THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:
☐ Operating  ☐ Capital

Legal Name of Requesting Organization or Individual: Oba:
KAI LOA, INC

Amount of State Funds Requested: $500,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):
The goal of this request is to ensure the only roadway to this public charter school is adequately repaired to reduce risk of damage to vehicles of families, staff, vendors and contractors, and visitors and to ensure the safety of families and students. The lack of resources over several years has left large potholes and cracks that have become worse due to water runoff and lack of maintenance.

Amount of Other Funds Available:
State: $0
Federal: $0
County: $0
Private/Other: $0

New Service (Presently Does Not Exist): ☐  Existing Service (Presently in Operation): ☐

Type of Business Entity:
☐ 501(C)(3) Non Profit Corporation  ☐ Other Non Profit  ☐ Other

Mailing Address:
46-500 Kuneki Street
City: Kaneohe  State: HI  Zip: 96744

Contact Person for Matters Involving this Application
Name: Ivy K. Kelling
Email: meahilahila@kamakau.com
Title: Executive Director
Phone: 808 235-9175

Federal Tax ID#:  
State Tax ID#:  

Authorized Signature:  
Name and Title: Marci W. Sarsona, Vice-Chair  
Date Signed: 1/17/2019

Marci W. Sarsona, Vice-Chair  1/17/2019

1/17/2019

received
Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

1) Certificate of Good Standing (If the Applicant is an Organization)
2) Declaration Statement
3) Verify that grant shall be used for a public purpose
4) Background and Summary
5) Service Summary and Outcomes
6) Budget
   a) Budget request by source of funds
   b) Personnel salaries and wages
   c) Equipment and motor vehicles
   d) Capital project details
   e) Government contracts, grants, and grants in aid
7) Experience and Capability
8) Personnel: Project Organization and Staffing

MARCI W. SARSONA, VICE-CHAIR 01/17/2019

Authorized Signature  Print Name and Title  Date
STATE OF HAWAII
STATE PROCUREMENT OFFICE
CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs.

Vendor Name: KAI LOA, INC.

DBA/Trade Name: KAI LOA, INC.

Issue Date: 01/17/2019

Status: Compliant

Hawaii Tax#: W40065886-01
New Hawaii Tax#: XX-XXX2545
UI#: No record
DCCA FILE#: 209486

Status of Compliance for this Vendor on Issue Date:

<table>
<thead>
<tr>
<th>Form</th>
<th>Department(s)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-6</td>
<td>Hawaii Department of Taxation</td>
<td>Compliant</td>
</tr>
<tr>
<td></td>
<td>Internal Revenue Service (Compliant for Gov. Contract)</td>
<td>Compliant</td>
</tr>
<tr>
<td>COGS</td>
<td>Hawaii Department of Commerce &amp; Consumer Affairs</td>
<td>Exempt</td>
</tr>
<tr>
<td>LIR27</td>
<td>Hawaii Department of Labor &amp; Industrial Relations</td>
<td>Compliant</td>
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</tbody>
</table>

Status Legend:

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<thead>
<tr>
<th>Status</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Exempt</td>
<td>The entity is exempt from this requirement</td>
</tr>
<tr>
<td>Compliant</td>
<td>The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance</td>
</tr>
<tr>
<td>Pending</td>
<td>The entity is compliant with DLIR requirement</td>
</tr>
<tr>
<td>Submitted</td>
<td>The entity has applied for the certificate but it is awaiting approval</td>
</tr>
<tr>
<td>Not Compliant</td>
<td>The entity is not in compliance with the requirement and should contact the issuing agency for more information</td>
</tr>
</tbody>
</table>


DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
   a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
   b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
   c) Agrees not to use state funds for entertainment or lobbying activities; and
   d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
   a) Is incorporated under the laws of the State; and
   b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
   a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
   b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

KAI LOA, INC.
(Typed Name of Individual or Organization)

[Signature]
(Signature)

1/17/19
(Date)

Marcy W. Sarsona
(Typed Name)

KAI LOA, INC., Vice-Chair
(Title)

Rev 12/2/16

Application for Grants
VERIFICATON OF PUBLIC PURPOSE

Pursuant to Section 42F-102, Hawaii Revised Statutes, this Grant in Aid request will be used for a Public Purpose, as stated below-

(1) The name of the requesting organization or individual-

KAI LOA, INC.

(2) The public purpose for the grant

The request is for the improvement of the drainage and the state owned road to the school that is the only access for students, families, staff, and community members to get to and from Kamakau.

(3) The services to be supported by the grant

This grant will adequately repair the state road to and from Ke Kula ‘o Samuel M. Kamakau, Laboratory Public Charter School in He‘eia, O‘ahu to provide a safe access to and from school for the community.

(4) The target group-

The target group include community families and their children and Kamakau staff who are dedicated to preserving the Hawaiian language and culture through a comprehensive cultural educational experience.

