

House District 44-45

Senate District 21

**THE TWENTY- FOURTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: 249-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Women In Need (WIN)

Dbas: Women In Need (WIN)

Street Address: 85-979 Farrington Hwy, Unit D
Waianae, HI 96792

Mailing Address: PO Box 414 Waimanalo, HI 96795

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name MARY SCOTT-LAU

Title Executive Director

Phone # 258-5706

Fax # 259-6679

e-mail winhawii@hawaii.rr.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

4. FEDERAL TAX ID # _____

5. STATE TAX ID #: _____

6. SSN (IF AN INDIVIDUAL): _____

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

WOMEN IN NEED EXPANSION OF ADVOCACY & HOUSING PROJECT

(Maximum 300 Characters)

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$ 229,900

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 328,774

FEDERAL \$ _____

COUNTY \$ 200,000

PRIVATE/OTHER \$ 90,600

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

MARY SCOTT-LAU, EXECUTIVE DIRECTOR

1/30/08

DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A BRIEF description of the applicant's background;

Women In Need (WIN) is a 501(C) 3 nonprofit organization unique to Hawai'i in the fact that we take a holistic approach intended to enhance supportive housing by providing services to assist persons and families experiencing homelessness in their transition from homelessness to independent living. WIN is the project sponsor of the Family Resource Center. Founded in 1996 to fill the need for basic life skills instruction for women, WIN has grown into a multi-function organization serving men, women, and children. We have been an active member of Partners in Care since that coordinating body began meeting in 1997 and has extensive experience in working with the homeless.

WIN's mission is to empower families at risk by helping them develop the basic tools and skills of personal development and self-sufficiency to become independent and productive members of our community- living in safe and stable environments, and in healthy relationships.

2. The goals and objectives related to the request;

To increase services in advocacy and housing, thus increasing the numbers of youth and families served by WIN programs. Women In Need offers classes to help prevent self-destruction, the repeating cycle of domestic violence, and alcohol and substance abuse. WIN's Parenting and Domestic Violence/ Anger Management classes are one of the few approved classes by the Drug Courts of Hawaii.

At the heart of Women In Need is the belief that to end recidivism and homelessness, at least three things are necessary: First, those who find themselves homeless must have access to incomes adequate to meet their basic needs.

Second, many of the homeless need help to overcome circumstances in their lives that prevent them from living independently. Third, those who are currently homeless must be able to obtain affordable, permanent housing. With increased advocacy, WIN will provide the link necessary for our target population to obtain the tools they need to succeed.

All of the homeless or at risk of being homeless women who receive the services offered by WIN will be receiving tools they can use now — and throughout their lives — to increase their incomes, live more independently, obtain and remain in permanent housing, and improve the quality of their lives.

The supportive services Women In Need will deliver to participants will assist them to increase their income and/or self-sufficiency, become more actively independent, and break free from homelessness.

3. State the public purpose and need to be served;

Domestic violence and substance abuse are two of the most critical issues facing Hawaii today. These usually go hand in hand. The Domestic Violence Clearinghouse reports that in 1998 and 1999 they had 16,000 callers to the hotline. In 2001-2002, the number increased to 34,000. That's 34,000 calls from desperate individuals. Each year, approximately 4,000 American women die as a result of domestic violence. According to a study by the American Medical Association, 22 to 35 percent of all female emergency room patients receive treatment for injuries or symptoms related to ongoing abuse.

According to the Prevention Resource Center of the Coalition For a Drug-Free Hawaii: Every dollar spent on treatment leads to a \$7.46 reduction in crime-related spending and lost productivity; and prevention also reduces drug-related crimes and accidents, criminal justice and medical costs, and a lot of pain and suffering. Lieutenant Governor Duke Iona recognizes the clear and present danger of the ICE epidemic in Hawaii. WIN also supports and collaborates with other agencies to combat this serious epidemic.

The incidence of substance abuse and domestic violence is growing; and these abuses are passed on from generation to generation. *This project will focus on strengthening the family and the youth's ability to break free from this cycle.*

According to DrugFreeHawaii.org:

- A much greater proportion of students are using alcohol, tobacco, and other drugs on a monthly and daily basis than in previous years.
- Alcohol is still the most prevalent substance used by youth in 1996. By grade six, 29.8% have used; by eighth grade 54 % have used; and about three-quarters of tenth and twelfth graders report use of alcohol.

