

House District 14.

Senate District 8.

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Waipa Foundation

Dbas: n/a

Street Address: 5-5785A Kuhio Highway, Hanalei, HI 96714

Mailing Address: P.O. Box 1189, Hanalei, HI 96714

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name STACY SPROAT-BECK

Title Executive Director

Phone # 808.639.1815 cell, 808.826.9969

Fax # 808.826.1478

e-mail stacy@waipafoundation.org

3. TYPE OF BUSINESS ENTITY:

NON PROFIT CORPORATION

FOR PROFIT CORPORATION

LIMITED LIABILITY COMPANY

SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Construction of the
Waipa Kitchen, Poi Mill & Hale Imu

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 200,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

NEW SERVICE (PRESENTLY DOES NOT EXIST)

EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 250,000

FEDERAL \$ 389,600

COUNTY \$ _____

PRIVATE/OTHER \$ 366,753

TYPE OF REPRESENTATIVE: _____

Stacy Sproat-Beck, Executive Director 1/31/13

NAME & TITLE

DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. **Waipā Kitchen, Poi Mill & Hale Imu Background and Summary**

1. **A brief description of the applicant's background:**

Waipā Foundation manages the **ahupua'a** (watershed) of Waipā, on Kaua'i's north shore. Waipā encompasses 1,600 acres, including approximately 22 acres of coastal land on Hanalei bay, 200 acres of agricultural land, and 1,400 acres of conservation and lowland forest lands. Owned by Kamehameha Schools and managed by the Waipā Foundation under long term lease, Waipā is one of very few **ahupua'a** remaining under one owner along Kaua'i's north shore and in the State of Hawai'i. The project began in 1982, when Hawaiian **'ohana** (families) from surrounding communities mobilized to convince Kamehameha Schools to abandon plans for an estate community with golf courses at Waipā. Instead, the **'ohana** felt the land and community would be better supported by managing the **ahupua'a** in a more sustainable, agriculturally focused manner, and as a resource to perpetuate and teach Hawaiian culture and improve the lives of Hawaiians and others in the surrounding communities. Initially known as the Hawaiian Farmers of Hanalei, Inc., the **'ohana** reorganized in 1994 as the 501(c)3 non-profit Waipā Foundation.

Through the years, Waipā Foundation has invested in significant planning to nurture the community's original vision and explore how to best manage the **ahupua'a**. Over 200 residents participated with the original community plan for Waipā in the 1980's. All planning processes involved significant collaboration with resource experts, scientists, kupuna, community residents and others.

Plans include: Land Use Masterplan (1994), Site Plan & Development Program (2004), Agricultural Masterplan (2007, updated 2012), and Kitchen & Poi Mill Business Plan (2010) which together detail the long term path. In all planning, participants consistently reaffirmed that both the community's initial vision and the long term sustainability of the land would greatly benefit from facilities to process local crops, facilitate food enterprise, engage the community in local food and contribute to the local economy. Indeed, these facilities are vital for Waipā to be "an ahupua'a where the land, resources, and people are healthy, vibrant, and overflowing with abundance" (vision, Waipā Foundation 2013).

The Waipā ahupua'a offers a wealth of diverse natural resources and food system assets including gardens and planting sites (fruits, mixed crops, greens and taro), a coastal fishpond, and perennial stream. These areas are managed as a network of learning sites for Waipā programs. Native, Hawaiian and food plants are planted and maintained as part of restored and managed ecosystems in different parts of the ahupua'a.

Waipā Foundation manages programs serving hundreds of Kaua'i families while also welcoming over 5,000 lifelong learners annually from around Kaua 'i, Hawai'i, the mainland and beyond. Almost all who visit Waipā leave transformed. Waipā's mission work resonates with a widening community of supporters.

In addition to learning experiences, Waipā is also helping to grow a more diverse regional economy through supporting local farmers and regional food consumers. Every Tuesday, Waipā hosts a farmers market to enable vendors of local produce and value-added products to reach 800+ customers (including both residents and tourists) in about 3 hours. Through its volunteer driven poi making and '*ohana* based distribution on Thursdays, Waipā enables a higher rate of return to regional taro farmers while providing poi to over 120 families every week. To support community consumption of local food, Waipā grows produce on site for program participants. Produce sales to regional families and value-added producers help offset costs.

