt service payments for all Departments, except the Department of Education (DOE) and the University of Hawaii (UH), in a timely and accurate manner.
BUF 725	LE	Debt Service Payments - DOE	To make and record debt service payments for the Department of Education (DOE) in a timely and accurate manner.
BUF 728	HE	Debt Service Payments - UH	To make and record debt service payments for the University of Hawaii (UH) in a timely and accurate manner.
BUF 741	ST	Retirement Benefits Payments - State	To provide employer contributions for Pension Accumulation and Social Security/Medicare to the Employees' Retirement System (ERS) for all Departments, except the Department of Education (DOE) and the University of Hawaii (UH) in an effective and timely manner.
BUF 745	LE	Retirement Benefits Payments - DOE	To provide employer contributions for Pension Accumulation and Social Security/Medicare to the Employees' Retirement System (ERS) for the Department of Education (DOE) in an effective and timely manner.
BUF 748	HE	Retirement Benefits Payments - UH	To provide employer contributions for Pension Accumulation and Social Security/Medicare to the Employees' Retirement System (ERS) for the University of Hawaii (UH) in an effective and timely manner.
BUF 761	ST	Health Premium Payments - State	To provide employer contributions for health premiums to the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) for all Departments, except the Department of Education (DOE) and the University of Hawaii (UH) in an effective and timely manner.
BUF 762	RC	Health Premium Payments - ARC	To provide health care payments for the Annual Required Contribution (ARC)
BUF 765	LE	Health Premium Payments - DOE	To provide employer contributions for health premiums to the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) for the Department of Education (DOE) in an effective and timely manner.
BUF 768	HE	Health Premium Payments - UH	To provide employer contributions for health premiums to the Hawaii Employer-Union Health Benefits Trust Funds (EUTF) for the University of Hawaii (UH) in an effective and timely manner.

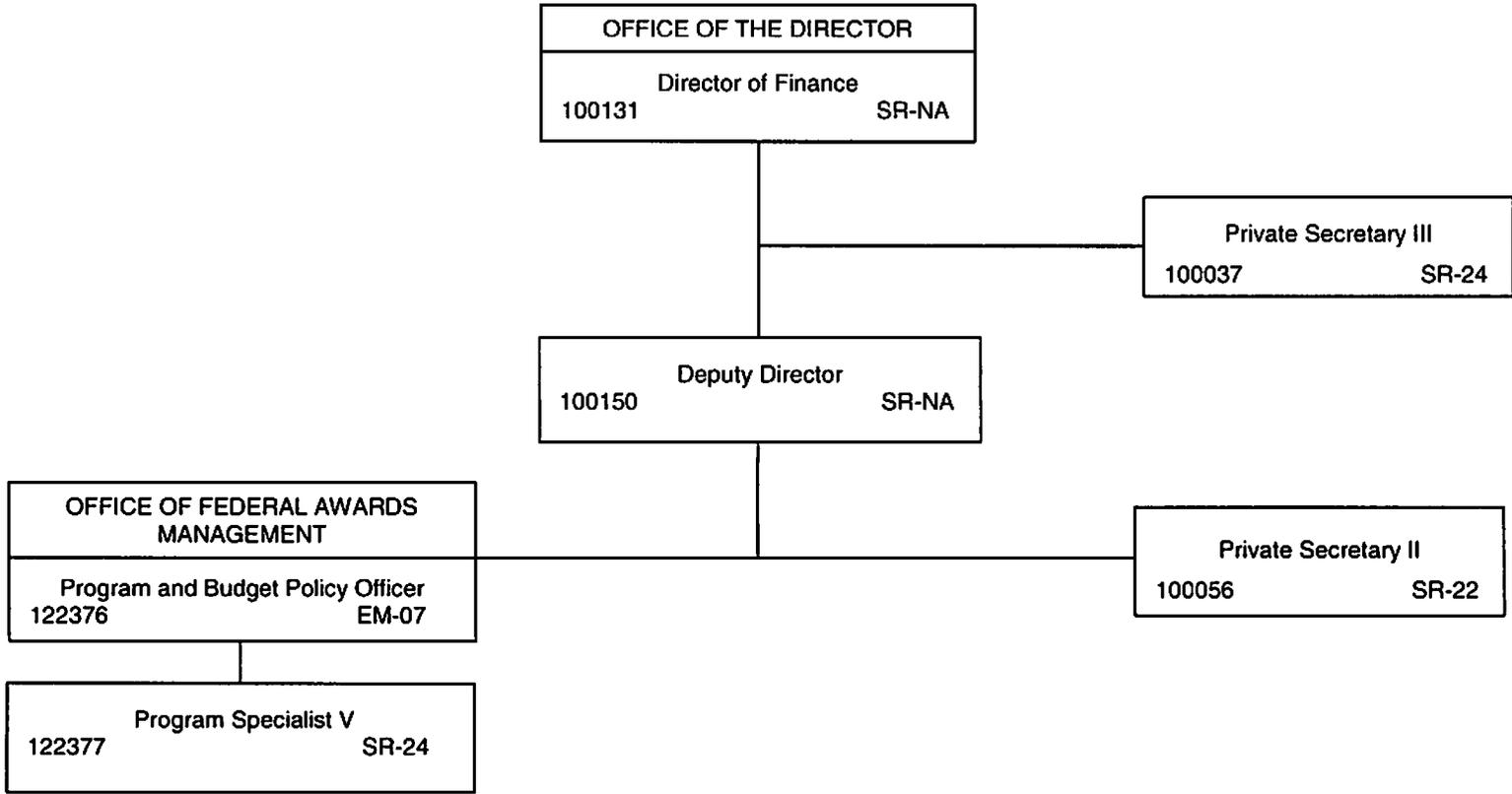
STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
ORGANIZATION CHART