- It is estimated that 9.8% of Hawaii's sixth to twelfth grade students need treatment for alcohol and/or drug abuse.
- In 1997, 41% of Hawaii's high school students were offered an illegal drug on school property within the last 12 months.

In addition to those statistics on substance abuse, "children who witness domestic violence may also learn to believe "that violence and subordination are intrinsic to all relationships," and especially that women are normally subordinate to men. Behavioral symptoms they exhibit include inability to concentrate in school, learning disabilities, violence and aggressiveness, and stress-related physical symptoms. Children who witness abuse are 50 times more likely to abuse alcohol and drugs, and six times more likely to commit suicide than children in the general population." *Jann Jackson, "Intervention with Children Who Have Witnessed Abuse" (handout from Courts and Communities Confronting Violence in the Family conference) (1993), at 5-6.*

The 1999 Homeless Needs Assessment Study, prepared for government housing agencies in Hawai'i, contains data showing the following characteristics among the homeless on O'ahu: The average age of sheltered homeless adults is 36 and the average age of sheltered homeless children is six. Among the unsheltered homeless, the average age for adults is 42 and men outnumber women by 16 percent. However, among the sheltered homeless, women outnumber men by 14 percent. Hawaiians or Part-Hawaiians comprise the largest ethnic group among both the sheltered and unsheltered adults, exceeding Caucasians, the next largest group, by at least 10 percent. However, sheltered homeless Hawaiian and Part-Hawaiian children outnumber the children in any other ethnic group by more than three to one. The study does not contain data about unsheltered children. Fifty percent of all the sheltered homeless on O'ahu and 45 percent of the unsheltered are lifetime residents of Hawai'i. The incidence of chronic substance addiction is high, as is domestic violence.

The 1999 study notes that the number of homeless who lack basic skills — ranging from life skills through illiteracy to applying and interviewing for employment — are increasing, and that the growing use of computers is giving rise to a "new" type of illiteracy. The need for housing — along with access to the supportive services necessary to bring stability back into their lives — is primary for both the sheltered and unsheltered homeless.

The U.S Vets is in the process of opening a new homeless shelter on the North Shore and WIN will be an integral part of providing services to the homeless population. It is estimated that there are at least 500 homeless persons in the North Shore Area. Also many new shelters are opening on the Waianae Coast. WIN brings to the table experience in providing supportive services to the various shelters. This fills an extremely important need in the process of creating a strong

foundation in the success of the transition from homeless to stable housing. We also help in preventative measures.

4. Describe the target population to be served; and

The population has been identified as individuals who are transitioning out of domestic violence shelters and substance abuse treatment facilities as well as others who are homeless or are at high risk for homelessness. WIN's primary focus is to service the homeless and low-income population; however it is not limited to just these families and individuals.

A majority of our clients have experience with homelessness, drug addiction, and/or domestic violence. They also fall into the category of low income. Our clients are considered sheltered or unsheltered homeless. Many are court ordered to take our classes. WIN is aware that dysfunction and misfortune do not single out any one economic, ethnic or social group.

5. Describe the geographic coverage.

With offices in Waianae, Haleiwa, and Waimanalo and the fact that we provide supportive services to various transitional shelters, WIN coverage area is the Leeward coast, North Shore to Wahiawa, Waimanalo, Kaneohe and Honolulu. WIN is also expanding to the island of Kauai to help women coming out of prison.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;

Women In Need will provide support services to homeless or at-risk of being homeless individuals and families. The aim of these services is to improve or enhance their independent living skills to increase their ability to sustain both temporary and permanent housing. The funds requested are to expand our services to the North Shore and to the island of Kauai and to continue our services to the people of Waianae Coast, Wahiawa, Waiialua, and Kauai.

Women In Need will serve sheltered and unsheltered homeless women, men, and children on Oahu, predominately on the Waianae Coast and the North Shore. Also, we will offer classes in Waimanalo and Wahiawa. Ninety percent or more of the persons served oject will be low-and moderate-income persons (persons/households that earn no more than 80% of the median).

WIN is a major entry point for homeless individuals to receive needed services. Therefore, this program interfaces with the entire continuum of human service providers to ensure that each homeless individual's needs are met. We are active in the community and coordinate services with various providers. WIN's Homeless Outreach Program, a mobile outreach, seeks out homeless individuals and families on the streets, under viaducts, and along the beaches. The outreach team offers food, blankets, hygiene items, and other necessities. Through consistent contact with homeless individuals, basic trust is established with those served. Needs are assessed and attempts to engage homeless individuals and families in community services are made. The Homeless Outreach Program works in conjunction with many community service agencies that provide mental health services, shelter, medical, substance abuse and other needed services.