Beyond its activities to support local food, cultural practice and stewardship, Waipā also serves as a food focused venue for community events. In 2012, Waipā hosted a Mango Festival (1,000 attendees), Kalo Festival (1,800), conference of the statewide *Hui Malama Loko I'a* (fishponds, 100+ attendees), the 100 year Hanalei Bridge Celebration (75 attendees including agencies heads and elected officials), plus many smaller gatherings. Local food is celebrated at all Waipā events, and seasonal festivals provide unique opportunities for local farmers, food entrepreneurs, chefs and others.

2. The goals and objectives related to the request:

Project Goal:

Support local farmers, food entrepreneurs, youth and regional consumers by building new certified community facilities to be used for processing local crops and value-added products, to support regionally accessible business / economic development and food related training / education, and to serve as a certified venue for local food culinary experiences and events which build support for local crops and products with residents and visitors.

Project Objective:

Construct the *Waipā Kitchen, Poi Mill & Hale Imu*.

3. The public purpose and need to be served:

Construction of the Waipā Community Kitchen, Poi Mill and Hale Imu will strengthen the surrounding communities and local food economy by providing a much needed certified facility used by farmers and food entrepreneurs to process crops and grow small businesses; and by Waipā to host more cultural food programming, community festivals, and business / job training opportunities for geographically isolated youth and residents. The facility will also provide a consistent, certified venue for local food consumption and sales activities.

The north shore of Kaua'i is geographically isolated, and, except for taro and incidental diversified agriculture, tourism drives the local economy through a predominance of timeshare resorts, vacation rentals, and visitor-centric real estate, retail, and restaurants. There is a very small governmental presence of core services like public works, fire, and police, and only regional (mostly recreational and faith-based) NGO's maintain a local presence. There are two public elementary schools but the district middle school and high school are on the island's east side, and Kaua'i Community College is an even lengthier commute. The community is vulnerable to being underserved by social services, education and economic development programs.

Service type jobs such as landscaping, housekeeping, retail and restaurant work predominate, yet the region has one of the highest costs of living in Hawai'i when one considers the local costs for gas, groceries and housing. Since the 2008 economic downturn, many more residents have supplemented their income with micro-enterprise, and the number of small food businesses has boomed. A significant number of caterers and small food processors operate illegally out of their homes, selling products on the roadside or catering to private groups without using a certified kitchen. The only other certified facilities available nearby are an apartment sized kitchen with limited availability and church kitchens which are only made available for occasional use.

Developed for community rental and use, the new Waipā kitchen will be available inexpensively to caterers, small food processors, new food businesses, youth enterprises, and other entrepreneurial activity. A feasibility study indicated moderate to strong demand from such users. We expect to have 40 hours a week of operational use already filled immediately upon opening.

The facilities will also be used for more advanced educational opportunities and training in the local community to help propel residents (and particularly youth) into more professional level career pathways such as becoming chefs or food entrepreneurs. Waipā Foundation staff have been in active discussions about potential programming with Kaua'i Community College Chancellor Helen Cox as well as KCC's Culinary Program.

Most importantly, the new Waipā kitchen and poi mill will serve as a local food processing hub. Family farms growing taro are the most significant agricultural presence in the region, and many struggle due to increasing cost of fertilizer inputs and the low farm-gate price of taro paid by most millers. While in the past there has been a shortage of taro, today there is a glut as farmers grow more productive varieties. The millers cannot buy all the taro that farmers are growing, and crops are rotting in the fields. There is currently no facility in the community for farmers to make their own poi or experiment with other products to utilize their excess crops. Both the kitchen and the poi mill will support taro farmers.

There are also small farmers of diversified crops, but most are at insufficient scale to sell commercially (to restaurants and grocery stores) so those farmers are dependent on a few regional farmer markets. While farmer markets are generally popular and well-attended, many farmers are often left with excess produce from their harvest. The new kitchen and poi mill will expand the potential for north shore crops to be processed and consumed locally, and give farmers and others the opportunity to diversify by experimenting with new products, engendering more financially viable farming and new options in local food.