As of June 30, 2018
Prepared by ARO-HR
Prepared date: September 24, 2018

STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
OFFICE OF THE DIRECTOR

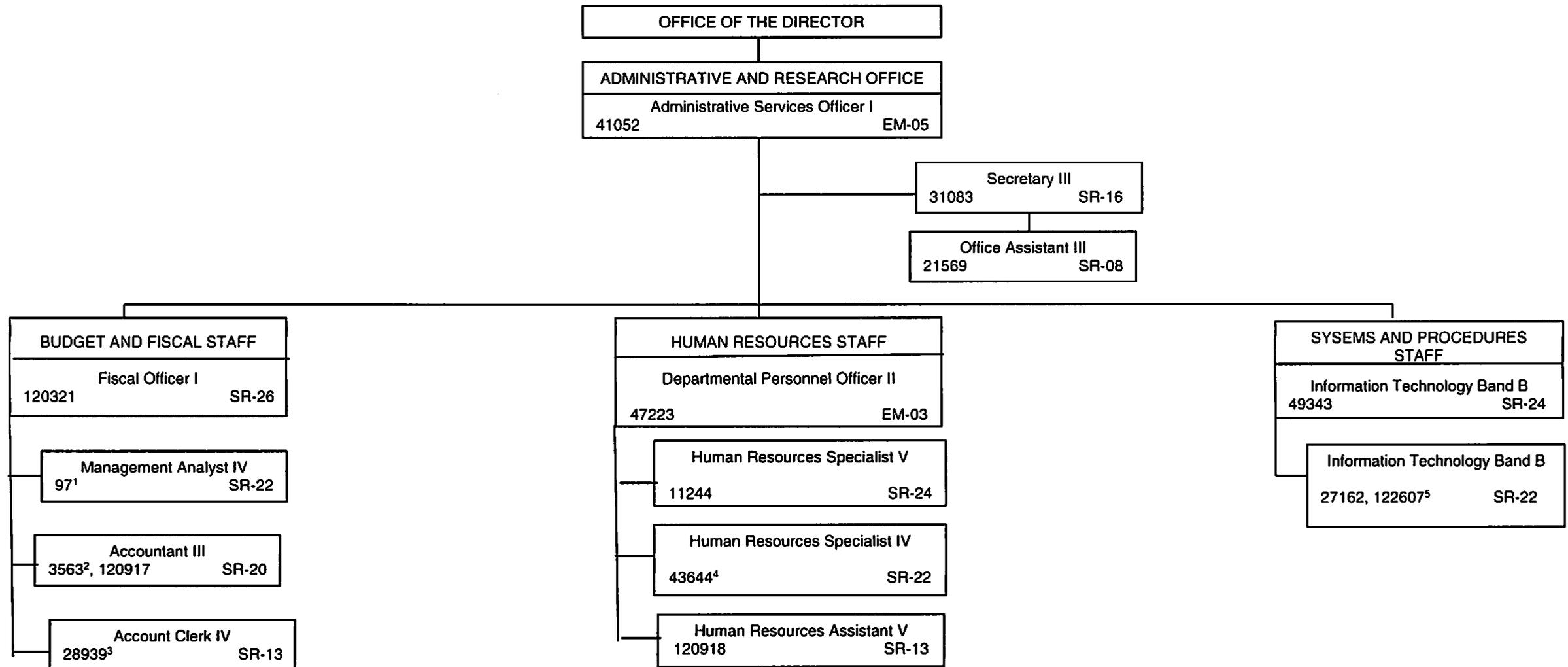
POSITION ORGANIZATION CHART



As of June 30, 2018
Prepared by ARO-HR
Prepared date: September 24, 2018

STATE OF HAWAII
 DEPARTMENT OF BUDGET AND FINANCE
 ADMINISTRATIVE AND RESEARCH OFFICE

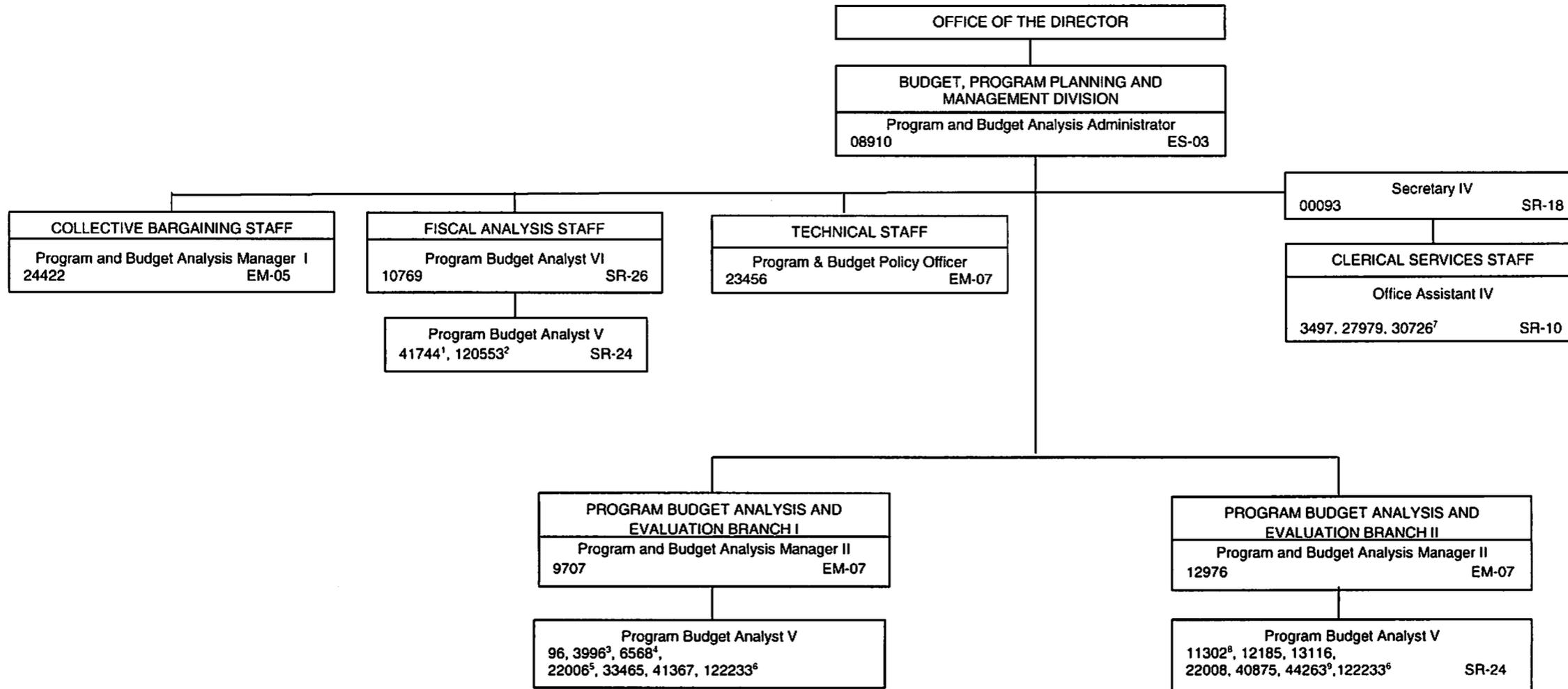
POSITION ORGANIZATION CHART



1. PN 97, Management Analyst (MA) IV, SR-22, temporarily reallocated to MA I, SR-16, effective 10/18/17.
2. PN 3563, Accountant III, SR-20, detailed to and under supervision of PN 41052, Administrative Services Officer I, EM-05, as of 04/18/16.
3. PN 28939, Account Clerk IV, SR-13, temporarily reallocated to Account Clerk III, SR-11, effective 10/25/17.
4. PN 43644, Human Resources Specialist (HRS) IV, SR-22, reallocated from HRS III, SR-20, to HRS IV, SR-22, effective 07/01/17.
5. PN 122607 (Pseudo No. 98001O), Information Technology Band B, SR-22, authorized by Act 49, SLH 2017, established effective 02/16/18

STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
BUDGET, PROGRAM PLANNING AND
MANAGEMENT DIVISION

POSITION ORGANIZATION CHART

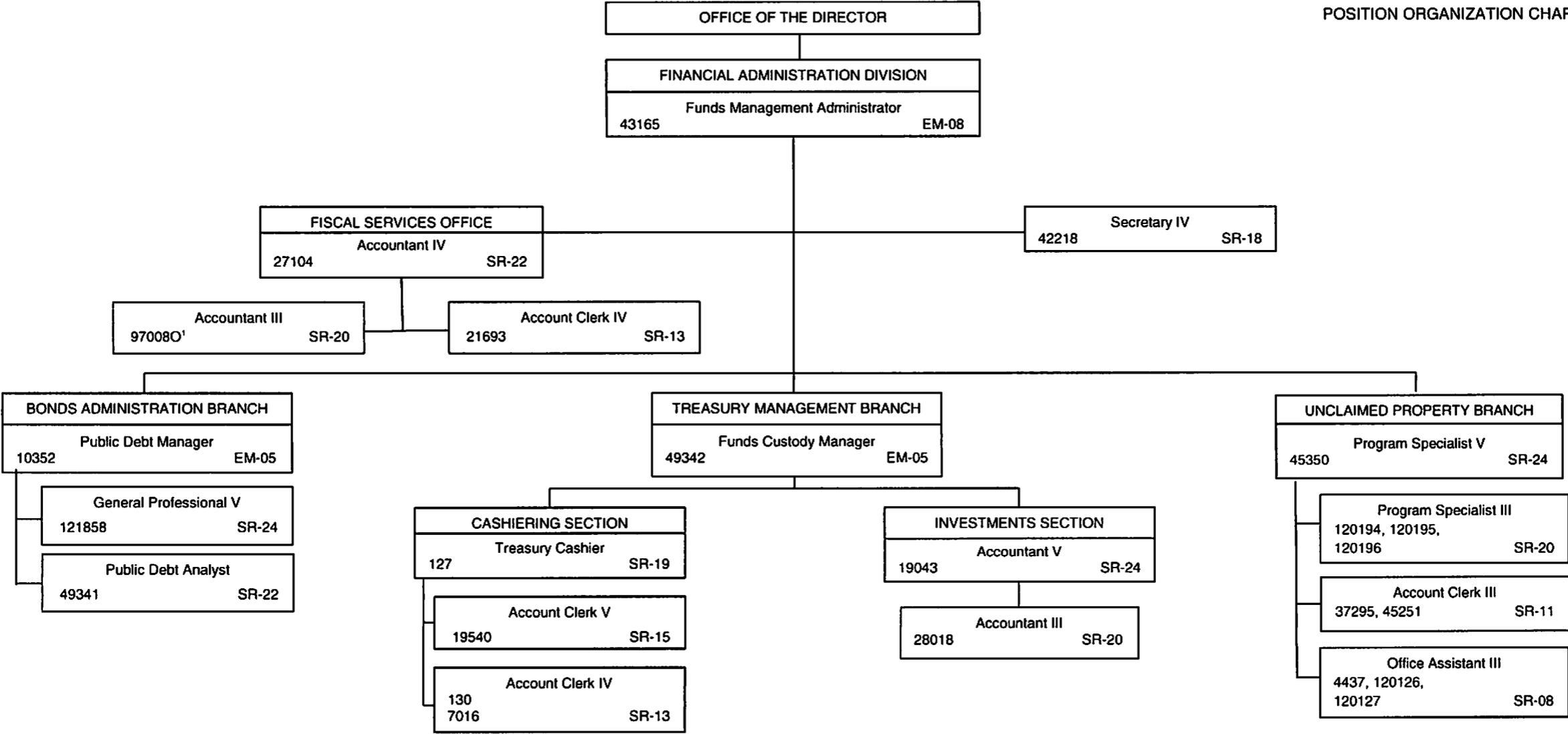


1. PN 41744, Program Budget Analyst (PBA) V, SR-24, detailed to Branch II effective 06/02/14.
2. PN 120553, reallocated from PBA IV, SR-22 to authorized level of PBA V, SR-24, effective 09/01/15. Position detailed to Branch I effective 04/18/12.
3. PN 3996, PBA V, SR-24, detailed to Fiscal Analysis Staff effective January 2013.
4. PN 6568, PBA V, SR-24, detailed to Fiscal Analysis Staff effective June 2011.
5. PN 22006, PBA V, SR-24, detailed to Branch II effective 05/15/13. Position reallocated to PBA III, SR20, effective 01/16/18.
6. PN 122233, 122234, PBA V, SR-24, reallocated to PBA II, SR-18, effective 11/21/16
7. PN 30726, Office Assistant IV, SR10, reallocated to Office Assistant III, SR-08
8. PN 11302, PBA V, SR-24, detailed to Fiscal Analysis Staff effective 06/01/16.
9. PN 44263, PBA V, SR-24, reallocated from PBA II, SR-18, effective 12/15/16.

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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
FINANCIAL ADMINISTRATION DIVISION

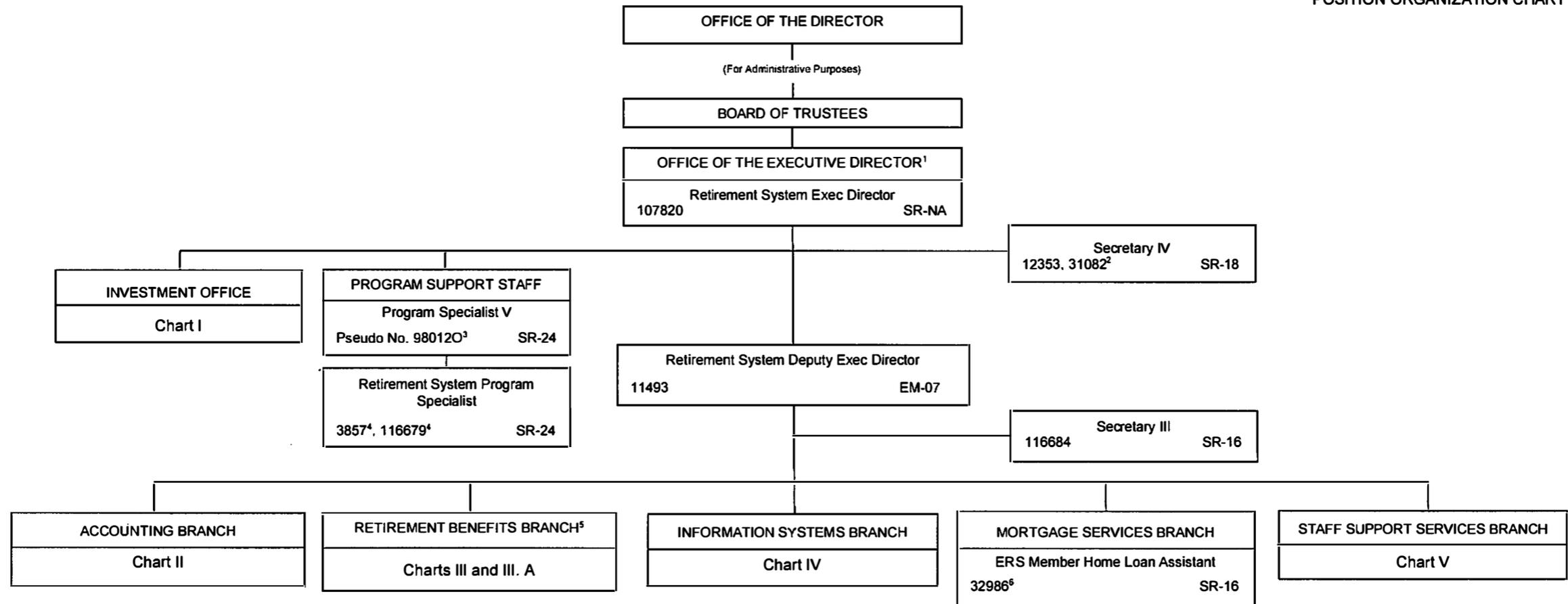
POSITION ORGANIZATION CHART



1. Pseudo No. 970080, Accountant III, SR-20, authorized by Act 124, SLH 2016.

STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
EMPLOYEES' RETIREMENT SYSTEM