If services are accepted, the team transports the clients to and from appointments. Individuals who require long-term services are case managed by the Outreach Coordinator. The Outreach staff offers case management, advocacy and follow-up. This allows the program to follow individuals during periods of instability as they move from the streets, detoxification, jail, medical clinics and psychiatric facilities to ensure a continuity of care and appropriate services.

Project participants will initially determine the type of services they wish to receive. After they have begun receiving the services they have requested, their additional supportive services needs will be regularly assessed and tracked through one-on-one case management meetings conducted by Women In Need. At those meetings, whatever additional services are determined to be necessary will be recommended to the participant.

Participants who request services in the following areas will be expected to attend the appropriate sessions at least once a week for a minimum of three months and up to maximum of one year (or longer if necessary):

- Basic Life Skills
- Parenting
- Domestic Violence Anger Management
- Drug and substance addiction awareness and prevention for children
- Addiction recovery for adults
- Domestic violence counseling and group support
- Basic Computer skills

Through the life skills training, participants will receive useful tools to improve their personal situations, ranging from parenting and personal development skills, through money management techniques. The drug and substance addiction awareness and prevention classes for children will serve to prevent homeless children from becoming future victims of addiction, while the addiction recovery counseling will help adults who have not been as lucky but are nevertheless taking steps to free themselves from their addictions. The domestic violence counseling and support groups will be invaluable for those who require help to extricate themselves from abusive relationships.

By focusing on one or more of these areas in their personal lives, participants will gain skills that will serve them well both in terms of living independently throughout the rest of their lives and in making lifestyle changes that have an excellent chance of leading to potentially higher incomes and improvements in their housing situations.

Our outreach specialist and employment specialist will act as mentors. We will also help them establish the resources they need, such as welfare, schooling, food stamps, and of course the main goal: employment. WIN specializes in hard to place employees and disabled. We work closely with Lanakila, whose mission is to build independence for challenged lives.

WIN will also work with the immediate and extended family of each woman to help rebuild broken relationships and establish new ones using the "Ohana Conferencing" model. An after care plan will be in place to have additional treatment for substance abuse if needed, AA/NA meetings, and schedules and most important a support system of people set in place.

Finally, throughout the delivery of all of these supportive services, the participants' needs will be regularly assessed by a case manager in order to ensure they are receiving all the services that are available to aid them in their progress out of homelessness. Case Managers will also coordinate services through a network of community organizations that provide participants with the resources they need to solve the problems they face.

In addition to our supportive services Women In Need operated 2 transitional homes. One is WIN Bridge to Success which is mainly for women exiting prison, the other is our WIN Family Home which is a transitional home for women and children who are in a crisis situation (unsheltered, sheltered, or at-risk of being homeless.)

The purpose of each house is to eliminate the threat of chronic homelessness for women and their children. Residents are encouraged to look at their stay as an opportunity to create a better future for themselves and their families. Unlike

traditional shelters, WIN Bridge to Success provides a holistic solution to the growing problem of chronic poverty and homelessness through a variety of practical and emotional support services which empower women and give them the skills they need to support themselves and their children. What distinguishes our program from others is our commitment to the long-term stability of the families we serve. WIN Bridge to Success will make a difference by reducing the number of families needing welfare and shelter assistance.

As part of its outreach efforts, Women In Need will do informational media campaigns through public service announcements in print, television, and radio. Its staff will also keep in constant and regular contact with the homeless populations along the Waianae coast in order to let them know first-hand about the services available through Women In Need. Additional outreach will be conducted through existing service providers who are currently working with the homeless on Oahu and Kauai.

The project staff will work closely with these agencies to ensure that the services of Women In Need are available to their clients. Project participants will come through referrals by the staff at 'Ohana Ola 'O Kahumana, the Maililand Transitional Shelter, Weinberg Waimanalo, One Malu, Waialua Community Association, Windward Spouse Abuse Shelter and the Wilikina Apartments, through the outreach efforts of the Waianae Coast Comprehensive Health Center and Waianae Community Outreach.

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

The time line will be one year from release of Grant In Aid funds. Approximately July 1, 2008- June 30, 2009.

