

TO: Conveyances *Ann Evelyn* DATE: 7/31/03

FROM: FISCAL OFFICE

PLEASE COMPLETE THE CHECKED ITEMS BELOW:

- PROVIDE P.O. NO.
- SIGN AND APPROVE INVOICES FOR PAYMENT
- PROVIDE ORIGINAL + 2 COPIES OF INVOICE
- HAVE INVOICE CERTIFIED AS ORIGINAL
- CHAIRPERSON'S APPROVAL
- APPROVAL: _____
- PROVIDE COPY OF INVOICE OR LETTERHEAD FOR NEW VENDOR (SEE COMPTROLLER'S MEMORANDUM 1989-9)
- PROVIDE COMPLETED IRS FORM W-9
- USE CORRECT VENDOR CODE IN THE FUTURE (SEE CORRECTION MADE ON P.O.)
- PROVIDE COMPLETED SPO FORM-10/SPO FORM 10-A
- OTHERS: as requested

11/10/97

8/18/03 - Att. orig. sent to T.G. - Grant Lamson

S 0097081

STATE OF HAWAII

000210

04/27/03

VOID ON
JUNE 1, 2004

DATE
04 08 2003

PAY TO

CASH
\$4,683.35

*****FOUR THOUSAND SIX HUNDRED EIGHTY-THREE AND 35/100 DOLLARS*****

PAY TO THE ORDER OF
01464

TITLE GUARANTY OF HAWAII INC.
235 QUEEN ST
HONOLULU HI 96813-4611

DEPOSITARY BANK
First Hawaiian Bank
HONOLULU, HAWAII

For and Charge Same To
SPECIAL FUND
Fiscal Year 2002-2003

VOUCHER: 031237 DEPARTMENT: C

⑈340097081⑈ ⑆121301015⑆ 01⑈088947⑈

⑈0000468335⑈

01464 042403
SEQ NO BUSINESS DTE

First Hawaiian Bank >121301015<
Honolulu Hawaii
0030520280 04232003 03 PRTO 01037846

APR 27 03

⑈121301015⑈
FIRST HAWAIIAN BANK
HONOLULU HI 96813-4611
⑈51010121⑈

DEPOSITARY BANK ENDORSEMENT
DO NOT WRITE / SIGN / STAMP BELOW THIS LINE
9-285
X
ENDORSE CHECK here for deposit with
FIRST HAWAIIAN BANK
TO THE ORDER OF
TITLE GUARANTY OF HAWAII INC.
01-037846

200139

STATE OF HAWAII

RECEIVED
ADMIN SVCS OFFICE
CLAIM FOR NON-RECEIVED CHECK

TO: **COMPTROLLER, State of Hawaii**
(Attention: Accounting Division)

2003 JUL 11 AM 9:15

DEPT OF LAND &
NATURAL RESOURCES

The check identified below, ~~has not been received by the payee.~~ The following action is therefore requested:

- 1. If check is still outstanding, enter date as of which the outstanding check file was checked and return a copy of this form to the expending agency.
- 2. If check is still outstanding, place stop payment on check, issue duplicate payment, and forward duplicate payment to expending agency.
- 3. If check is void as stated on the face of the check, reissue payment and forward reissued payment to expending agency.
- 4. If check has been received and paid by the State Treasury, forward photocopy of cashed check (front and back) to expending agency.

If this check was not mailed to the payee by the Pre-Audit Branch of the Accounting Division, but was distributed by the vouchering department, the following information is provided regarding the manner in which the check was distributed and the last known point of check possession: _____

FOR COMPTROLLER USE ONLY

Action Taken on Above Request:

- 1. Outstanding date _____
- 2. Stop payment date _____
- 3. Issued duplicate check:
Number _____ Date _____
- 4. Photocopy of cashed check sent.
- 5. (Other) _____

Initials _____ Date _____

X Lorenz Manager Acct Receivable
(Signature of Payee/Title, if applicable)

(Signature of Payee/Title, if applicable)

X 533-2292 _____ *X 7/9/03*
(Telephone No.) (Date)

LORENZ **587-0358**
(Departmental Contact Person) (Telephone Number)

LAND & NATURAL RESOURCES
(Department / Name of Expendng Agency)

CHECK IDENTIFICATION

INSTRUCTION: Payee name must be completely and exactly as shown on the State of Hawaii check. Refer to Report 106 for exact payee name, if applicable.

Payee TITLE GUARANTY OF HAWAII INC.

Department Voucher No. C35471 Check Amount \$ 4683.35

Comptroller Voucher No. 031237 Check Date ... 04/08/03

Payroll No. & Check Distribution Code 200140
(if applicable) Check Number ... S0097081
(Fund) (Number)

RECEIVED
 ADMIN SVCS OFFICE
 2003 JUL 24 PM 1:12
 DEPT OF LAND &
 NATURAL RESOURCES



Title Guaranty of Hawaii, Inc

235 QUEEN STREET □ P. O. BOX 3084 □ HONOLULU, HAWAII 96802
FINANCE AND ACCOUNTING Phone (808) 539-7763 Fax (808) 532-2061

June 12, 2003

Mr. Carl Watanabe
State of Hawaii
Department of Land and Natural Resources
Bureau of Conveyances
1151 Punchbowl Street, Suite 122
Honolulu, HI 96813

RE: TG 107-03
Recorded Documents Images
Tape No: LC2001 – Tape 2

Dear Mr. Carl Watanabe,

Our records indicate that invoice TG 107-03 remains outstanding and I am requesting your assistance in bringing this invoice current. Enclosed, please find a copy of the above reference invoice for your review.

Please remit the past due amount of \$4,683.35 accordingly, along with a copy of this letter. Your prompt attention to this matter would be most appreciated.

If there is a reason that this invoice has not been paid, please let me know so we may address any issues you may have. Please do not hesitate in giving me a call at (808) 533-2292.

Sincerely,

Grant Yamauchi
Accounts Receivable

Encl.

200141