POSITION ORGANIZATION CHART

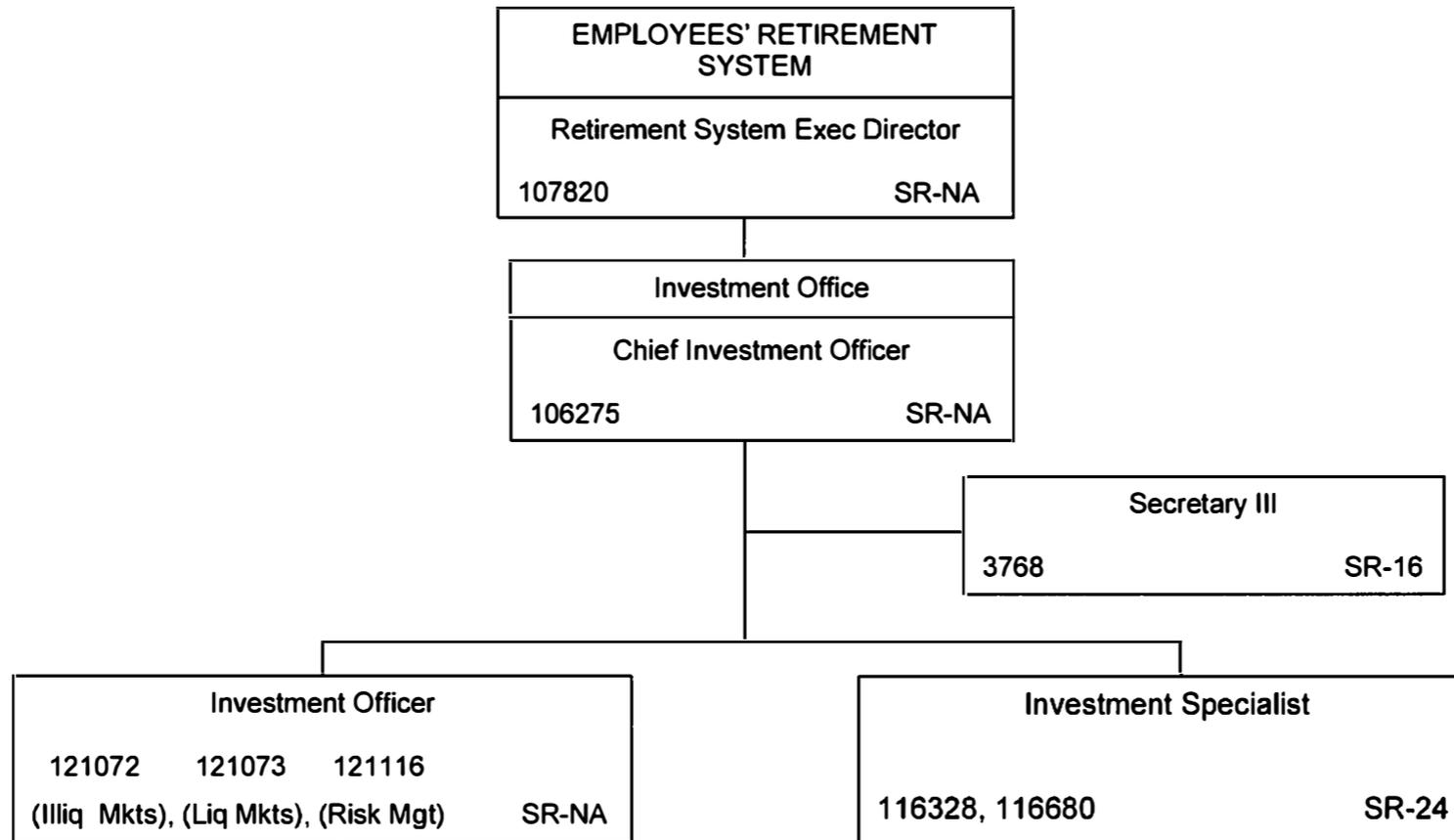


1. Establish an organizational segment of the Office of the Executive Director.
2. PN 31082, re-described from Office Assistant IV, SR-10 to Secretary IV, SR-18, effective 11/16/2016 and moved from the Enrollment & Clerical Services Section of the Retirement Benefits Branch to under the direct supervision of PN 107820, Retirement System Executive Director.
3. Pseudo No. 980120, Program Specialist V, SR-24, varied and to be established as Program Specialist VI, SR-26.
4. Move Pos. No. 3857 and 116079 from Retirement Program Services of the Retirement Benefits Branch to the newly established Program Support Staff.
5. Enrollment, Claims and Benefits Branch will be retitled to Retirement Benefits Branch.
6. PN 32986, ERS Member Home Loan Assistant, SR-16, detailed to Investment Office effective 05/22/2017.

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Prepared date: September 24, 2018

STATE OF HAWAII
 DEPARTMENT OF BUDGET AND FINANCE
 EMPLOYEES' RETIREMENT SYSTEM
 INVESTMENT OFFICE

POSITION ORGANIZATION CHART

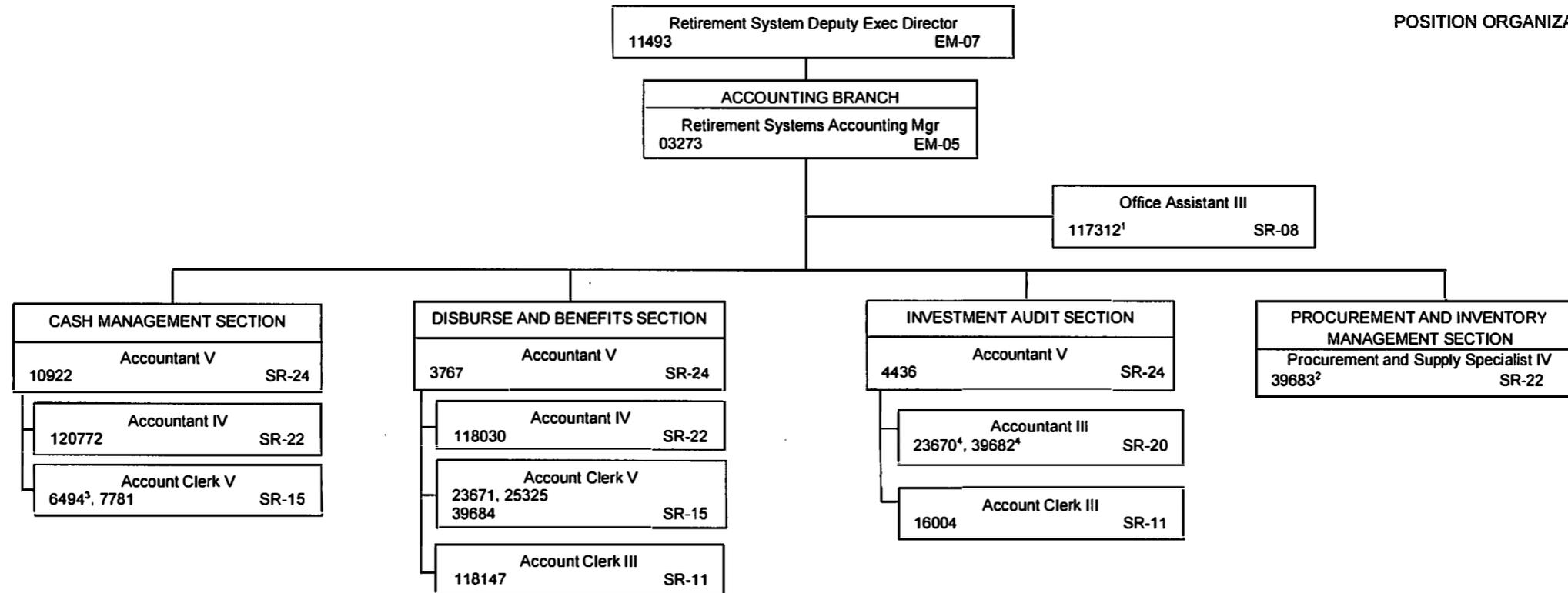


As of June 30, 2018
 Prepared by ARO HR Staff
 Date Prepared: September 24, 2018

Chart I

STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
EMPLOYEES' RETIREMENT SYSTEM
ACCOUNTING BRANCH

POSITION ORGANIZATION CHART



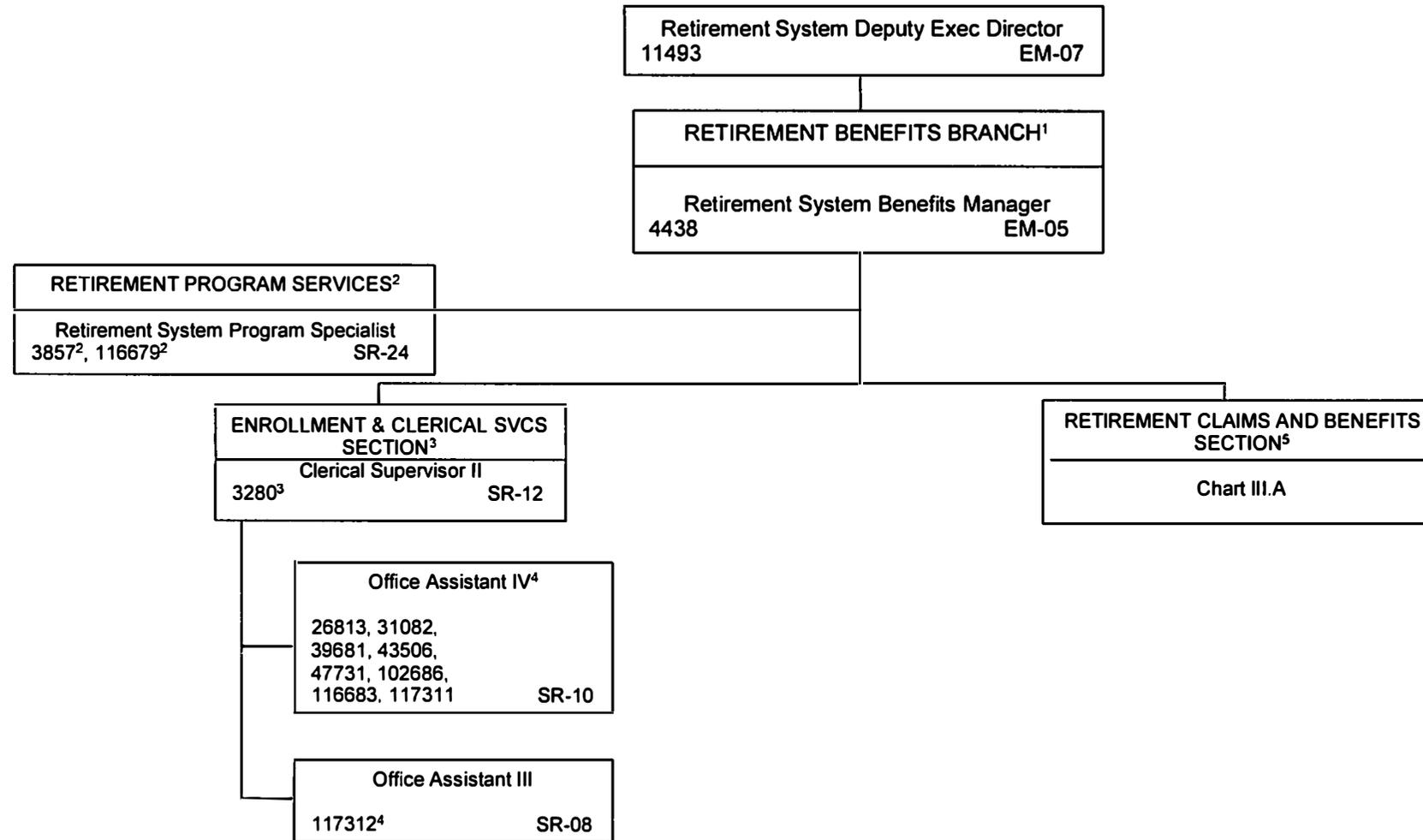
1. PN 117312, moved from the Enrollment and Clerical Service of the Retirement Benefits Branch to the Accounting Branch effective 11/13/2017.
2. PN 39683, temporarily reallocated from Procurement and Supply Specialist (PSS) IV, SR-22 to PSS III, SR-20, effective 06/08/15.
3. PN 6494, Account Clerk V, SR-15, to be re-described to Accountant IV, SR-22.
4. PNs 23670 & 39682, Accountant III, SR-20, to be re-described to Accountant IV, SR-22.

