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To Robert K Masuda/DLNR/StateHiUS@StateHiUS  
cc Dennis T Ihara/DLNR/StateHiUS@StateHiUS, J Holly  
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bcc  
Subject Special Project - addressing backlog

According to Jeff Morgan yesterday, the only efforts they approved was CHECKING of the mail backlog. When I asked for some written parameters to understand our role, Jeff replied that he has been after Holly for the written agreement outlining what the group was supposed to do, "Bob and I agreed only to the checking of documents." Has Holly been able to finalize the agreement document?

If that is our only function, the volunteers Bob Awana will be getting needs to have some background understanding to our recording process and have computer and written skills to be able to work our sites and reject documents reflecting recording deficiencies. Once the volunteers are secured, I will work with them. Dennis, this might be a good time to learn some of the technical requirements first hand.

The other backlog areas you mentioned, review and indexing, are not part of the efforts we are supposed to address if what Jeff is saying is accurate.

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