(5) The cost of the grant and the budget. [L 1997, c 190, pt of §3; am L 2014, c 96, §6]-

$500,000 for the CIP costs to repair the drainage and road, no staffing.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant’s knowledge.

KAILOA, INC.

(Typed Name of Individual or Organization)  

(Signature)  

(Date)

Marci W. Sarsona  

(Vice-Chair)  

(Typed Name)

E mālama ‘ia ana ka maui ola o kākou mai kēlā hanauna a i kēia hanauna.

Our spirit of being is nurtured from generation to generation.
Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

See Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. (Link)

See Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. (Link)

See Attached

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

   The mission of KAI LOA, INC (also referred to herein as KAI LOA) is to help ensure the quality and long-term success of Ke Kula 'o Samuel M. Kamakau, LPCS (also referred to herein as Kamakau), a Preschool-Grade 12 Hawaiian Immersion public charter school. KAI LOA supports Kamakau and fulfills its mission by focusing on three major goals:
   1. Build capacity for the school’s increasing number of qualified teachers and support personnel and strengthening the school’s curriculum to meet the growing needs of its students.
   2. Develop and maintain a planned approach to financial growth to ensure a sustainable source of income.
   3. Promote parent and community involvement as stakeholders in the school’s success.

Rev 12/18/18
5. Describe the geographic coverage.

As a public school of choice, students of Ke Kula o Samuel M. Kamakau, LPCS reside in districts throughout the island of O‘ahu. A majority of students (66%) reside in Ko‘olaupoko while others travel from Honolulu, Kaa‘awa, and the Leeward districts.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Scope of work:
- Development of any engineering plans and gather required permits and clearances to clear and repair drainage systems and road repaving from main entry to the school gate (approximately 1/2 mile)
- Ensure plans are approved by proper state authorities which may include Department of Hawaiian Home Lands, City and County and the Charter School Commission.
- Repair drainage systems and repave roads according to the approved plans and within budget.

Below is a description tasks and responsibilities, timeline and outcomes to address items 1 and 2 above.

<table>
<thead>
<tr>
<th>Task</th>
<th>Timeline</th>
<th>Outcomes</th>
<th>Responsible party</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Establish, approve and release RFP for engineering plans &amp; road repair</td>
<td>July - August 2019</td>
<td>(1) Clear scope of work, (2) deliverables and (3) procurement processes aligned to state requirements</td>
<td>Board and Director</td>
</tr>
<tr>
<td>2 Selection of engineer for plans</td>
<td>August 2019</td>
<td>(1) Develop engineering plans</td>
<td>Board and Director</td>
</tr>
<tr>
<td>3 Review, selection of contractor &amp; contract execution</td>
<td>September - October 2019</td>
<td>(1) contractor selected, (2) contract negotiated and signed</td>
<td>Board and Director</td>
</tr>
<tr>
<td>4 Commence with drainage &amp; road repairs</td>
<td>November 2019 - June 2020</td>
<td>(1) Properly working drainage system and (2) Road repaved</td>
<td>Contractor</td>
</tr>
</tbody>
</table>
4. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

The applicant will be submitting Project Proposals to the following organizations-
- US-DOE Native Hawaiian Education Programs Grant- RFP released in Spring 2019
- Administration for Native Americans (ANA), RFP released in Spring 2019

5. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

6. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

KAI LOA, INC has been awarded the following federal grants and awards within the past three years.

2015-2019: US-DOE Native Hawaiian Education Programs Grant, Project HOOPAEPAE: $1,568,571

2010-2050: USDA- Rural Development Loan, re-payment, $2,470,000

7. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

KAI LOA, INC’s unrestricted current net assets as of December 31, 2018 is $482,000, and an additional $2.3M unrestricted- invested in property and equipment.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

KAI LOA’s Administrative staff has managed various phases in the development of KAI LOA’s facilities for Kamakau. KAI LOA has leveraged its private, federal and public partnerships to raise over $2.55 mil in private and public funds for capital improvements of Kamakau’s campus,
2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

N/A

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

KAI LOA’s Administrative staff has managed a $2.47 mil construction project on campus and has managed the transportation and installation of the two modular buildings. The KAI LOA director, Dr. Ivy K. Kelling will oversee and manage the project. She has lead all previous campus construction, repairs and maintenance for the campus and roads. She also works closely with any state agencies, county offices and the charter school offices to ensure compliance. No GIA State funding is being requested to compensate staff or the board for the completion of this project.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

KAILOA is a very small organization with one Executive Director, an accounts clerk and a contracted accountant to support financial management. Below is the organizational chart. The board has a total of five seats.
# BUDGET REQUEST BY SOURCE OF FUNDS