As of June 30, 2018
Prepared by ARO-HR
Prepared date: September 24, 2018

Chart II

STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
EMPLOYEES' RETIREMENT SYSTEM
RETIREMENT BENEFITS BRANCH

POSITION ORGANIZATION CHART

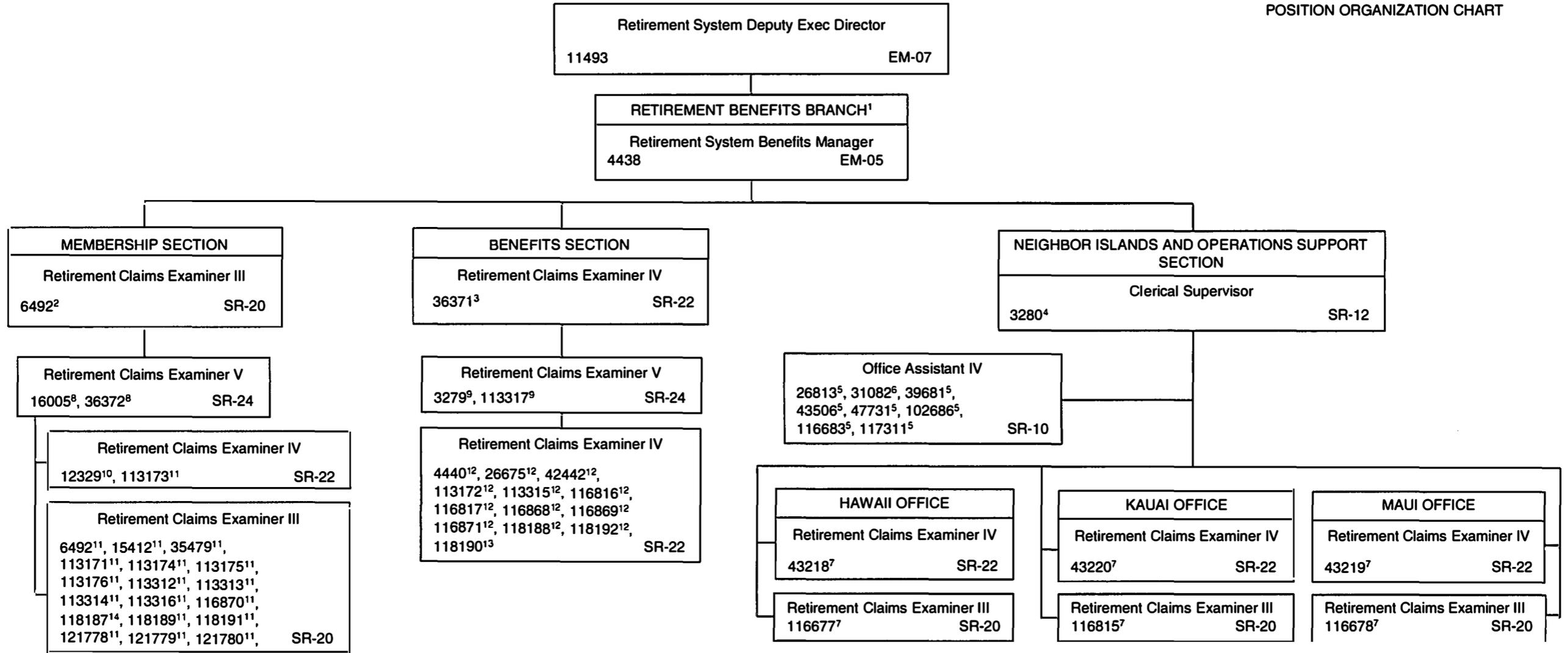


1. Retirement Benefits Branch was retitled from Enrollment, Claims and Benefits Branch effective 11/13/2017
2. The Retirement Program Services was abolished and PNs 3857 and 116679. Retirement System Program Specialists, was moved to the Program Support Staff in the office of the Executive Director effective 11/13/2017.
3. The Enrollment and Clerical Services Section was abolished; and PN 3280 and all Office Assistant (OA) IV positions, moved to the Neighbor Islands & Operations Support Section effective 11/13/2017.
4. PN 117312, Office Assistant III, SR-08, transferred from the Retirement Benefits Branch to under the direct supervision of PN 3273, Retirement Systems Accounting Manager effective 11/13/2017.
5. Retirement Claims and Benefits Section reorganized into to three (3) separate sections: Membership Section, Benefits Section and Neighbor Islands & Operations Support Section effective 11/13/2017.

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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
EMPLOYEES' RETIREMENT SYSTEM
RETIREMENT BENEFITS BRANCH

POSITION ORGANIZATION CHART



See Footnotes on next page

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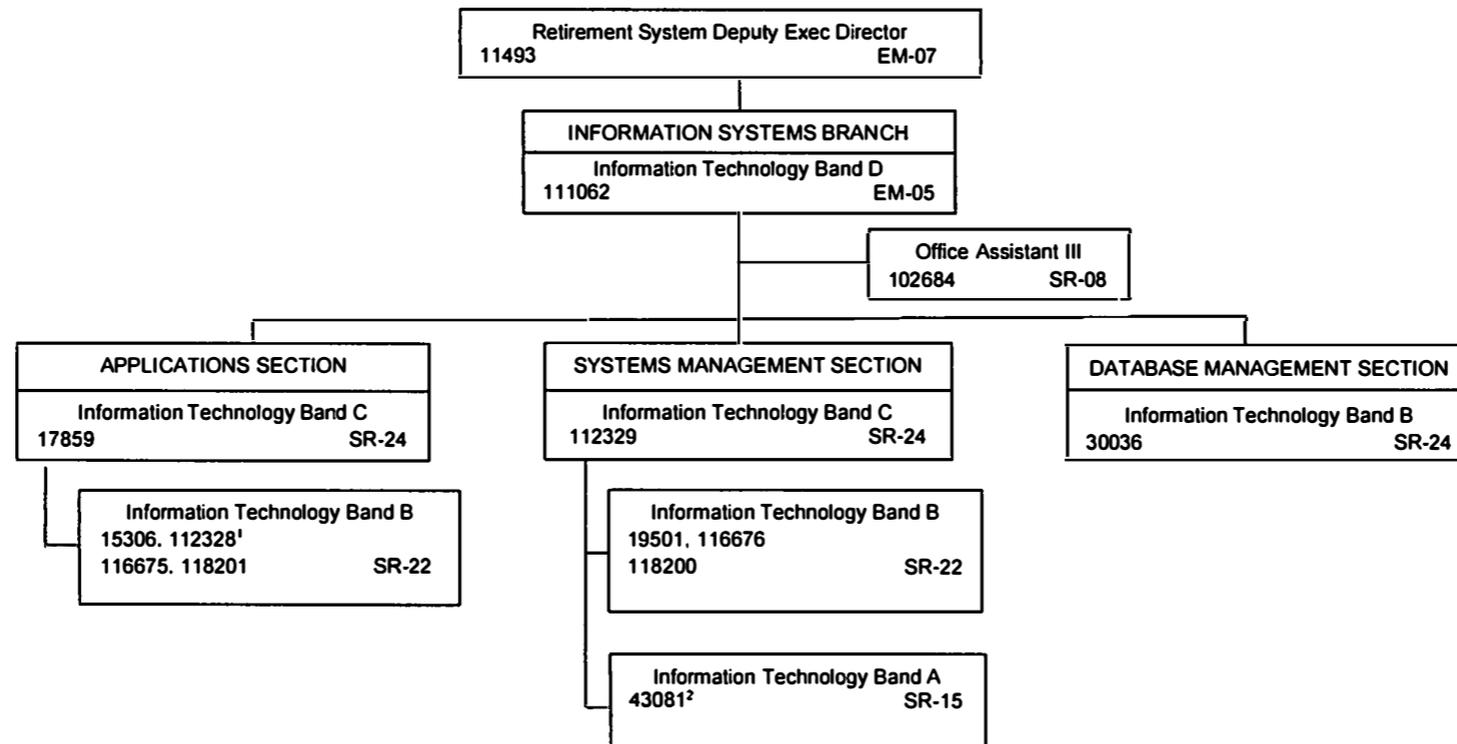
STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
EMPLOYEES' RETIREMENT SYSTEM
RETIREMENT BENEFITS BRANCH

POSITION ORGANIZATION CHART

1. Enrollment, Claims and Benefits Branch will be retitled to Retirement Benefits Branch.
2. PN 6492, to be re-described from Retirement Claims Examiner (RCE) III, SR-20 to General Professional (Gen Prof) VI, SR-26; and heads the newly established Membership Section under the direct supervision of PN 4438, Ret Sys Benefits Mgr (subject to review of the proposed pd by the department's HR staff, and approval by the Department of Human Resources Development.).
3. PN 36371 to be re-described from RCE IV, SR-22 to Gen Prof VI, SR-26, and heads the newly established Benefits Section under the direct supervision of PN 4438, Ret Sys Benefits Mgr (subject to review of the proposed pd by the department's HR staff, and approval by the Department of Human Resources Development.).
4. PN 3280, to be re-described from Clerical Supervisor II, SR-12 to Gen Prof VI, SR-26; and moved from Enrollment & Clerical Services Section to Membership Services Branch, Neighbor Islands & Operations Support Section under the direct supervision of PN 4438, Ret Sys Benefits Mgr (subject to review of the proposed pd by the department's HR staff).
5. Positions to be moved from the abolished Enrollment & Clerical Services Section to the newly established Neighbor Islands & Operations Support Section and under the direct supervision of PN 3280, Gen Prof VI.
6. PN 31082, re-described from Office Assistant (OA) IV, SR-10 to Secretary IV, SR-18, effective 11/16/16; and moved from Membership Services Branch to ERS's Administration under the direct supervision of PN 107820, ERS Exe Dir.
7. Positions to be placed in the newly established Neighbor Islands & Operations Support Section, and change in line of supervision from under direct supervision of PN 4438, Ret Sys Benefits Mgr, to under the direct supervision of PN 3280, Gen Prof VI.
8. Positions to be placed in the newly established Membership Section, and change in line of supervision from under the direct supervision of PN 4438, Ret Sys Benefits Mgr, to under the direct supervision of PN 6492, Gen Prof VI.
9. Positions to be placed in the newly established Benefits Section, and change in line of supervision from under direct supervision of PN 4438, Ret Sys Benefits Mgr, to under the direct supervision of PN 36371, Gen Prof VI.
10. PN 12329 to be placed in the newly established Membership Services Section, and change in line of supervision from under the direct supervision of PN 3279 or 113317, RCE V, to under the direct supervision of PN 16005 or 36372, RCE V.
11. Positions to be placed in the newly established Membership Services Section, and change in line of supervision from under the direct supervision of PN 3279 or 113317, RCE V, to under the direct supervision of PN 16005 or 36372, RCE V.
12. Positions to be re-described from RCE III, SR-20 to RCE IV, SR-22 (subject to review of the proposed pd by the department's HR staff), and to be placed in the newly established Benefits Section under direct supervision of PN 3279 or 113317, RCE V.
13. PN 118190 to be placed in the newly established Benefits Section under the direct supervision of PN 3279 or 113317, RCE V.
14. PN 118187, RCE III, SR-20, detailed to the Hawaii Office effective January 17, 2017