4. Describe the target population to be served:

The Waipā Community Kitchen, Poi Mill and Hale Imu will support populations that are both distinct and overlapping. These populations include:

- a. Several dozen small family farms and local food entrepreneurs.
- b. 150+ families who currently participate with Waipā programs such as our poi distribution (living as far away as Kekaha) plus many more families from around Kaua'i who are able to join our programs as a result of being able to distribute more poi / food.
- c. 372 north shore families* who have an annual income under \$35,000 (21% of families in census tracts 401.03 and 401.04).
- d. 1,465 native Hawaiians* who reside in tracts 401.03 and 401.04 (19% of the north shore population).
- e. Regional food consumers which include 7,828 north shore residents and hundreds more who work on the north shore.
- f. 5,000+ annual site visitors from around Kaua'i and Hawai'i (and the world) who come to Waipā for hands-on learning with food, culture and stewardship (this number has been increasing each year).

*Waipā has a special focus on serving families in the region who are native Hawaiian and also those who are low-income or experiencing other risk factors.

Note: Over 900,000 visitors (or most of Kaua'i's annual visitor population) come through this region each year. Hence, there are emerging opportunities for local food producers to offer culinary experiences and product to visitors.

5. Describe the geographic coverage.

The core geographic coverage of the Waipā Community Kitchen, Poi Mill and Hale Imu will begin with the agricultural districts of Kilauea and continue through the communities of Kilauea, Kalihiwai, Anini, Princeville, Hanalei, Wainiha and Hā'ena (Senate District #8, House District #14, Census Tracts 401.03 / 401.04).

Because there is no other widely available commercial scale facility similar to these new facilities north of Kapa`a town, the geographic coverage will likely extend further eastward beyond Kilauea to also include the communities of Waipāke, Moloa'a and Anahola if there continues to be limited availability of other east shore facilities.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

Scope of Work:

Construct and equip the Waipā Community Kitchen, Poi Mill and Hale Imu to be successfully open for use by the community.

Tasks & Responsibilities:

Project tasks

1. Construction of new structures. July / 2013 – July / 2014
 - Steelframe Home Builders, Contractor
2. Equip new structure April / 2014 – July / 2014
 - Executive Director, Operations Director & Kitchen Manager

2. Projected annual timeline

July 1, 2013 to July 30, 2014

July	Blessing and Ground Breaking
September	Concrete Slabs Complete
December	Rough Framing Complete
March	Roof & Siding Installed/Complete
	Rough-in Mechanical & Electrical Complete
	Drywall and Painting Complete
May	Finish Carpentry Complete
July	Equipment Installed, Exterior Finished

3. Describe quality assurance and evaluation plans for the request.

The Waipā Foundation Board of Directors and staff are committed to approach Waipā's work within a culture of always striving to do our best as well as a team environment that includes regular reflection, discussion and assessment. Project priorities are consistently communicated with identified benchmarks. Internal evaluation is integrated into programming and operations so as to regularly understand and improve our methods and actions. Waipā staff leadership (Executive Director, Operations Director, Programs Director) have team experience in evaluation and the processes needed to conduct evaluation including methodology, identifying indicators and data collection, creating user forms and electronic files to analyze data, etc. Waipā Foundation's financial statements and fiscal accounting are audited each year by CW Associates, CPAs so as to verify fiscal integrity.

Specific to this project, the Board of Directors will work with the Executive Director and Contractor to ensure quarterly benchmarks noted in the project timeline are achieved. The Executive Director and Contractor will coordinate workplans so as to ensure expedient progress. Waipā will maintain a data set of indicators to assess the level of success at each quarterly interval.

The board has designated a committee comprised of board members and staff managers to collaborate with the contractor so as to ensure the timely progress and completion of this project. The committee chair is Allan Smith (board vice president). As Vice President and Operations Manager for Grove Farm Company for many years, Mr. Smith is a former R.M.E. for all of Grove Farm's construction projects during his tenure. He also served on the Building & Grounds Committee for Island School's Gym, and, prior to that, for the Kaua'i Community College Performing Arts Center.

Completion of the construction of the Waipā Community Kitchen, Poi Mill and Hale Imu is the basis for the evaluation of this project.