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

WIN conducts both process and outcome evaluations on various aspects of the organization. This will ensure that our programs are meeting objectives and that a record of progress, successes and failures is maintained to improve future classes. WIN continues to make a difference in breaking the cycle of domestic violence and substance abuse. To assure these results we offer service plans, consistent case management, outreach if and when necessary, and most importantly providing ongoing assistance to clients.

In addition to in-house evaluations, WIN will have an outsourced audit by an independent company of the financial records and program.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The anticipated outcomes for the project are providing services to at least 375 unduplicated adults of low- and moderate-income in need, persons who are substance abusers, persons needing life skills and/or employment training; and provide supportive service to at least 50 predominantly low- and moderate-income youth.

The outcomes anticipated by providing services to the 425 persons will be that at least 50% complete the 12-16 week classes. In addition to them completing the classes we anticipate that out the participants that complete classes: 70% will have stable housing; 70% will be working towards financial stability (employment, GA, TANF, etc). Youth Engagement anticipated outcomes: 70% will have improved relationships with immediate family members; 80% increased self-esteem; and 75% will not engage in fights and resist peer pressure.

WIN has and will continue providing supportive services to low- and moderate-income persons in need, persons who are substance abusers, persons involved in domestic violence and services to youth.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requirements for the fiscal year 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000	\$50,000	\$50,000	\$200,000

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

WIN is unique in the fact that we have already identified the population; and we are currently working with them and networking with community partners and resources; thus forming a solid foundation for trust and change. WIN is unique- we go to different sites. We are out there in the various shelters helping other agencies deliver more services to their clients.

The Executive Director of WIN, Mary Scott Lau has an extensive background in substance abuse counseling, domestic violence prevention training, advertising, and marketing. As a result, WIN and Lau are extremely qualified to run the Family Resource Center, at which Lau will assist with case management and outreach, conduct the training in employment seeking skills, money management, goal setting, and personal development, coordinate employment and housing placements for participants with employers, homeless shelters, and low-income housing providers in the community.

WIN has been providing supportive services for 11 years successfully reaching out to those in need. We have a reputation of success and commitment to helping the communities of Hawaii.

Many new shelters are being built, what WIN brings to the table is experience in providing supportive services to the various shelters. This fills an extremely important need in the process of creating a strong foundation in the success of the transition from homeless to stable housing. We also help in preventative measures. WIN counts among its partners the Waianae Civic Center (U.S. Vets), Westside Hale, One Malu, Ohana Ola Kahumana, Waianae Community Outreach, Windward Spouse Abuse Shelter, Girl Scouts, YWCA Fernhust, Weinberg Village, Hope for New Beginnings, Ho'okaulike, Learning Hale, Savers, Home Depot, WalMart, and Hawaii Literacy

WIN currently manages several governmental and private foundation grants Contract CT-DCS-0700072 from the City and County of Honolulu; and DHS-05-POS-2186 with Child & Family Service; HPHA, and local foundations. WIN is in compliance with all grant making entities.

WIN just finished contract (No. F-61937) with the City and County of Honolulu for \$50,000 of federal funds from the Community Development Block Grant program of the U.S. Department of Housing and Urban Development. The contract runs from Sept. 19, 2006 to Sept. 19, 2007.

WIN had contract DHS-05-POS-2186 with BluePrint for Change for \$216,666.67 of state funds from the Department of Human Services. The contract ran from November 1, 2005 to November 30, 2006. Contract DHS-05-POS-2186 continued with Child and Family Services for \$133,333.36 of state funds from the Department of Human Services. The contract runs from December 1, 2005 July 31, 2007.

WIN began using the HMIS database system in October 2007 with the contract from Hawaii Public Housing Authority.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

WIN Family Resource Center in Waianae is located at 85-979 Farrington Hwy Unit D, Waianae, HI 96792, Census Tract Number(s): 97.02, Tax Map Key Number(s): 8-5-008:015. This is our main office for our clients on the Waianae Coast. In addition to holding classes here, we also provide services at U.S Vets Homeless Shelter One Malu, West Side Hale, and Ohana Ola Kahumana.

Our new location is 66-434 Kamehameha Hwy Unit D, Haleiwa, HI 96712. This will be the central point for the clients on the North Shore. With the U.S. Vets building another shelter on the North Shore, we will be in place to provide services to their shelter. In addition to the 2 main offices we will also provide services in Waimanalo and Wahiawa.

All class room settings are on the first floor and are wheel chair accessible.