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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
EMPLOYEES' RETIREMENT SYSTEM
INFORMATION SYSTEMS BRANCH
POSITION ORGANIZATION CHART

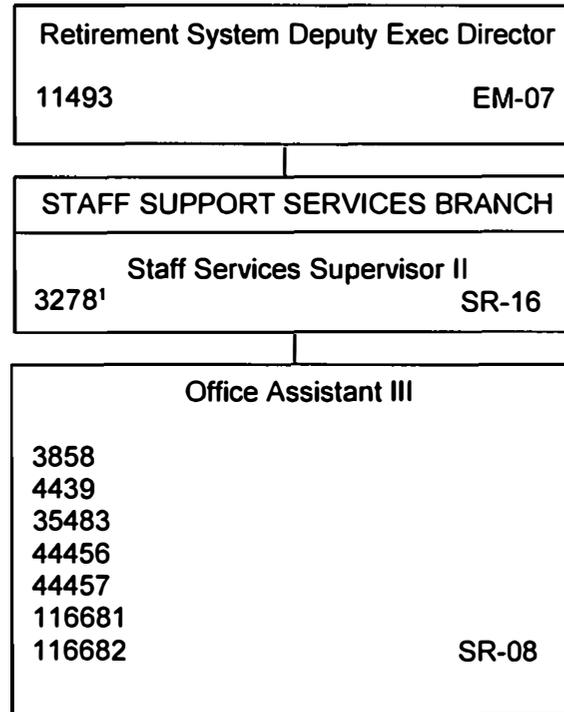


1. PN 118201, Information Technology Band B, SR-22, temporarily reallocated to Information Technology Band A, SR-18 or SR-20, effective 11/01/17.
2. PN 43081, re-described from Information Technology Support Technician, SR-15, to Information Technology Band A, SR-20, effective 10/12/17

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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
EMPLOYEES' RETIREMENT SYSTEM
STAFF SUPPORT SERVICES BRANCH

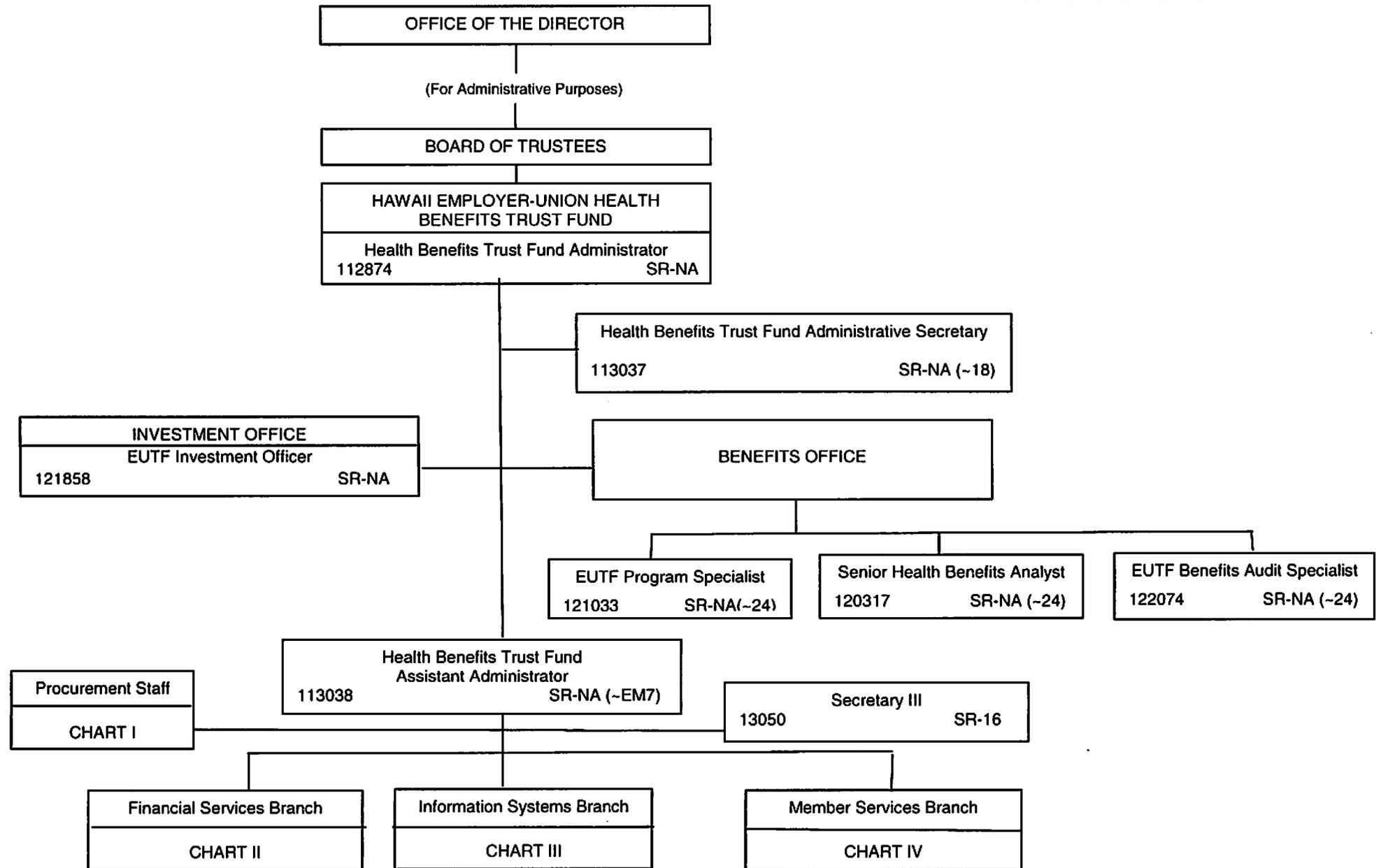
POSITION ORGANIZATION CHART
STAFF SUPPORT SERVICES BRANCH



1. PN 3278, reallocated from to Staff Services Assistant I, SR-14 to authorized level, Staff Support Supervisor II, SR-16, effective 04/01/17.

STATE OF HAWAII
 DEPARTMENT OF BUDGET AND FINANCE
 HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

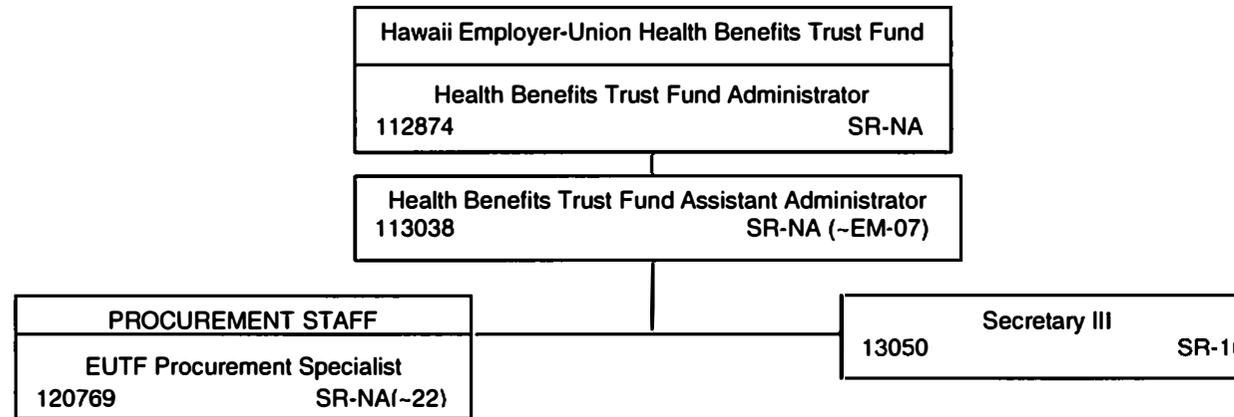
POSITION ORGANIZATION CHART



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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
ASSISTANT ADMINISTRATOR