4. Measure of effectiveness to be reported to State expending agency.

Notice of Completion and Certificate of Occupancy

III. Financial

Budget

1. Budget Forms attached. This request is for construction funds only.

2. Anticipated quarterly funding requests for the fiscal year 2014.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$0	\$100,000	\$100,000	\$0	\$200,000

3. Listing of all other sources of funding sought for fiscal year 2014.

Waipā Foundation has launched its capital campaign and expects to have all remaining funds needed (\$691,000 including this \$200,000 funding request) for construction and equipment by June 30, 2013. We may seek additional funds in fiscal year 2014 from foundations, federal agencies and other sources to further support facility operations.

4. Listing of all state and federal tax credits in the prior three years, and a listing of all state and federal tax credits applied for or anticipated.

Waipā Foundation has not applied for or been granted any state/federal tax credits, and we do not anticipate applying for any.

IV. Experience and Capability

A. Necessary Skills and Experience

Waipā Foundation board and staff have significant experience and skill in project management which is detailed below under section V. Since this project is primarily construction, the information noted in this section is specific to Waipā Foundation’s contractor, Steelframe Home Builders. Steelframe Home Builders is owned by Kiha Pimental and Rod Saragosa, who, together, have over 40 years of construction experience between them. While they primarily specialize in residential construction, they have also done significant work for non-profits and faith based organizations and often maintain an active presence in those organizations both before and beyond facility construction.

Along with their architect Scott Davis AIA, Steelframe Home Builders has worked (primarily on a volunteer basis) with Waipā Foundation since 2007 to develop, plan, design, and permit these facilities. Steelframe Home Builders has committed to construct the Kitchen, Poi Mill and Hale Imu facilities at cost. This means no fees will be charged on the project and any savings on labor or materials will be passed on to the Waipā Foundation.

Selected Steelframe Home Builders Recently Completed Projects:

Ke Kula `O Samuel Manaiakalani Kamakau Public Charter School
Construct Classrooms, Offices, Bathrooms, Caretaker's Hale, and Library
on Hawaiian Homelands, Ha`iku, O`ahu. (School opened August 2012)

New Hope Diamond Head
Construct and Renovate Sanctuary, Offices, Resource Area, Reception Area,
Classrooms, Raised Performance/Speaking Stage and Kitchen at Kahala Mall
Campus. (Last renovation completed December 2012)

Ke Kula `O Samuel Manaiakalani Kamakau Public Charter School
Construct Kaboom Playground . (Completed January 2012)

Department of Hawaiian Homelands Kaupuni: Ke Kaiaulu Ho`owaiwai
Board Advisor. First Net Zero Energy and LEED Platinum-certified housing
subdivision (19 homes) at Wai`anae, O`ahu (Dedicated April 2011)

Hale Kelling
Construct Hale Imu with Bathroom, Storage, and Covered Parking at `Ioleka`a,
O`ahu. (Dedicated January 2009)

Selected Projects still underway:

Miliani Community Church
Consulting, Design, Engineering, Estimating Services to Construct New
Sanctuary, Preschool Classrooms, Community Kitchen, Parking, Basketball Area
(Construction by others slated to begin later 2013)

'Aha Punana Leo
Consulting, Design, Engineering, Estimating Services to construct new
Preschool Campus in Honolulu, Hawaii (Construction 2014)

Kupu
Consulting, Design and Estimating Services for New Green Job Training Center
Kewalo Basin, O`ahu (Construction 2014)

B. Facilities

The planning and permits already completed for this project include conceptual design (2004), county land-use, zoning, and SMA permit approvals (2006), blueprints (2009), a business plan (2010) and construction estimates (updated 2013), with 60% funding in hand as of January 31, 2013. The project has all county construction permits, and is poised to begin on time in July / 2013.

Construction start is dependent on the completion of a neighboring structure as well as civil work and building pad for these new facilities, funded and being built by Kamehameha Schools and expected to be completed by June / 2013.

The new 3,469 square foot facilities are designed as two adjoining buildings- a commercial kitchen / poi mill, and a hale imu (an open concrete-floor space for cooking food in a modern Hawaiian imu as well as staging, meeting and eating space during programs and gatherings). The commercial kitchen / poi mill and hale imu are two of three buildings in Waipā's "Community Complex" being built at this time. The third building (also noted in the paragraph above) is a multi-purpose indoor meeting / gathering space funded by Kamehameha Schools for Waipā Foundation's use. All buildings in the Community Complex will be ADA accessible. There is an additional 4,000 square feet of uncovered concrete parking and a surrounding lanai / walkway.