The WIN Bridge to Success home is located at 86-914 Pukui Place Waianae HI 96792 and is a five bedroom home. The WIN Family House is a 7 bedroom home located at 47-508 Haa Nopu Way, Kaneohe HI 96744.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Our teachers are certified Domestic Violence counselors and are trained to work with substance abuse and the homeless. WIN uses a holistic approach by treating the whole family and situation, not just one problem. See Attachment A for Staff roles.

Mary Scott-Lau, (Executive Director of WIN) has an extensive background in providing classes for a variety of organizations. (AmeriCorps, Department of Public Safety, Windward Spouse Abuse Shelter, Women's Way and numerous other facilities) Currently she is an active member on the Women's Prison Advisory Board. Proudly Women in Need's, domestic violence program is one of the only two programs in the state that is certified by the Hawaii Paroling Authority. Duties include preparing curriculum for all courses, providing service plans and assessments for clients, facilitating Courses, and providing administrative direction.

Monique Temblor, (Assistant Executive Director) conducts our Parenting Classes, Women's Domestic Violence/Anger Management and Men's Domestic Violence Classes. She began working at Ho'omau Ke Ola as a Living Skills Counselor and became a provisionally certified substance abuse counselor. Monique has had extensive training in the substance abuse through the Department of Health Alcohol and Drug Abuse Division, The Pacific Institute for Chemical Dependency workshops and Human Services classes at Leeward Community College.

Erika Teska assists in outreach activities, computer training, case management, and developing community partnerships. She also develops new programs in cooperation with the needs of our clients. She served two years with AmeriCorps. She volunteered for 3 years with EcoRanch Hawaii, which is an outreach group for at-risk youth. She is working towards her Bachelor's Degree in Computer Science Information Systems at Hawaii Pacific University.

Michelle Amaya is a former client WIN; she graduated WIN Domestic Violence/Anger Management Class and Life Skills Class. Michelle is proof that WIN plays a major role in impacting and changing peoples' lives. Michelle is currently the Outreach Specialist and is passionate and committed to her job

because she relates to the at-risk population. Her responsibility is to initiate and organize various outreach programs. She raises community awareness toward the homeless population and at-risk youth through implementation of our donation program. She is responsible for advocating for our clients. Michelle assists the Youth Instructor and participates in various youth group activities.

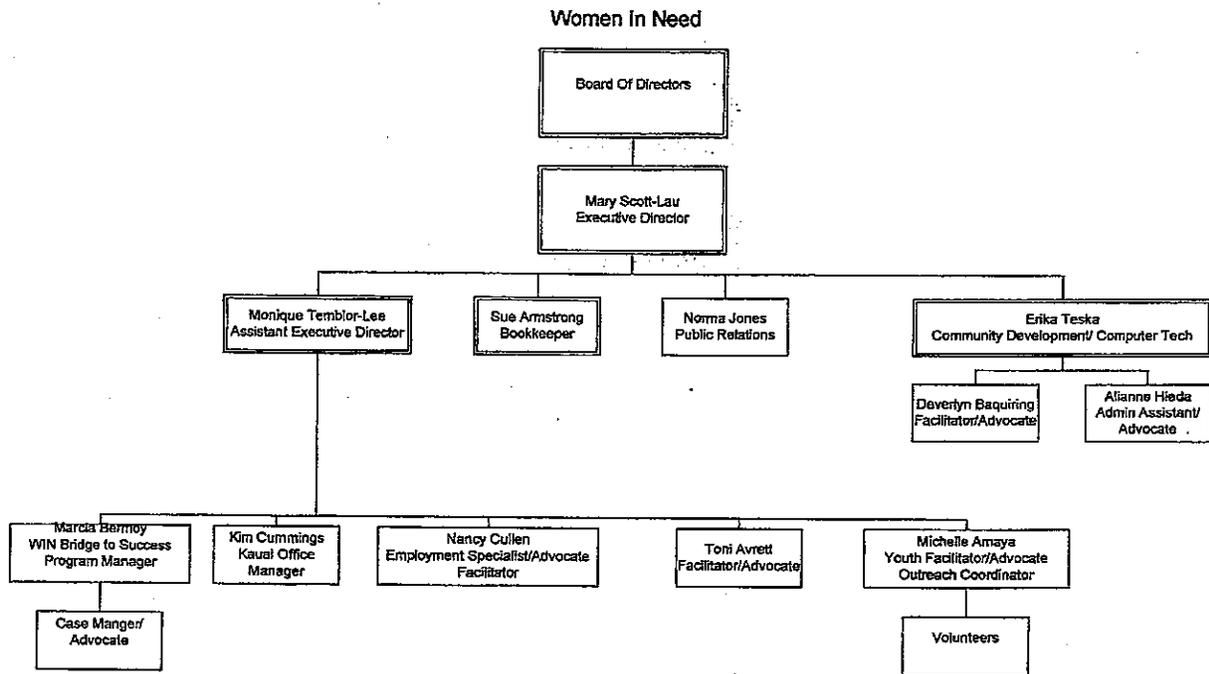
Nancy Cullen Employment Specialist; before working for WIN she was a long time supporter and volunteer outreach coordinator. She partners with several employment agencies and community groups. She researches newspaper, job fairs, and Internet to assist clients in securing employment and/or job training. In addition, she also networks with other social service agencies to learn what resources are available in the community i.e.; child care services, youth groups, and literacy training. She currently is a counseling aide at Aikahi Elementary. Nancy is an active member in the community, and currently serves as Regent Director for the Hawaii PTSA. She participates on the "NO ICE" drug task force on the Windward side of Oahu and is very persistent in finding employment opportunities for our clients. In the past she worked as an insurance investigator. As an investigator, she interviewed people with a variety of backgrounds and occupations. As a result she gained valuable insight into different job categories.