POSITION ORGANIZATION CHART

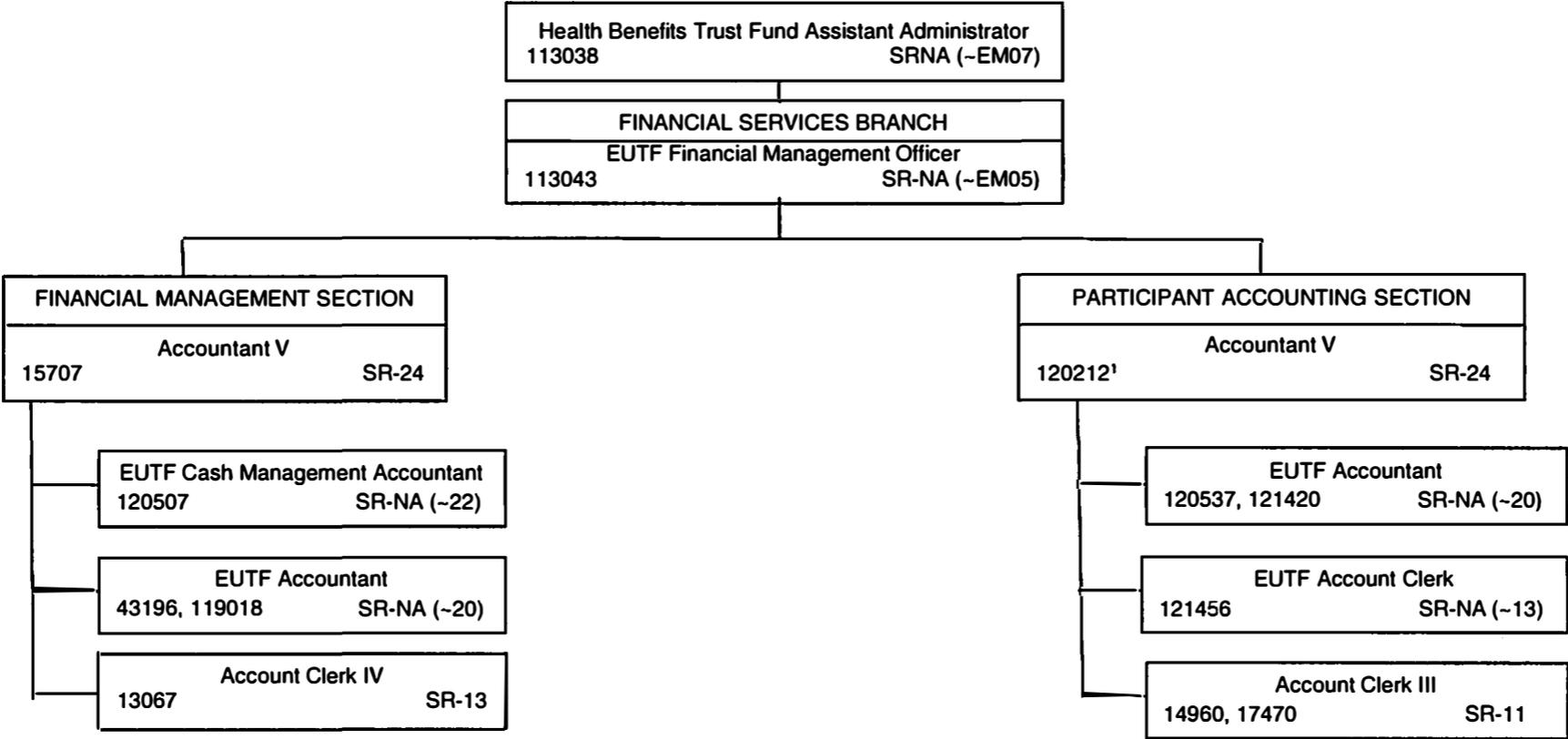


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Chart I

STATE OF HAWAII
 DEPARTMENT OF BUDGET AND FINANCE
 HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
 FINANCIAL SERVICES BRANCH

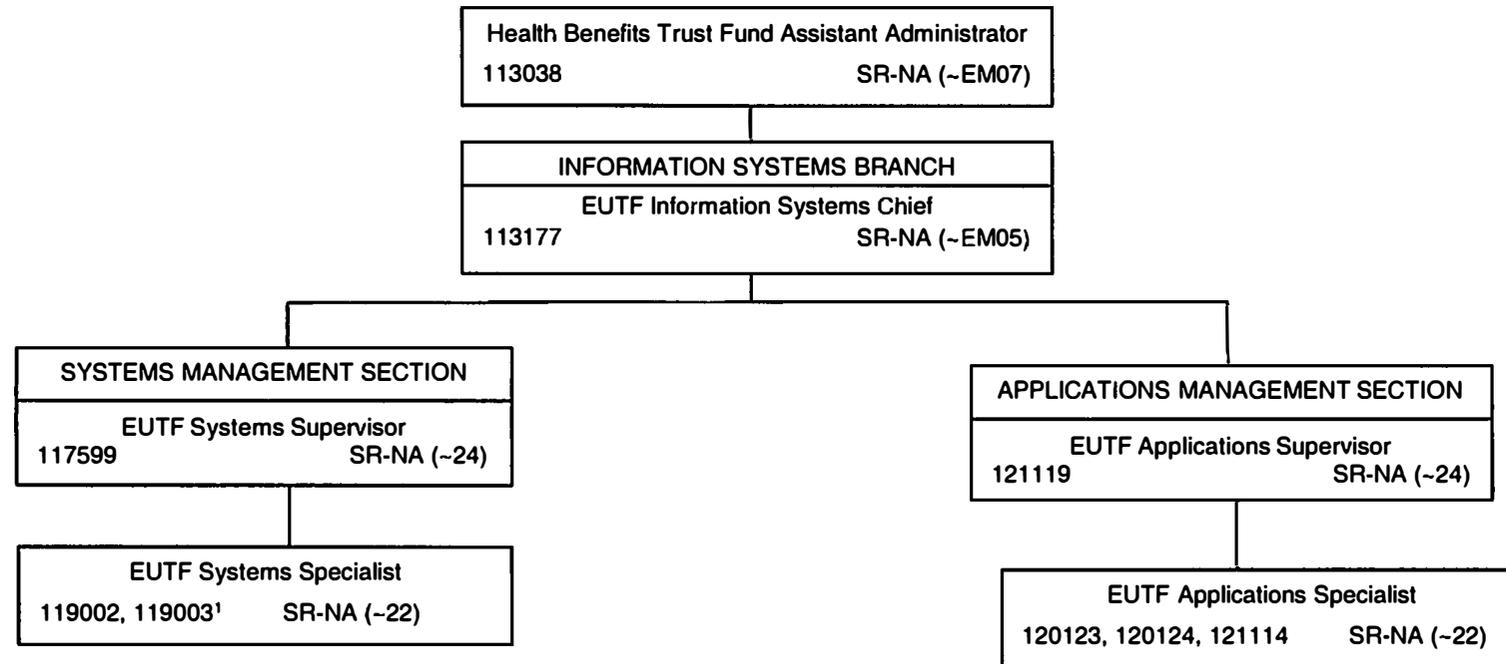
POSITION ORGANIZATION CHART



1. PN 120212, converted from exempt EUTF Participant Accounting Supervisor, SRNA (~24), to civil service Accountant V, SR-24, effective 03/01/18.

STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
INFORMATION SYSTEMS BRANCH

POSITION ORGANIZATION CHART

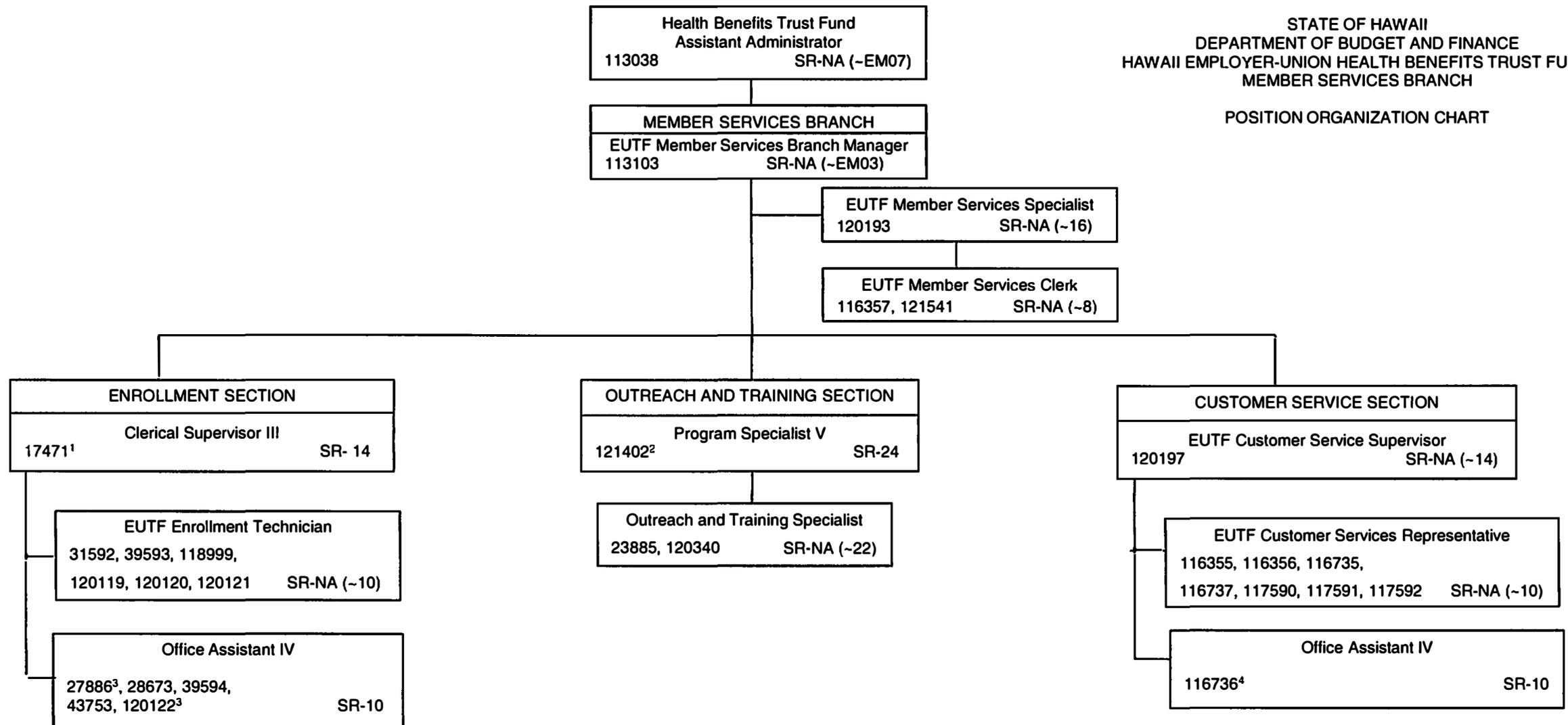


1. PN 119003, re-described from EUTF Application Specialist, SRNA (~22), to EUTF Systems Specialist, SRNA (~22), and moved from Applications Management Section to Systems Management Section effective 09/20/17.

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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
MEMBER SERVICES BRANCH