The commercial kitchen and poi mill are designed to be utilized as one space or two separate spaces by different users, with a dedicated poi milling area. The commercial kitchen includes equipment for catering and cold storage as well as producing baked products and other processed foods. The buildings will have a service window in the front of the commercial kitchen, and have service, delivery, woodshed, and loading dock in the back.

According to the business plan for these facilities, the kitchen can break even within five years by charging user fees for kitchen use and storage, developing and hosting training programs, and by developing signature products, services and events. All of these noted activities represent a continuation / expansion of the Waipā Foundation's current work. These new facilities will integrate with and enhance current programs like the Tuesday Farmers Market, Thursday Poi Day Distribution, and Limahana Youth Work Training program, while enabling new opportunities to be developed in partnership with regional farmers, food entrepreneurs, Kaua'i Community College and others. Upon completion of these new facilities, Waipā Foundation expects to immediately expand its poi distribution (currently serving over a hundred families island-wide). Signature product and service lines that are currently being tested will launch and function both as job training opportunities for program participants / community youth and as sources of revenue for future financial sustainability. As previously noted, 40 hours weekly of operational use are anticipated immediately upon opening.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

For the last three years, Waipā Foundation leadership has managed budgets averaging \$1M annually and encompassing various projects, programs and land management throughout the ahupua'a. Along with hands on work, Waipā staff

have competently managed the accompanying administrative and fiscal reporting to various funders, including federal agencies, Kamehameha Schools and numerous private foundations. Waipā Foundation's financial statements and fiscal accounting are audited each year by CW Associates, CPAs to verify fiscal integrity.

The Executive Director, Stacy Sproat-Beck, has been with the Waipā Foundation since its inception in 1994 and has facilitated all planning, design, permitting and fundraising to date for this project. The board has designated a committee comprised of board members and staff managers to collaborate with the contractor so as to ensure the timely progress and completion of this project. The committee chair is Allan Smith (vice president of the board of directors). As Vice President and Operations Manager for Grove Farm Company for many years, Mr. Smith is a former RME for all of Grove Farm's construction projects during his tenure. He also served on the Building & Grounds Committee for Island School's Gym, and, prior to that, for the Kaua'i Community College Performing Arts Center.

The Building Committee will also include Waipā's Executive Director, Operations Director, Large Machines Supervisor, Kitchen Manager and Food Distribution Manager. The contractor's qualifications are noted in section IV.A. above.

