
A BILL FOR AN ACT

RELATING TO CIVIL SERVICE.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:

1 SECTION 1. The purpose of this Act is to clarify the scope
2 of other positions to be considered for a civil service employee
3 who is being considered for discharge due to failure to meet
4 performance requirements.

5 SECTION 2. Section 76-41, Hawaii Revised Statutes, is
6 amended by amending subsection (b) to read as follows:

7 "(b) An appointing authority may release an employee from
8 the employee's position or discharge an employee from service if
9 the employee fails to meet the performance requirements of the
10 employee's position under the following conditions:

- 11 (1) The evaluation process and its consequences were
12 discussed with the employee;
- 13 (2) The employee was made aware of the employee's current
14 job description and job-related performance
15 requirements;
- 16 (3) The evaluation procedures were observed, including
17 providing the employee the opportunity to meet,
18 discuss, and rebut the performance evaluation and



1 apprising the employee of the consequences of failure
2 to meet performance requirements;

3 (4) The evaluation was fair and objective;

4 (5) The employee was provided performance feedback during
5 the evaluation period and, as appropriate, the
6 employee was offered in-service remedial training in
7 order for the employee to improve and meet performance
8 requirements;

9 (6) The evaluation was applied without discrimination; and

10 (7) Prior to the end of the evaluation period that the
11 employee is being considered for discharge due to
12 failure to meet performance requirements, the
13 appointing authority considered the feasibility of
14 transferring or demoting the employee to another
15 position that is administrated by the appointing
16 authority and for which the employee qualifies [was
17 considered]."

18 SECTION 3. Statutory material to be repealed is bracketed
19 and stricken. New statutory material is underscored.

20 SECTION 4. This Act shall take effect upon its approval.

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Report Title:

Civil Service; Discharge; Transfer

Description:

Requires an appointing authority to consider another position administered by the appointing authority for which an employee is qualified before the employee is considered for discharge due to failure to meet performance requirements. (SD2)

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