POSITION ORGANIZATION CHART

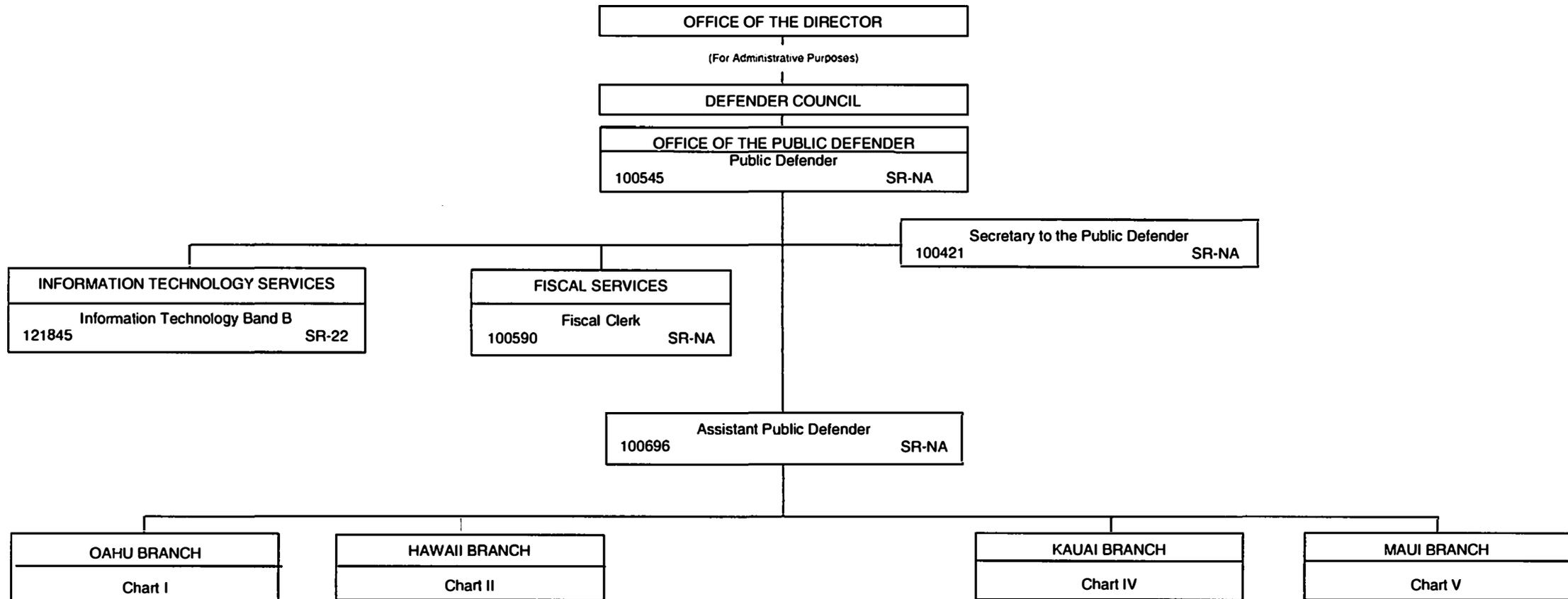


1. PN 17471, converted from exempt EUTF Enrollment Supervisor, SRNA, to civil service Clerical Supervisor III, SR-14, effective 05/01/18.
2. PN 121402, converted from exempt EUTF Outreach and Training Supervisor, SRNA, to civil service Program Specialist V, SR-24 effective 04/01/18.
3. PNs 27886 & 120122, converted from exempt EUTF Enrollment Technician, SRNA, to civil service Office Assistant IV, SR-10, effective 02/16/18.
4. PN 116736, converted from exempt EUTF Customer Service Representative, SRNA, to civil service Office Assistant IV, SR-10 effective 02/01/18.

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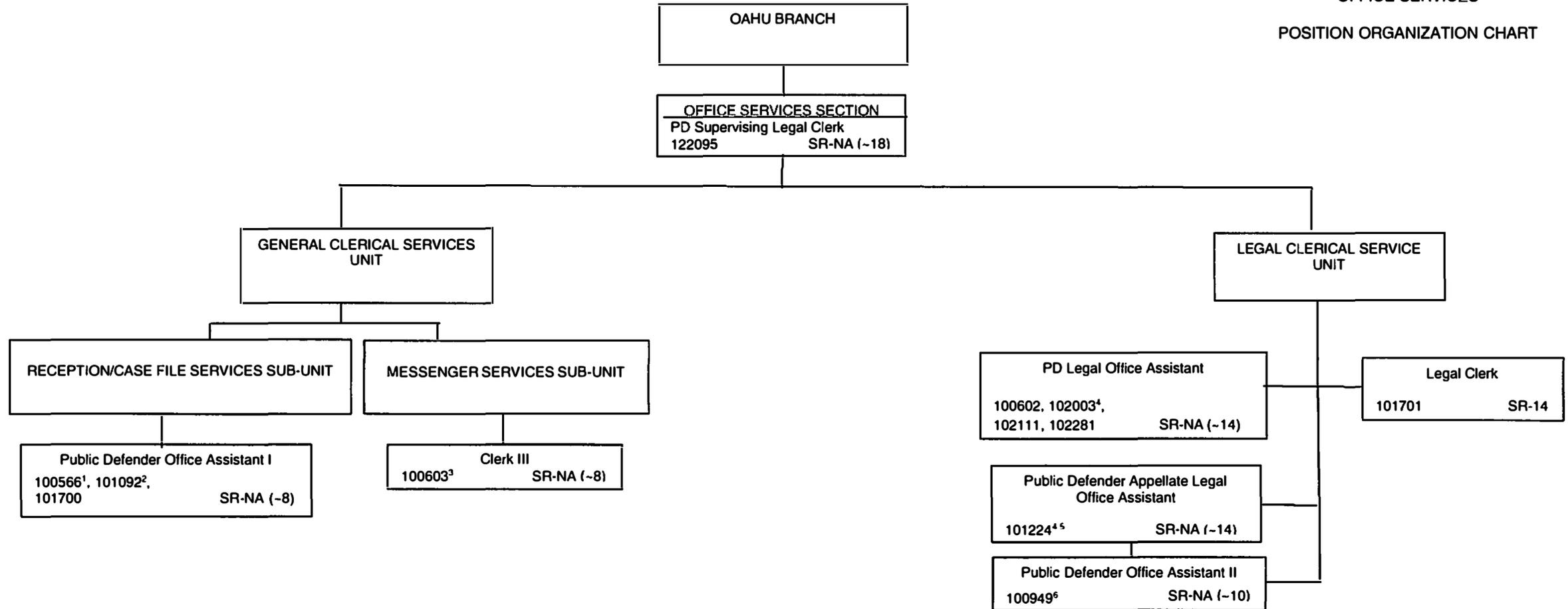
STATE OF HAWAII
 DEPARTMENT OF BUDGET AND FINANCE
 OFFICE OF THE PUBLIC DEFENDER

POSITION ORGANIZATION CHART



STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
OFFICE OF THE PUBLIC DEFENDER
OFFICE SERVICES

POSITION ORGANIZATION CHART

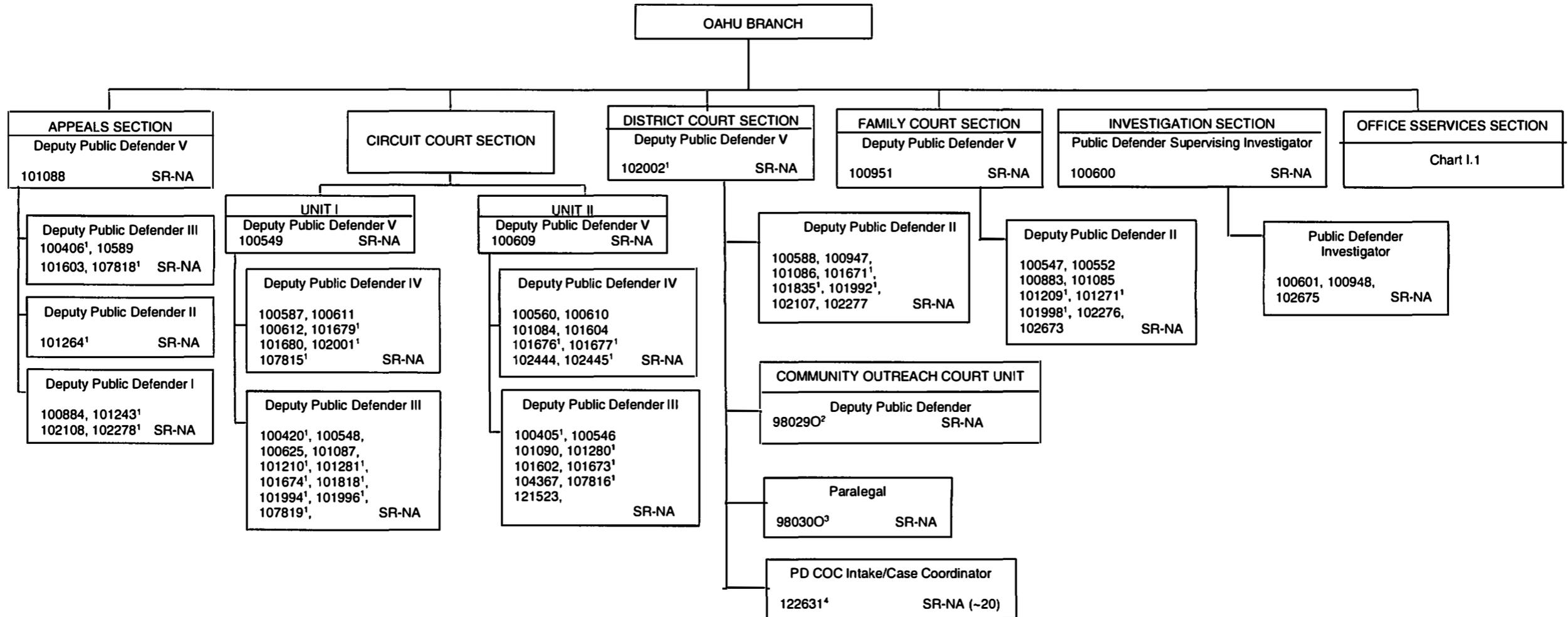


1. PN 100566 re-titled from PD Office Assistant, SRNA (~8) to PD Office Assistant I, SRNA (~8), effective 12/01/17.
2. PN 101092 re-titled from Public Defender Clerk, SRNA (~8) to PD Office Assistant I, SRNA (~8), effective 12/01/17.
3. PN 100603, Clerk III, salary grade changed to SRNA effective 04/17/02. Current incumbent to continue to be assigned to salary schedules of the respective collective bargaining agreements until the position becomes vacant. New hire in the position will have SR-NA to be consistent with other exempt employees. Position moved to Messenger Services Sub-unit effective 09/12/16 and to be retitled from Clerk III, SR-NA to PD Office Assistant I, SR-NA (~8).
4. Positions' status changed from Temporary to Permanent effective 07/01/17 pursuant to Act 49, SLH 2017.
5. PN 101224, re-described from Legal Stenographer/PD Appellate, SRNA (~14), to PD Appellate Legal Office Assistant, SRNA (~14), effective 01/25/18.
6. PN 100949, re-described from PD Clerk Typist, SRNA (~10), to PD Office Assistant II, SRNA (~10), effective 07/12/17.