B. Organization Chart (please see attached).

VI. Other

A. Litigation

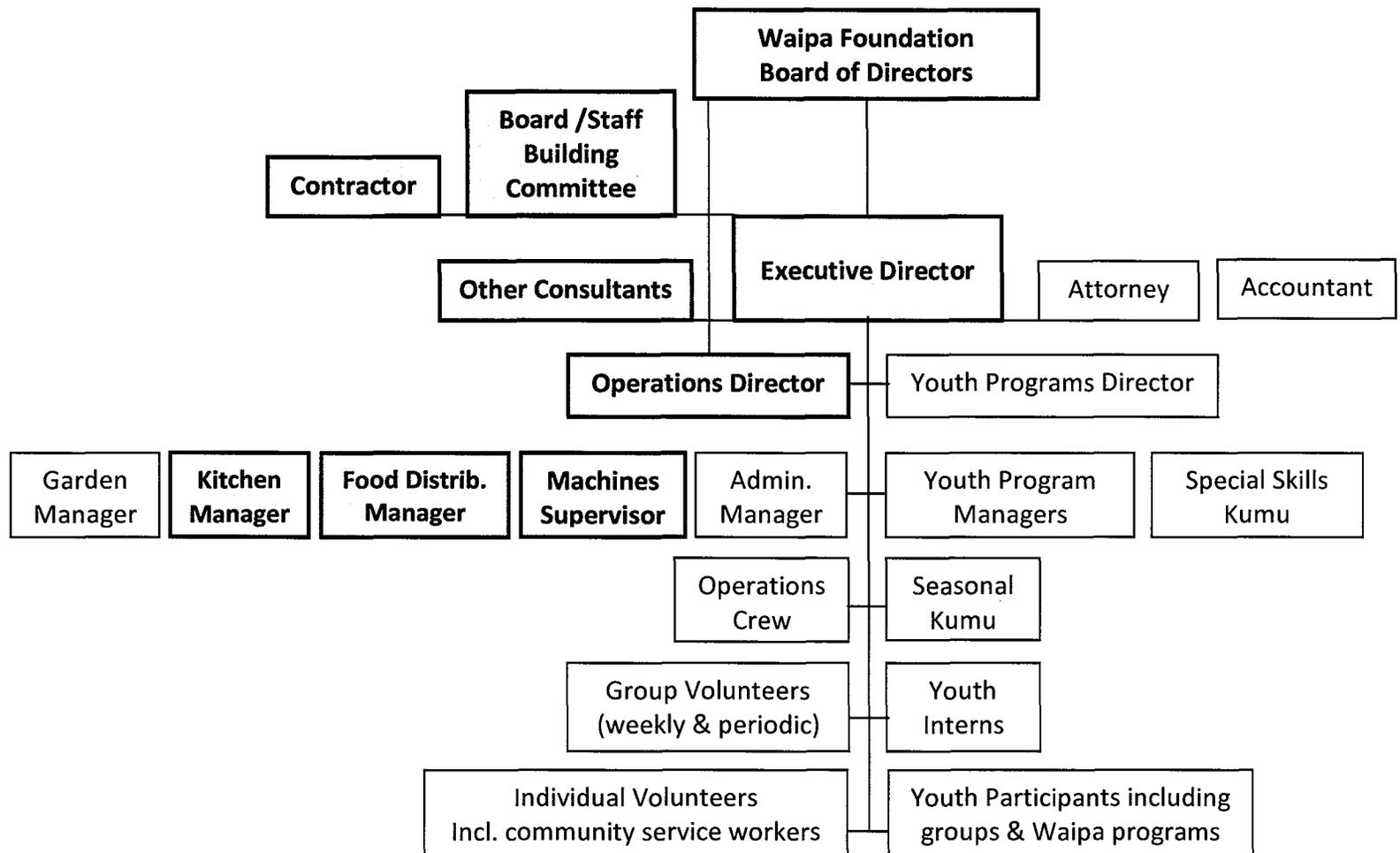
The Waipā Foundation is a party to a lawsuit entitled Anna Hettinger v. Patrick Kelekoma, et al., Civil No. 11-1-0137, Fifth Circuit Court, State of Hawaii. This case arises out of a dog bite incident that occurred on or about November 16, 2009 on Kuhio Highway on Kaua'i. Plaintiff alleges that while running along Kuhio Highway, she was attacked by a dog owned or harbored by one or more of the Kelekoma defendants. The Kelekoma defendants occupied a portion of real property owned by Defendant Trustees of the Estate of Bernice Pauahi Bishop and leased to The Waipā Foundation. The incident did not occur on property leased to The Waipā Foundation.

B. Licensure or Accreditation

Not applicable for Waipā Foundation. The contractor, Steelframe Home Builders, is responsible for construction and is fully licensed and bonded as required by applicable laws.

Waipa Foundation Organizational Chart

Construction Project Team are shaded with bold borders



BUDGET REQUEST BY SOURCE OF FUNDS

(Period: July 1, 2013 to June 30, 2014)

Applicant: WAIPA FOUNDATION

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	200,000			
TOTAL (A+B+C+D+E)	200,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Stacy Sproat-Beck 808.639.1815 or		
(b)		808.826.9969 Phone		
(c)		January 30, 2013 Date		
(d)				
TOTAL BUDGET	200,000	Stacy Sproat-Beck, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Waipa Foundation

NOT APPLICABLE

Period: July 1, 2013 to June 30, 2014

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Waipa Foundation

Period: July 1, 2013 to June 30, 2014

NOT APPLICABLE

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Waipa Foundation

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
	PLANS					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	\$ 56,487	\$ 45,000	\$ 200,000			
EQUIPMENT						
TOTAL:	\$ 56,487	\$ 45,000	\$ 200,000			
JUSTIFICATION/COMMENTS:						
We have raised just over \$1M or 60% of the total project budget of \$1,697,422 and expect to raise the balance of the funds (which includes the \$200,000 of this request) before the end of fiscal year 2012-13.						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waipa Foundation

(Organization)

(Signature)

(Date)

Stacy Sproat-Beck
(Typed Name)

Executive Director
(Title)