Toni Avrett has worked as a Living Skills Instructor at Kahuku Hospital, where she cared for long-term resident patients. Toni loves working with people and wants to specialize in outreach work. She is responsible for our case management. Toni facilitates Self-Esteem/Life Skills classes and Parenting Classes.

Alainne Hieda Resource Manager; she was an inmate at WCCC for three years and took WIN classes three times. Upon exiting from prison she had to replace all personal ID including birth certificate, state ID, Social Security card, and marriage certificate. Lili applied for food stamps, financial assistance and medical. She was required to attend after care (ATS) and NA meetings. She has been employed with WIN since November 1, 2005. She has kept accurate records on what needs to be done for women rebuilding their lives. She now helps women make a plan for success, gives information needed for bus passes, meetings, clean & sober housing.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.



VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Women In Need is free from any litigation pending or otherwise.

B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2008 to June 30, 2009)

Applicant: Women In Need (WIN)

BUDGET CATEGORIES	Total State Funds Requested (a)	City & County of Honolulu (b)	Child & Family Services (c)	Hawaii Public Housing Authority (d)
A. PERSONNEL COST				
1. Salaries	145,000	200,000	302,844	
2. Payroll Taxes & Assessments	29,000	35,000	75,711	
3. Fringe Benefits	14,400	15,000	28,600	
TOTAL PERSONNEL COST	188,400	250,000	407,155	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	4,200		5,400	
2. Insurance	1,500		4,000	
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	24,000		31,200	
5. Staff Training	2,100			
6. Supplies	3,000		5,774	
7. Telecommunication	1,800		3,600	
8. Utilities	2,400		6,000	
9 Lease/ Rental Motor Vehicle			10,565	
10 Audit			7,600	
11 Lease of WIN Bridge Transitional House				36,000
12 Lease of WIN Family Home				54,600
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	39,000		74,139	90,600
C. EQUIPMENT PURCHASES	2,500			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	229,900	250,000	481,294	90,600
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	229,900	Mary Scott-Law 258-5706		
(b) City & County of Honolulu	250,000	Name (Please type or print) Phone		
(c) Child & Family Service	481,294	[Redacted Signature] 1/30/08		
(d) Hawaii Public Housing Authority	90,600	Signature of Authorized Official Date		
TOTAL REVENUE	1,051,794	Mary Scott-Law/Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Women In Need (WIN)

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Desktop computer	1.00	\$2,000.00	\$ 2,000.00	2000
All-In-One Laser Printer		\$500.00	\$ 500.00	500
		\$ -		
		\$ -		
		\$ -		
TOTAL:	1		\$ 2,500.00	2,500
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Women In Need (WIN)

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2005-2006	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
Not applicable						

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

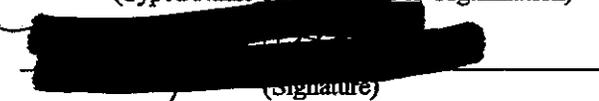
Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Women In Need (WIN)

(Typed Name of Individual or Organization)


(Signature)

11/30/08
(Date)

Mary Scott-Lau

(Typed Name)

Executive Director

(Title)