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STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
OFFICE OF THE PUBLIC DEFENDER
ISLAND OF OAHU

POSITION ORGANIZATION CHART



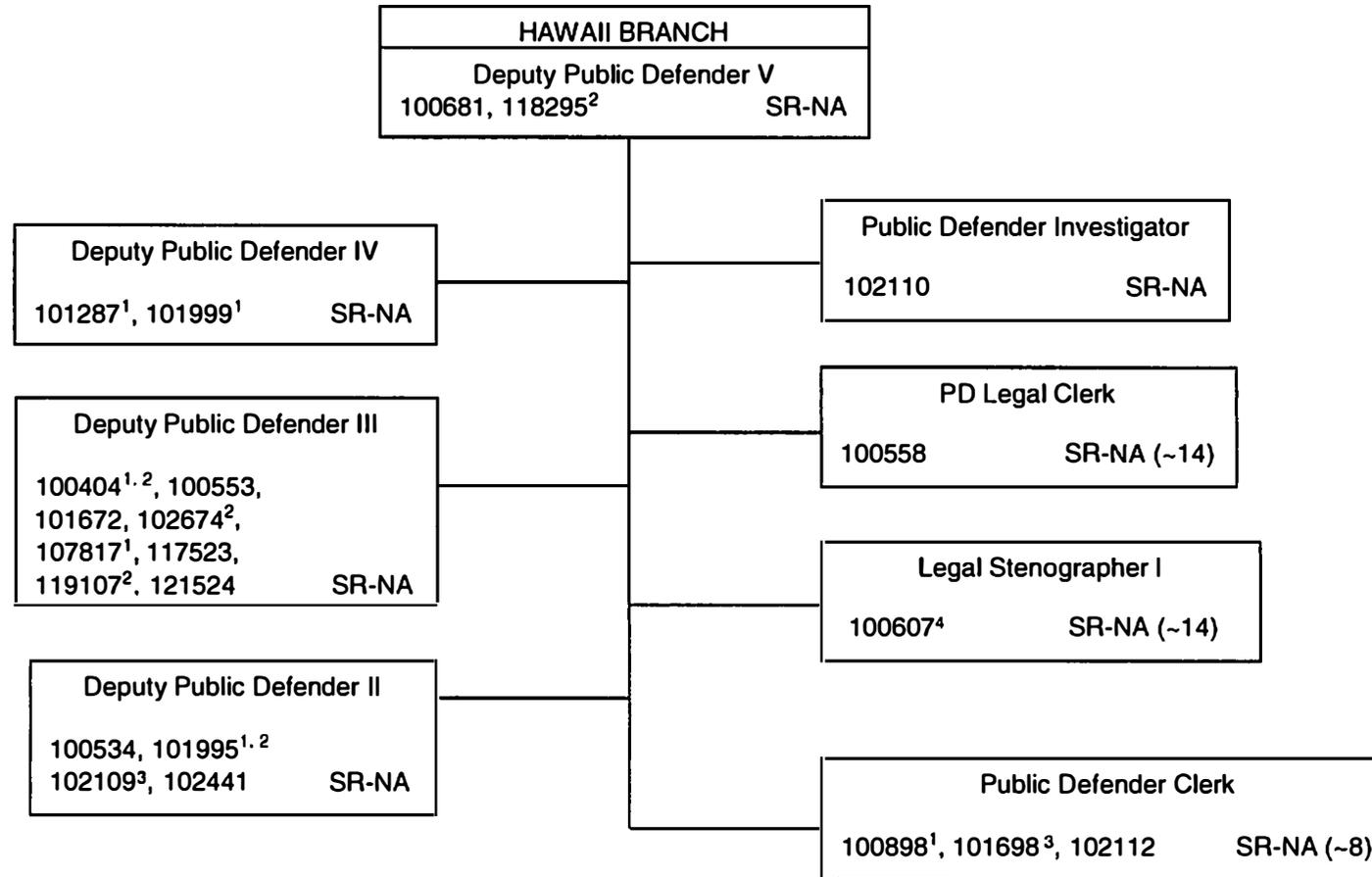
1. Positions' status changed from Temporary to Permanent effective 07/01/17 pursuant to Act 49, SLH 2017.
2. Pseudo No. 980290, Deputy Public Defender, SR-NA, to be established per Act 49, SLH 2017. Position level to be determined.
3. Pseudo No. 980300, Paralegal, SR-NA, to be established per Act 49, SLH 2017.
4. PN 122631 (Pseudo No. 980290), PD COC Intake/Case Coordinator, SR-NA, established effective 04/16/18.

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Prepared by ARO – HR Staff
Date Prepared: September 24, 2018

Chart I

STATE OF HAWAII
 DEPARTMENT OF BUDGET AND FINANCE
 OFFICE OF THE PUBLIC DEFENDER
 ISLAND OF HAWAII

POSITION ORGANIZATION CHART

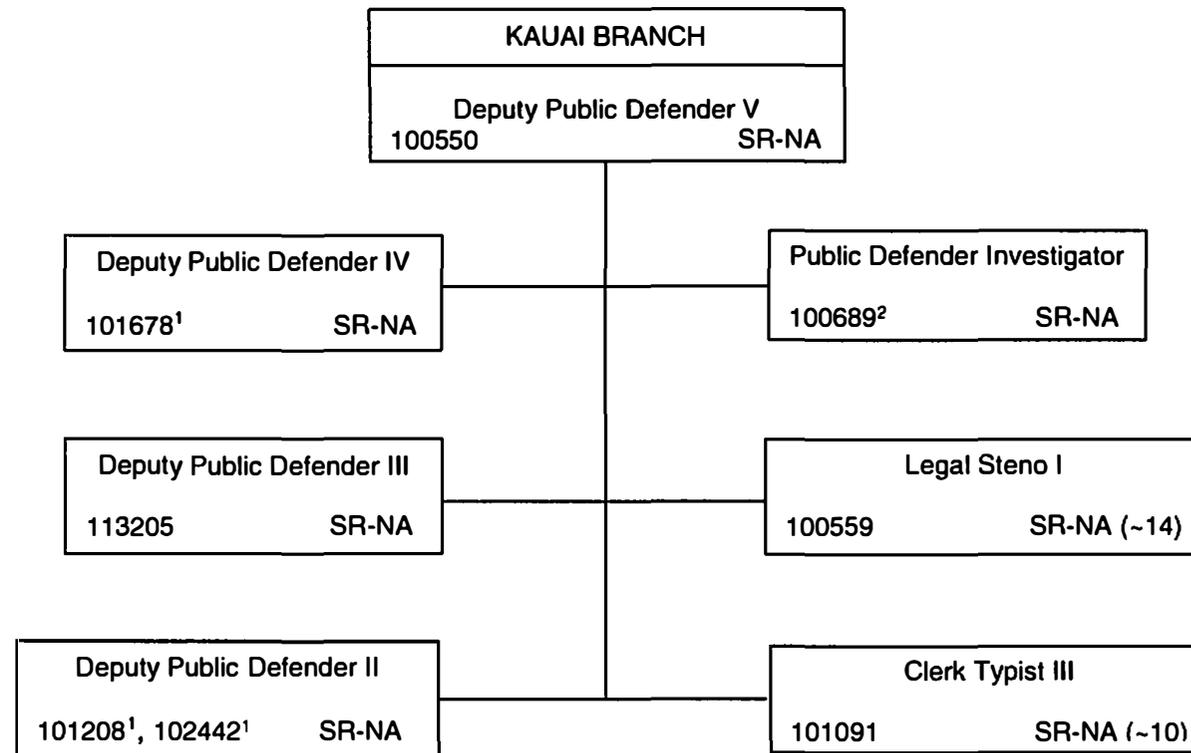


1. Positions' status changed from Temporary to Permanent effective 07/01/17 pursuant to Act 49, SLH 2017.
2. Positions located in Kona, Hawaii.
3. Position is 0.5 FTE.
4. PN 100607, Legal Stenographer I, salary grade changed to SR-NA effective 04/17/02. Current incumbents to continue to be assigned to salary schedules of the respective collective bargaining agreements until the positions become vacant. New hire in the position will have SR-NA to be consistent with other exempt employees.

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STATE OF HAWAII
 DEPARTMENT OF BUDGET AND FINANCE
 OFFICE OF THE PUBLIC DEFENDER
 ISLAND OF KAUAI

POSITION ORGANIZATION CHART

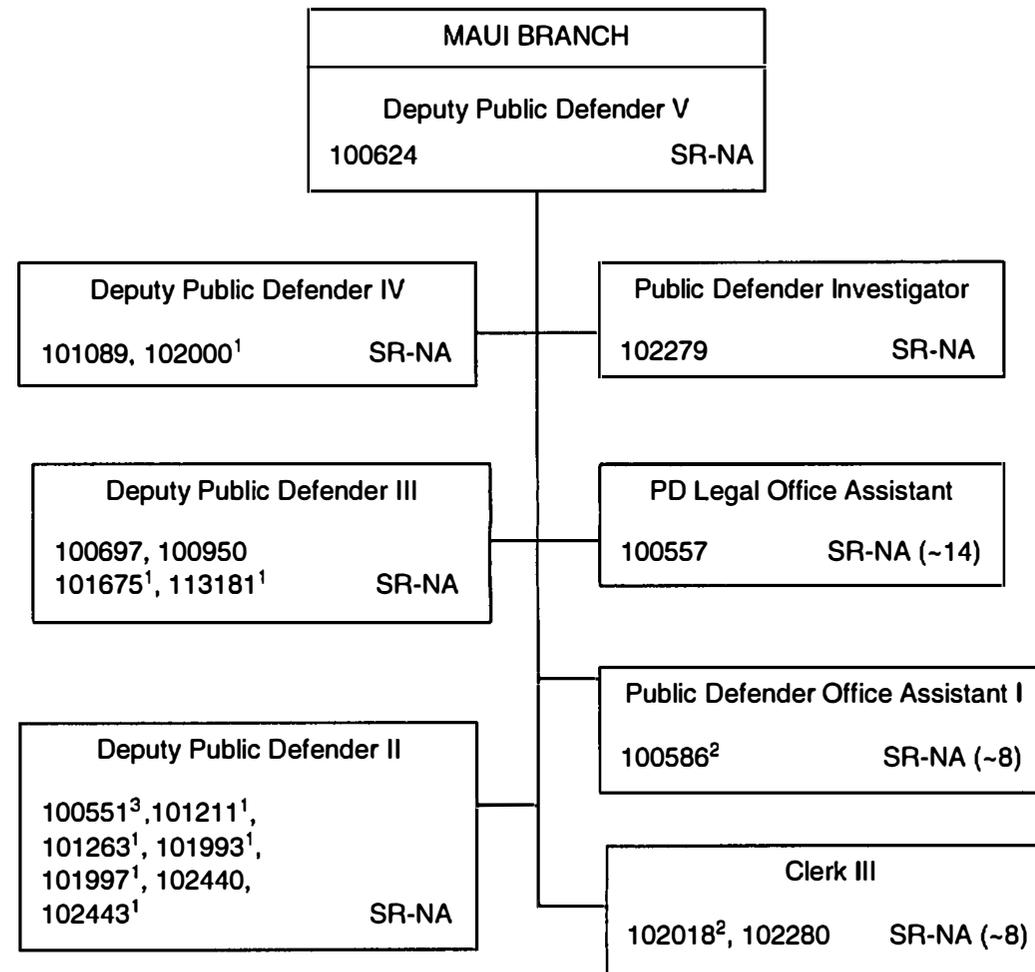


1. Positions' status changed from Temporary to Permanent effective 07/01/17 pursuant to Act 49, SLH 2017.
2. PN 100689, Public Defender Investigator, salary grade changed to SR-NA effective 04/17/02. Current incumbent to continue to be assigned to salary schedules of the respective collective bargaining agreements until the position becomes vacant. New hire in the position will have SR-NA to be consistent with other exempt employees.

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STATE OF HAWAII
 DEPARTMENT OF BUDGET AND FINANCE
 OFFICE OF THE PUBLIC DEFENDER
 ISLAND OF MAUI

POSITION ORGANIZATION CHART



1. Positions' status changed from Temporary to Permanent effective 07/01/2017 pursuant to Act 49, SLH 2017.
2. Positions are 0.5 FTE.
3. PN 100551, Deputy Public Defender II, SRNA moved to Maui Branch effective 11/07/17

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 Prepared by ARO – HR Staff
 Date Prepared: September 24, 2018

Chart V