**Period:** July 1, 2019 to June 30, 2020

**Applicant:** KAI LOA, INC

<table>
<thead>
<tr>
<th>BUDGET CATEGORIES</th>
<th>Total State Funds Requested</th>
<th>Total Federal Funds Requested</th>
<th>Total County Funds Requested</th>
<th>Total Private/Other Funds Requested</th>
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</thead>
<tbody>
<tr>
<td><strong>A. PERSONNEL COST</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Salaries</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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<tr>
<td>2. Payroll Taxes &amp; Assessments</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>3. Fringe Benefits</td>
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<td>0</td>
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<tr>
<td><strong>TOTAL PERSONNEL COST</strong></td>
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<td><strong>B. OTHER CURRENT EXPENSES</strong></td>
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<td></td>
</tr>
<tr>
<td>1. Airfare, Inter-Island</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2. Insurance</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>3. Lease/Rental of Equipment</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>4. Lease/Rental of Space</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>5. Staff Training</td>
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<tr>
<td>6. Supplies</td>
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<tr>
<td>7. Telecommunication</td>
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<td>8. Supplies</td>
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<td>9. Utilities</td>
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<tr>
<td><strong>TOTAL OTHER CURRENT EXPENSES</strong></td>
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<td><strong>C. EQUIPMENT PURCHASES</strong></td>
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<tr>
<td>10. Equipment</td>
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<td><strong>D. MOTOR VEHICLE PURCHASES</strong></td>
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<td>11. Motor Vehicle</td>
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<td><strong>E. CAPITAL</strong></td>
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<td><strong>TOTAL (A+B+C+D+E)</strong></td>
<td>500,000</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

**SOURCES OF FUNDING**

(a)  Total State Funds Requested: 500,000

(b)  Total Federal Funds Requested: 0

(c)  Total County Funds Requested: 0

(d)  Total Private/Other Funds Requested: 0

**TOTAL BUDGET:** 500,000

---

Budget Prepared By: [Signature]

Name and Title (If applicable): [Name and Title]

Date: [Date]

---

Application for Grants
BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES  
Period: July 1, 2019 to June 30, 2020

Applicant: KAI LOA INC

<table>
<thead>
<tr>
<th>POSITION TITLE</th>
<th>FULL TIME EQUIVALENT</th>
<th>ANNUAL SALARY $A</th>
<th>% OF TIME ALLOCATED TO GRANT REQUEST $B</th>
<th>TOTAL STATE FUNDS REQUESTED $(A \times B)$</th>
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</thead>
<tbody>
<tr>
<td>N/A</td>
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<td>0.00</td>
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</table>

JUSTIFICATION/COMMENTS:

Application for Grants
# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

**Period:** July 1, 2019 to June 30, 2020

**Applicant:** KAI LOA, INC

---

### EQUIPMENT

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>NO. OF ITEMS</th>
<th>COST PER ITEM</th>
<th>TOTAL COST</th>
<th>TOTAL BUDGETED</th>
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</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td>$</td>
<td>-</td>
<td>0</td>
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</tbody>
</table>

**TOTAL:**

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### MOTOR VEHICLES

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>NO. OF VEHICLES</th>
<th>COST PER VEHICLE</th>
<th>TOTAL COST</th>
<th>TOTAL BUDGETED</th>
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</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td>$</td>
<td>-</td>
<td>0</td>
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</table>

**TOTAL:**

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**JUSTIFICATION/COMMENTS:**

---
# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

**Period:** July 1, 2019 to June 30, 2020

**Applicant:** KAI LOA, INC

<table>
<thead>
<tr>
<th>TOTAL PROJECT COST</th>
<th>ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS</th>
<th>STATE FUNDS REQUESTED</th>
<th>OTHER SOURCES OF FUNDS REQUESTED</th>
<th>FUNDING REQUIRED IN SUCCEEDING YEARS</th>
</tr>
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<tbody>
<tr>
<td>PLANS</td>
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<td>LAND ACQUISITION</td>
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<td>DESIGN</td>
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<td>CONSTRUCTION</td>
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<td>EQUIPMENT</td>
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<tr>
<td><strong>TOTAL:</strong></td>
<td>0</td>
<td>0</td>
<td>500,000</td>
<td>0</td>
</tr>
</tbody>
</table>

JUSTIFICATION/COMMENTS: $50,000 requested to develop the engineering plans, $450,000 to repave the road (State lands) to our public charter school campus.
<table>
<thead>
<tr>
<th>CONTRACT DESCRIPTION</th>
<th>EFFECTIVE DATES</th>
<th>AGENCY</th>
<th>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</th>
<th>CONTRACT VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Hoopaepae—Purpose is to improve educational outcomes for Kamakau students through a concentration on curriculum, student assessment and increased school-wide Hawaiian language proficiency</td>
<td>Sept 15, 2015-Sept 14, 2019</td>
<td>USDOE- Native Hawaiian Education Programs</td>
<td>US</td>
<td>1,568,571</td>
</tr>
<tr>
<td>USDA- Rural Development Loan Development of Kamakau's Ha'iku Campus</td>
<td>Mar 31, 2010-March 31, 2050</td>
<td>USDA- Rural Development</td>
<td>US</td>
<td>2,470,000</td>
</tr>
</tbody>
</table>